

Cyngor Tref Treffynnon Holywell Town Council

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Sir y Fflint, CH8 7TJ

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NOTE: The following meeting will be a hybrid meeting.
If members of the public or press wish to attend remotely, they should
email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

9th January 2025

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Wednesday 15th January 2025 at 6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker

Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. MAYOR'S REMARKS

4. MINUTES & MEETINGS

4.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Meeting of Holywell Town Council held on Wednesday 18th December 2024.
- Special Meeting of Holywell Town Council held on Thursday 9th January 2025.

4.2. Meetings of Committees and Working Groups

- To consider any recommendations for approval from Committees (where not delegated) and working groups held.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Wellbeing Hub, Greenfield Street, Holywell, on Wednesday, 18th December 2024 at 6.00pm.

PRESENT: Councillor L. Corbett (Mayor).

Councillors: P. Cooper, P. Corbett, I. Hodge, P.A. Johnson, M. Lewis-Jones, E.B. Palmer, B. Scragg, D. Smith, M. Sprake, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Cllrs C. Argent, and P. Curtis. Cllrs J. Jones and S. Rush were absent without apology.

IN ATTENDANCE: J. Baker (Clerk), and C. Pickstock (Support Officer).

77. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

78. MAYOR’S REMARKS

Several events had been held since the Mayor’s last remarks. Firstly, the Town Council attended Remembrance Sunday and arranged the Christmas Lights Switch On and helped arrange the Christmas Market, and the Mayor thanked everyone that attended and was involved in the arranging of these events, that once again were very successful and seemed to get better every year.

The Mayor attended the Caerwys Mayor’s Civic Service on Sunday 3rd November.

The Mayor raised the Pride flag on 20th November for Transgender Day of Remembrance. Transgender Day of Remembrance was to mark the lives of those tragically lost to anti-transgender violence across the world.

The Mayor attended the tea party to support age and dementia on 8th November at St Peters Church. The charity bingo evening was held on 13th November at St Peters Church, and the Mayor thanked everyone that attended and supported the event, in aid of the mayoral charities this year. A fantastic £1,545 was raised through this event. The Mayor delivered a Christmas hamper to Llys Gwenffrwd on 12th November to support their Christmas Bingo event. The Mayor presented Holywell Flying Start team with items to support their annual Christmas party for families that attend their stay and play sessions. The Mayor donated gifts to support the local Brownies Christmas event.

The Mayor presented all of the volunteers from Ysgol Treffynnon with certificates of thanks for their hard work on the Tower Gardens Graffiti Wall Mural and Environmental Project and would like to thank all of the learners and staff who participated in this project and helped to transform the entrance to the town.

The Mayor thanked the staff and learners at St. Winefride's Catholic Primary School, Ysgol Maes-y-Felin and Ysgol Maesglas for taking part in the Christmas Card competition this year. Thanks were passed on to the staff and learners at St. Winefride's Catholic Primary School, Ysgol Maes y Felin, Ysgol Treffynnon, Ysgol Gwenffrwd and Ysgol Maesglas for making decorations, and decorating the Christmas Tree at the Council offices.

On 9th December, the Mayor and Consort volunteered to transport residents of Plas yr Ywen to the Tweedmill for their Christmas shopping outing. They assisted the residents, along with the staff, and ensured the residents had a wonderful time.

The Mayor presented certificates of appreciation to the businesses who have recently received awards from the Save The High Street movement, and also to the businesses just beginning their journey with Save the High Street. The businesses were Tower Crafts, The Flower Bowl, Nexus Creative Spaces, Lula May's Boutique, Waterhouse Flowers, Leisure Estate Agents, Holywell Area Community Museum, and Coco Sweets & Chocolate.

The Mayor judged this year's Best Christmas Window competition and was delighted to announce the winners were the Flower Bowl, the joint runners up Rosiez Café and Trendy Blinds, joint third place Gareth W. Davies and Pets Pantry, and joint fourth Daztech and Gas Cymru. Congratulations to all that took part there were some fantastic displays.

