



1. Background

2. Introduction

The figure consists of two maps. The left map, titled 'Location within Flintshire', shows the county of Flintshire in Wales. A red dot marks the location of Holywell. An inset map shows the location of Flintshire within Wales. The right map, titled 'Community Wards: Holywell', shows a detailed view of the Holywell area. It is divided into four community wards: Greenfield, Holywell East, Holywell Central, and Holywell West. The map includes a scale bar (0 to 1.5 km) and a north arrow. It also includes a legend for 'Community Wards: Holywell' and a note about the data source: 'Source: Ordnance Survey, 2010. OS Map: E1107. © Crown Copyright 2010'.

3. Committee Structure

The Council meet on the third Tuesday of every month for its main meeting. There is no meeting held in August and the Annual Meeting is held in May. The Council also operate a number of committees and working groups to cover specific areas of its business.

- **CHAIRS ADVISORY COMMITTEE**

This committee reviews the strategic direction of the Council and its business planning process and makes appropriate recommendations for consideration by the Council. It also reviews the council resolutions made at all meetings of the Council and considers any appropriate remedial action to progress them to a satisfactory conclusion. It also reviews the meeting protocol, committee structure and committee terms of reference. It has delegated powers granted by the Council to administer its own arrangements. However, all decisions and resolutions made are referred to the Full Council for approval.

- **COUNCIL OFFICES & COMMUNICATIONS COMMITTEE**

This committee manages the repair and maintenance of the council offices and any associated contracts. It also considers requests from outside bodies to utilise the community office facilities. It reviews the communication framework for the Council's website, newsletter, social media, and press releases. It has delegated powers granted by the Council to administer its own arrangements and make its own decisions and resolutions.

- **EVENTS COMMITTEE**

This committee reviews the contractual arrangements for Christmas Lighting and reviews the annual events programme for the town centre. It also reviews the annual arrangements for the Well Inn Music Festival following consultation with local stakeholders. It considers applications for the awarding of events grants to prospective applicants looking to utilise the Tower Gardens Events Area. It has delegated powers granted by the Council to administer its own arrangements and make its own decisions and resolutions.

- **FINANCE & RESOURCES COMMITTEE**

This committee reviews the Council's banking balances and management accounts on a quarterly basis. It also reviews the Council's business plan objectives on a quarterly basis and ensures any remedial action is taken to maintain delivery of its key tasks and activities. It considers any emerging budgetary issues and recommends to the Council appropriate action to manage and mitigate any financial risks. It reviews the Council's forward planning and investment strategy on an annual basis, also the Council's internal control mechanisms. It is delegated to review policies, manage staffing matters and deal with any audit issues. It has delegated powers granted by the Council to administer its own arrangements and make its own decisions and resolutions.

- **LOCAL ENVIRONMENT COMMITTEE**

This committee reviews the Wales in Bloom Judge's report each year and considers opportunities for improvement and development of the Council's entry into the competition. It reviews the procurement arrangements relating to the Wales in Bloom contracts annually, including the provision of basket displays and watering duties. It promotes and supports the Council's commitment to the Bee Friendly initiative. It also supports local and national environmental clean-up campaigns and investigate methods to reduce litter across the community. It supports the County Council's recycling initiatives including the reduction of plastic waste and emerging initiatives such as water refill stations. It has delegated powers granted by the Council to administer its own arrangements and make its own decisions and resolutions.

- **TOWN CENTRE COMMITTEE**

This committee considers opportunities for improving and developing the town centre environment for the benefit of the local community. It also reviews the CCTV operations in the town centre on an annual basis. It receives periodic reports from the County Council's Streetscene Team and consider any matters arising from the information reported. It has delegated powers granted by the Council to administer its own arrangements and make its own decisions and resolutions.

- **TRANSPORT & LOCAL DEVELOPMENT COMMITTEE**

This committee reviews the County Council's active travel policy and public transport arrangements as a key stakeholder and makes appropriate recommendations in the best interests of the local community. It considers the approval of any recommendations from the Greenfield Railway Station Working Group. It investigates opportunities to link the coastal path, Greenfield Valley, St Winefride's Holy Well and the town centre in line with the Council's business plan. It investigates road and traffic related issues in the local community and makes appropriate recommendations. It has delegated powers granted by the Council to administer its own arrangements and make its own decisions and resolutions.

4. Land & Property

The Council is responsible for land and property in Holywell and Greenfield, as follows;

Council Offices, Bank Place, Holywell

This is the main operational base of the Council and it contain the offices of the staff, community facilities and the council chamber. The offices are open to the public between 9.00am and 1.00pm Monday to Friday.



Lluesty Woodland, Halkyn Road, Holywell

The Council owns and manages this woodland which is maintained as a nature reserve.

War Memorials

Assumed responsibility for the Panton Place and Greenfield War Memorials.



5. Partnership Working

The Council contributes to the organising of the annual Remembrance Sunday services and parades through the town.

It provides funding and financial support to local community groups and clubs as well as managing its own town centre events programme. It also provides financial and resource support to other events in the community.

It is responsible for the provision and maintenance of Christmas Lights as well as hanging baskets and floral displays in the town centre and wider community.

The Council have supported Flintshire County Council in its endeavours to maintain a viable weekly High Street Market every Thursday. It has arranged drop in sessions and consultations and is represented on the Holywell Community Market Group.



The Council works in partnership with Flintshire County Council with regard to Streetscene and Transportation matters, litter, recycling, and other environmental matters. It has funded children's character bins to help educate young people to keep the local area tidy.

The Council regularly engages with the local business community and is represented on the Holywell Business Group Forum.