The Mayor would be presenting the winner of the Christmas Hamper giveaway competition at the council offices on Saturday 21st December.

The Mayor wished everyone a Merry Christmas and all the very best for 2025.

79. MINUTES & MEETINGS

79.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 16th October 2024.
- Development Committee meeting held on Wednesday 23rd October 2024.

- Resources Committee meeting held on Tuesday 29th October 2024.
- Resources Committee meeting held on Tuesday 10th December 2024.

79.2. Meetings of Committees and Working Groups

Resources Committee 29/10/24 – Minute No. R16 – Council iPads

The Committee had discussed some options for replacement handheld devices for 2025. The Clerk had researched costs and different options and presented findings to the meeting. The current devices would no longer be supported for security and licence updates next year.

RESOLVED:

That approval be given for the Clerk to progress the ICT hardware replacement programme in the fourth quarter of the current financial year. Members would be offered a choice of hardware to suit their individual requirements.

Resources Committee 10/12/24 – Minute No. R23 – Support Officer's Working Hours

The Committee had received a report from the Clerk at its last meeting and had recommended an increase in hours for the Support Officer post, from 25 to 28 hours, to cope with the developing workload associated with this post.

RESOLVED:

That the Clerk be given approval to action the increase in weekly working hours. Clerk to confirm the change in hours to the Support Officer in writing and agree an operational start date.

Cllr B. Scragg left the meeting at this point.

80. PLANNING

80.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
November planning applications	
FUL/000752/24	PROPOSAL: REPLACEMENT DWELLING. LOCATION: MAEN DRIW, Pen Y Ball Hill, Holywell, CH8 8SZ. <i>The Council noted this application as received.</i>
COU/000700/24	PROPOSAL: PARTIAL CONVERSION OF EXISTING CONCRETE GARAGE TO HAIRDRESSING SALON. LOCATION: 7, Fron Park Road, Holywell, CH8 7UX. <i>The Council noted this application as received.</i>
FUL/000844/24	PROPOSAL: DEMOLISH SINGLE BRICK REAR KITCHEN EXTENSION AND EXISTING REAR CHIMNEY. INSTALL STRUCTURAL SUPPORTS ON REAR AND CONSTRUCT SINGLE STOREY KITCHEN/DINING/LIVING EXTENSION ON REAR. INSTALL DORMER ON GABLE TO CONVERT LOFT INTO BEDROOM WITH ACCESS VIA STAIRCASE. LANDSCAPE GARDENS, WITH NEW FENCING AND PATIO AREAS, RESURFACE DRIVEWAY AND INSTALL VEHICULAR AND PEDESTRIAN ACCESS GATES, CONSTRUCT HOME OFFICE IN GARDEN. LOCATION: Ailsa Craig, Fron Park Road, Holywell, CH8 7UT. <i>The Council noted this application as received.</i>
December Planning Applications	
FUL/000726/24	PROPOSAL: Application for the adaptation of the existing Talacre Arms Public House building into four 2 bedroom self-contained apartments [including one duplex unit] and the erection of five new 3 bedroom dwellings and associated infrastructure including a detached bat mitigation building. (See attached letter). LOCATION: The Talacre Arms, New Road, Holywell, CH8 7LS. <i>The Council noted this application as received.</i>

80.2. Publication of consultation papers - Planning resilience and preserving trees

The Planning Directorate had released two consultations. The two consultations were Promoting a resilient and high performing planning service and Preserving trees and woodlands: new regulations.

RESOLVED:

That both consultations be noted as received.

81. ACCOUNTS

81.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS PAYABLE – OCTOBER 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10416	BP	Age & Dementia Holywell	Mayoral Donation - Afternoon Tea Event St. Peters Church	100.00	**
10417	BP	All Electric Contractors Ltd	Installation of Power Box - Holywell Museum	742.91	^^
10418	BP	All Electric Contractors Ltd	Works to Electric Car Charge Point - Film Wrap/Sockets	849.60	^^
10419	BP	I.S. Consultancy	Install Graphic Colour Inserts - Tower Gardens Steps	1,791.60	^^
10420	BP	Philip Jones Computers	ICT Support Costs Q1 24/25	191.50	****
10421	BP	Delyn Press	Supply 100 Civic Service Books	105.00	****
10422	BP	Automated Systems Group	Copier Charges Sep24	27.42	****
10423	BP	Flintshire County Council	Business Rates - Bank Place Offices 2 of 2	4,130.16	****
10424	BP	Barry Hamilton Photography	Mayoral Photographs - post Annual Meeting	45.00	****
10425	BP	Rosiez Ltd	Civic Service Buffet	688.50	^^
10426	BP	Holywell & Greenfield Churc.	Civic Sunday Contribution 29/9/24	200.00	^^
10427	BP	Music 4 Youth	Stage Management Fee 14/9/24	250.00	^^
10428	BP	Janet J. Ross	Perform at Well Inn - Youth Stage	60.00	^^
10429	BP	L.J. Jones	Perform at Well Inn - Youth Stage	60.00	^^

10430	BP	Dawn Powell	Perform at Well Inn - Youth Stage	15.00	^^
10431	BP	Kerry Weaver Martin	Perform at Well Inn - Youth Stage	30.00	^^
10432	BP	B.J. Roberts	Perform at Well Inn - Youth Stage	15.00	^^
10433	BP	Charlene Flynn	Perform at Well Inn - Youth Stage	10.00	^^
10434	BP	Mark Robinson	Perform at Well Inn - Youth Stage	60.00	^^
10435 - 10437	BP	Council Staff	Staff Salaries - Oct 2024	5,916.16	***
10438	BP	HMRC	Staff PAYE/Ni - Oct 2024	1,846.81	***
10439	BP	Clwyd Pension Fund	Staff Pension - Oct 2024	2,126.62	***
10440	BP	Cllr D. Smith	Members Allowance Payment 2024/25 (Pro Rata)	121.33	*
10441	BP	St. Winefrides RC School	Eco Uniform Donation	100.00	**
10442	BP	Society of Local Council Clerks	Joint Conference Event Fee	78.00	***
10443	BP	Holywell Garden Centre	Caretaker work including supply of Hammerite	351.95	^^
10444	BP	Holywell Garden Centre	Watering of Baskets and Take Down Costs - Sep 2024	725.00	^^
10445	BP	Veolia	Trade Waste Collection - Bank Place Offices	57.88	****
10446	BP	JRB Enterprises	Supply Waste Dispenser Bags	160.44	****
10447	BP	Gas Cymru	Boiler Service & Repairs - Bank Place Offices	240.00	****
10448	BP	St. John Ambulance	Attend the Well Inn Music Festival	187.20	^^
10449	BP	Signs At Home	Supply Desk Name Plate - Council Chamber	24.69	****
10450	BP	Holywell Garden Centre	Operate Parasols - Well Inn Music Festival	160.00	^^
10451	DD	Yu Energy	Gas Bank Place Sep24	95.27	****
10452	DD	Corona Energy	Electric Bank Place Sep24	125.72	****
10453	DD	EDF Energy	Electric 14 Bank Place Sep24	24.66	****
10454	DD	Vodafone Ltd	Business Mobile 12/10-11/11	26.10	****
10455	DD	British Telecom	Phone & Broadband Oct24	65.44	****
10456	DD	EDF Energy	Electric Events Hub Aug-Sep24	122.92	****
10457	DC	Tesco	Refreshments	1.20	****
10458	DC	The Poppy Shop	Supply Two Poppy Wreaths	44.48	^^
10459	DC	Royal Mail	Stamp Books	20.00	***
10460	DC	Tesco	Refreshments	13.75	****
10461	DC	Amazon	2x Santa Outfits	189.80	^^
10462	DC	Amazon	2x Elf Outfits	89.98	^^
10463	DC	Amazon	2x Soup Containers	25.98	^^