6. Activities During the Year

Depedestrianisation of Holywell High Street

Following a long campaign by local businesses a working group was formed to consider the viability of transforming the town centre and bringing traffic back onto the High Street, which had been pedestrianised since 1992. Extensive consultation was undertaken with stakeholders and funding was secured from Welsh Government, Flintshire County Council, and the Town Council itself to undertake a major programme of works. These works have helped redevelop the town, increase footfall, and bring renewed vibrancy back to the town centre. The work on the main High Street roadway and associated pavements was completed in November 2019.



Upgrade of Tan-Felin Play Area, Greenfield

The council participate in an annual match fund scheme with Flintshire County Council to upgrade those local play areas most in need of development. The play area improvements at Tan-y-Felin were completed in Autumn 2019.



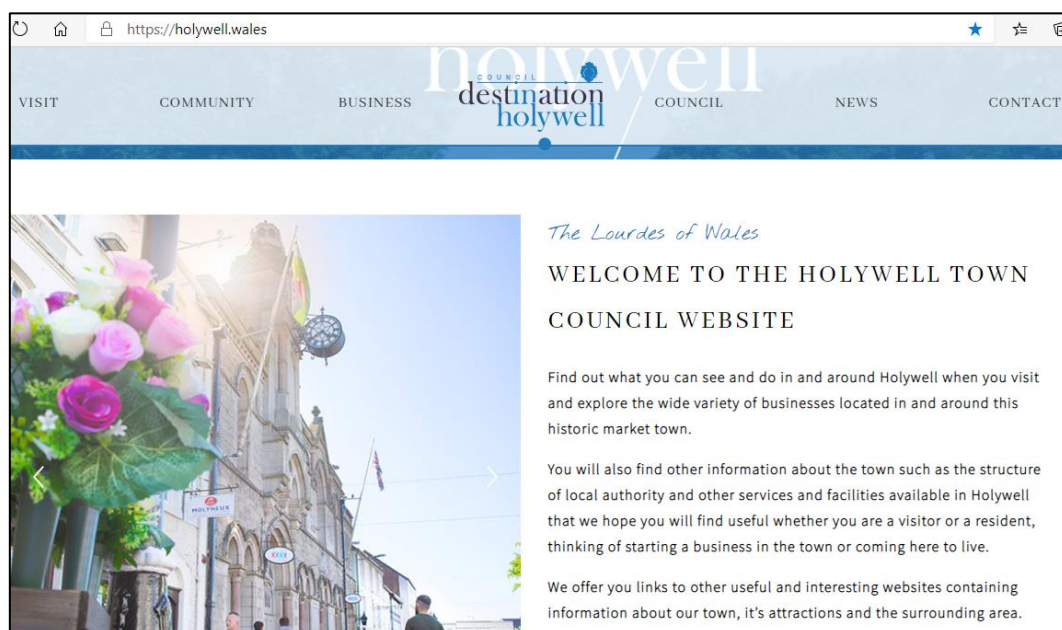
Well Inn Music Festival

In September 2019, another successful music festival was held in Holywell town centre. The main stage is in Tower Gardens in the centre of town and other stages are located in pubs and chapels in the vicinity of the High Street. The festival is free and fully funded by the Council.



New Council Website

The Council implemented a new website in September 2019. The aim was to modernise the look and feel of the site, and to enhance the community information available to residents. The site contains a business directory, a local news section and information on the heritage and history of the local area.



Other Initiatives

- **CCTV in the town centre.** The Council have a service level agreement with Flintshire County Council and funds the provision and maintenance of several cameras in and around the town centre.
- **Summer Playschemes.** The Council fund the annual provision of a six week local playscheme across four different locations.
- **Holywell Leisure Centre.** The Council provided a contribution of £20,000 this year towards the management and maintenance of the Centre. The Centre was subject to asset transfer from Flintshire County Council to a Trust in 2017. It serves not only Holywell and Greenfield but the surrounding villages in the wider West Delyn area.
- **Wales in Bloom.** The Council took part once again this year in the annual competition. The town was awarded a Silver Gilt certificate for its endeavours with Panton Place residents receiving a Level 4 -Thriving Its Your Neighbourhood certificate.



- **Christmas Lighting.** The Council install Christmas lighting at the end of November each year ready for the festive period. This year's switch on took place on Friday 29th November. The lighting displays were refurbished and upgrades to power supply boxes and cabling completed.



7. Aspirations Over The Forthcoming Year

- Continue to serve the local community and its residents.
- Continue working towards achieving all remaining objectives in the Council's business plan.
- Continue the progression of key projects including the reopening of Greenfield railway station and the establishment of a town events area.
- Continue to develop the Council's transport aspirations associated with active travel routes and local bus route provision.
- Continue to review the financial position of the Council and research grant opportunities.
- Consider the social, economic, and environmental aspects of the Council's projects and key priorities.
- Maintain and promote the welsh culture and language.
- Support local businesses and community groups in achieving their objectives.
- Operate with sound governance and probity in an open, transparent, and democratic manner complying with legislation and within the Council's powers.
- Ensure council decisions are taken legally and review all policies including code of conduct, standing orders and financial regulations.

8. Priorities Of The Flintshire Well Being Plan

1. Community Safety
2. Economy and Skills
3. Environment
4. Healthy and Independent Living
5. Resilient Communities

The Council has a limited scope in some of these priorities, but it has provided demonstrable evidence of its intentions to work towards a number of initiatives, events and partnerships which clearly contribute to community wellbeing, and have a positive impact on the lives of local residents.

Jason Baker
Town Clerk and Financial Officer
Holywell Town Council

November 2020