10464	DC	Amazon	24x Photo Frames	66.95	****
10465	DC	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10466	DC	The Poppy Shop	Supply One Poppy Wreath	24.49	^^
10467	DC	Tesco	Refreshments	0.85	***
10468	DC	Royal Mail	Postages - Remembrance Sun.	66.00	^^
10469	DC	Tesco	Refreshments	0.85	****
10470	DC	Amazon	2x Plastic Storage Box	19.96	****
10471	DC	Amazon	1x Elf Outfit	45.99	^^
10472	DC	Zoom	Zoom Pro Subscription	15.59	****
10473	DC	Tesco	Refreshments	5.35	****
10474	DC	Tesco	Refreshments	1.20	****
10475	DC	HSBC Bank	Bank Charges - Sep24	14.90	****
TOTAL				22,675.79	

INCOME/GRANT/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – OCTOBER 2024

Date	Category	Name	Payment Details	Amount £
1/10/24	INCOME	Various Debtors	Eco Uniform Proceeds	100.00
1/10/24	INCOME	Civic Sunday Attendees	Mayoral Charity Donation	225.00
7/10/24	INCOME	Various Debtors	Mayors Charity Tub	55.00
22/10/24	REFUND	Amazon	Elf Outfit Return	44.99
30/10/24	INCOME	Various Debtors	Mayors Charity Tub	65.00
TOTAL				489.99

SCHEDULE OF ACCOUNTS PAYABLE – NOVEMBER 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10476	BP	Full Circle Security Systems	Repair & Refit Solar Camera	156.00	*****
10477	BP	Birch Designs	Wall Mural & Workshop	2,597.00	^^
10478	BP	Audit Wales	Audit Fees 2023/24	200.00	***
10479	BP	Zurich Municipal	Additional Insurance Premium - Gym/Trim Trail	105.34	****
10480	BP	NW Association of Local Councils	Munch x2 at Quarterly Meeting	24.00	^^**
10481	BP	Rentokil	Rodent Treatment Plan - Bank Place Offices	540.00	****
10482	BP	Automated Systems Group	Copier Charges 18/9-22/10	76.46	****
10483	BP	Delyn Press	Business Cards - Cllr D. Smith	84.00	****
10484	BP	Kim Inspire	Mayoral Donation - Council Clock	30.00	**
10485	BP	Flintshire County Council	Summer Playscheme Contribution 2024	7,738.20	^^^
10486	BP	Veolia	Stationery	49.27	****
10487	BP	Flintshire County Council	CCTV Charges Oct-Dec24	3,621.84	*****

10488	BP	Daydream Designs	Website Tech Support Oct24	94.80	****
10489 - 10491	BP	Council Staff	Staff Salaries - Nov24	7,222.58	***
10492	BP	HMRC	Staff PAYE/NI - Nov24	2,627.36	***
10493	BP	Clwyd Pension Fund	Staff Pension - Nov24	2,790.38	***
10494	BP	Ysgol Treffynnon	Mayoral Donation - Football Trophies	77.04	**
10495	BP	Ysgol Treffynnon	Mayoral Donation - Annual Awards	60.00	**
10496	BP	Holywell Leisure Centre	Contribution 3 of 4	2,500.00	^^^
10497	BP	Holywell Garden Centre	Caretaker work	555.00	^^
10498	BP	Holywell Garden Centre	Install Poppies and Soldiers	160.00	^^
10499	BP	Holywell Garden Centre	Tower Gardens Project - Memorial Area	2,259.00	^^
10500	BP	Holywell Garden Centre	Tower Gardens Project - Bank Tidy & Replant	2,737.80	^^
10501	BP	Welsh Water	Water Charges - Apr-Oct24 Drinking Fountain	16.31	^^
10502	BP	Welsh Water	Water Charges - Apr-Oct24 12/13 Bank Place	70.58	****
10503	BP	Welsh Water	Water Charges - May-Oct24 14 Bank Place	85.00	****
10504	BP	Welsh Water	Water Charges - Apr-Oct24 Events Hub	75.35	****
10505	BP	Viking	Mineral Water x4	46.78	****
10506	BP	Electronic Temp Instruments Ltd	Industrial Thermometer	72.00	****
10507	BP	Holywell Area Comm Museum	Refreshments for Remembrance Sunday	92.10	^^
10508	BP	Yates Playgrounds Ltd	Supply and Install Outdoor Gym	12,378.00	^^
10509	BP	Yates Playgrounds Ltd	Supply and Install Trimm Trail	9,576.00	^^
10510	BP	Yates Playgrounds Ltd	Supply and Install Skatepark Items	5,268.00	^^
10511	DD	Yu Energy	Gas Bank Place Offices Oct24	215.12	****
10512	DD	Welsh Water	Water 12/13 Bank Place May-Oct	70.58	****
10513	DD	Welsh Water	Water 14 Bank Place May-Oct	85.00	****
10514	DD	Corona Energy	Electric 12/13 Bank Place Oct24	94.36	****
10515	DD	EDF Energy	Electric 14 Bank Place Oct24	32.56	****
10516	DD	Vodafone Bus.	Office Mobile Nov24	26.10	****
10517	DD	BNP Paribas	Copier Lease 23/11-22/2	154.80	****
10518	DC	Ionos Cloud	Office Premium/Mail Pro	100.59	****

10519	DC	Tesco	Refreshments	1.20	****
10520	DC	Tesco	Refreshments	1.20	****
10521	DC	The Flower Bowl	Cellophane (Hamper Donation)	3.00	**
10522	DC	Waterhouse Flowers	Candle (HMD)	12.00	**
10523	DC	Stephs Beauty Lounge	Gift Card (HMD)	15.00	**
10524	DC	Marmalade	Voucher (HMD)	10.00	**
10525	DC	Home Bargains	Gifts (Brownies MD)	19.12	**
10526	DC	Home Bargains	Goods (HMD)	11.45	**
10527	DC	Home Bargains	Wine/LED (HMD)	6.97	**
10528	DC	Tower Crafts	Poster (HMD)	2.25	**
10529	DC	Home Bargains	Cups/Plates (Flying Start MD)	17.74	**
10530	DC	Tesco	Refreshments	0.85	****
10531	DC	Zoom	Zoom Pro Subscription	15.59	****
10532	DC	Amazon	Photo Frames	70.97	****
10533	DC	Tesco	Refreshments	1.20	****
10534	DC	Tesco	Chocolates for Christmas Lights	59.00	^^
10535	DC	Tesco	Water/Crisps for Christmas Lights	43.65	^^
10536	DC	Tesco	Water for Christmas Lights	9.40	^^
10537	DC	Home Bargains	Chocolates for Christmas Lights	26.69	^^
10538	DC	HSBC Bank	Bank Charges Oct24	20.68	****
TOTAL				65,113.26	

INCOME/GRANT/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – NOVEMBER 2024

Date	Category	Name	Payment Details	Amount £
18/11/24	INCOME	Various Debtors	Mayoral Bingo Night/Tesco	1,545.00
19/11/24	REFUND	EDF Energy	Credit Balance On Account	82.68
22/11/24	INCOME	Cadwyn Clwyd	Grant – Fron Park Items	22,685.00
27/11/24	INCOME	Flintshire County Council	Grant – Well Inn Music Event	8,817.33
TOTAL				33,130.01

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140

**^ Local Government Act 1972 S.176
 **^^ Local Government Act 1972 S.13
 ^^ Local Government Act 1972 S.34
 **^* Local Government (Misc. Provisions) Act 1953 S.4
 ^^** Local Government Act 1972 S.173, S.174
 ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
 < Local Government Act 1972 S.124
 # Local Government Act 1972 S.142
 ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
 ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
 #### Litter Act 1983 S.5-6
 ***** Local Government & Rating Act 1997 S.31

82. COMMUNITY ENGAGEMENT

82.1. Tower Gardens Gateway Project

This project was close to completion. Members considered the final work item, the fixing of a memorial plaque on the covid memorial. The suggested inscription was included with the agenda.

RESOLVED:

That approval be given to install the plaque. Clerk to make the necessary arrangements with the appointed Stonemason.

82.2. Partnership Working Opportunity – Aberystwyth University & Mürzzuschlag in Austria

Members noted the information put forward related to the above project. The Clerk reported that the staffing team does not have sufficient capacity currently to support this work.

RESOLVED:

That the project be placed on hold for a period of three months, pending a further review of staffing resources. Clerk to inform the enquirers.

83. CORRESPONDENCE

83.1. Summer Playschemes 2025 – Yearly Agreements

Members considered options for next year's playschemes. The Play Scheme Lead Officer had provided package details and costs. Members noted that the costs of two schemes would be £8.8k.

RESOLVED:

That the Council approve two six week schemes for Summer 2025, located at the Holway and Greenfield. Clerk to inform the Play Scheme Lead Officer.

83.2. Proposed Update to Tourist Signs in Holywell & Greenfield

Members considered the signage proposals, put forward by Flintshire County Council. Members welcomed the new signage that would enhance visitor experience to local tourist destinations.

RESOLVED:

That the Council endorse the proposals.

83.3. Winter Preparations 2024/25

Members considered the letter from the County Council's Streetscene Department, and the local requirements for the winter period.

RESOLVED:

That the Clerk submit an order for the following items:
3 Snow Shovels, and 8 Bags of Rock Salt. These items to be delivered to Sweeney Teds Barbers Shop.

83.4. CONSULTATION: Wales COVID-19 Inquiry Special Purpose Committee

Members considered the correspondence sent by Welsh Parliament on the above matter.

RESOLVED:

That the Council note this correspondence as received.

83.5. One Voice Wales National Awards 2025

Members considered the above matter. Members requested some further information to enable them to consider a nomination.

RESOLVED:

That the Clerk research further detail and reviews the award criteria and application process and informs members to enable consideration of any nominations.

83.6. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was at the office where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	Greenfield Valley Workshop Note	**	10 th Oct 2024
H	Estuary Voluntary Car Scheme	**	11 th Oct 2024
I	FLVC E-bulletin	**	17 th Oct 2024 & 4 th Nov 2024 & 15 th Nov 2024
J	OPCC North Wales Newsletter	**	21 st Oct 2024 & 4 th Nov 2024 & 15 th Nov 2024 & 2 Dec 2024
K	North and Mid Wales Association of Town Councils - Draft Minutes - 18th October 2024	**	21 st Oct 2024
L	North and Mid Wales Association of Local Councils - Town & Community Council consultation	**	21 st Oct 2024
M	North and Mid Wales Association of Local Councils - Cambrian Rail Line	**	23 rd Oct 2024
N	Cymdeithas Thomas Pennant Society	**	25 th Oct 2024 & 8 th Nov 2024
O	Letter from Becky Gittins MP – Wales in Bloom	**	29 th Oct 2024
P	Greenfield Valley Trust Board Update	**	4 th Nov 2024 & 5 th Nov 2024
Q	Becky Gittins MP - Remembrance Day Services	**	11 th Nov 2024
R	Hannah Blythyn MS – Public Transport Forum	**	11 th Nov 2024
S	A548 Bagillt Road Consultation	**	15 th Nov 2024
T	Save The High Street Winners	**	15 th Nov 2024

U	Wales National Park Proposal	**	15 th Nov 2024
V	Avanti West Coast Rail Update	**	2 nd Dec 2024
W	Flintshire Connects Consultation	**	2 nd Dec 2024
X	Holywell Place Plan Consultation	**	9 th Dec 2024
Y	Urban Exploration Talacre Arms	**	9 th Dec 2024

84. MEMBERS AGENDA ITEMS

Councillor	Subject	Motion
D. Smith	Recycling Issues	Members to consider mitigation measures and education to improve the recycling usage and provisions at Llesty new housing complex. Cllr E.B. Palmer stated that the County Council would be embarking on an educational programme following the introduction of three weekly collections. Recycling was not mandatory but there were fines that could be issued for mis-categorised waste.

85. ANNUAL RISK MANAGEMENT ASSESSMENT

Members considered the Risk Management Schedule prepared by the Clerk. The Clerk confirmed that there were no changes to the previous year's submission. A separate query was raised by Cllr P.A. Johnson in relation to the risk register for members interests. This was to be followed up by the Clerk in due course.

RESOLVED:

That the Council approve the schedule. Clerk to arrange its publishing on the Council's website.

86. ANNUAL PAY AWARD FOR LOCAL COUNCIL STAFF 2024/25

Members noted the pay award for the 2024/25 financial year and the requirement for local Councils to implement it as soon as possible. The Clerk had previously notified all members to this effect.

RESOLVED:

That the Council endorse the pay award and payment of backpay and adjusted salaries to all its staff.

87. OFFICE CHRISTMAS CLOSURE

The Council Offices would close for the festive period at 1.00pm on Friday 20th December 2024 and reopen at 9.00am on Friday 3rd January 2025. Members considered a nomination to hold the call out mobile phone, and also agreed on the time period for the taking of calls for this year.

RESOLVED:

That Cllr E.B. Palmer be nominated to manage the call out mobile arrangements, which would be available from 8.00am until 8.00pm each day.

88. COUNCIL COUNSELLING SERVICE

Members considered the provision of a counselling service, to be offered to members and staff as the need arises, to support general wellbeing and help alleviate stress.

RESOLVED:

That a counselling service be approved for use for members and staff as the need arises. Cllr P. Cooper agreed to undertake some initial research and liaise with the Clerk. Once a service had been agreed the details would be communicated to members and staff.

89. REPRESENTATIVE REPORTS

Cllr I. Hodge reported on the North Wales Association of Councils meeting recently held in Rhyl. The Association would comment on the review of the Senedd Constituencies. The Town Council could also comment if it wished to.

RESOLVED:

That the Clerk arranges a meeting for the Town Council to respond to the review proposals. Cllrs P. Corbett, D. Smith, M. Sprake, M. Lewis-Jones, and L. Corbett were nominated to attend.

90. COUNTY COUNCILLOR REPORTS

Cllr I. Hodge had been appointed Chair of the Special Parking Committee.

91. CLOSE OF MEETING

The Mayor closed the meeting at 7.15pm.

.....
Mayor

5. PLANNING

5.1. New Applications

To consider the applications received.

Application Number	Proposal Details
TPO/001115/24	PROPOSAL: 5 Ash Trees - A3 Dieback - 50% fell. A4 & A5 metal work around base leaning towards building - fell. A6 limb leaning towards building - remove limb and A7 growing towards building – fell. LOCATION: Plas Yr Ywen, Halkyn Road, Holywell, Flintshire, CH8 7TZ.
TPO/001116/24	PROPOSAL: 9 Ash Trees - Ash Tree A8 50% dieback - fell. Ash Tree A9 50% dieback - fell. Ash Tree A10 75% dieback - fell. Ash Trees A11, A12 & A13 dieback 50% leaning - fell. Ash tree A14 75% dieback - fell. Ash Trees A15 & A16 50% dieback - fell. Ash Tree cluster A17 some dieback - thin at worst LOCATION: Plas Yr Ywen, Halkyn Road, Holywell, Flintshire, CH8 7TZ.
TPO/001076/24	PROPOSAL: 1 x horse chestnut. C1. Main trunk approx. 4m with 2 stems off. Some bark damage on one leaning towards Clos Llwyn Onn. Reduce to height of trunk. 2x Ash. A1 A2. Overhanging rear wall with public foot path below and power line through. Dismantle as signs of dieback. LOCATION: Plas Yr Ywen, Halkyn Road, Holywell, Flintshire, CH8 7TZ.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

6. ACCOUNTS

6.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS – DECEMBER 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10539	BP	One Voice Wales	Annual Subscription 2024/25	1,181.36	****
10540	BP	Barry Hamilton Photography	Civic Service Photos 29/9/24	95.00	^^
10541	BP	JRB Enterprises	Dispenser Refill Bags	160.44	****
10542	BP	Katy Bincham	Facepainting/Glitter Tattoo Christmas Lights	300.00	^^
10543	BP	Ace Party Ltd	Carnival Stalls - Christmas Lights	620.00	^^
10544	BP	Daydream Designs	Website Tech Support Oct24	94.80	****
10545	BP	Veolia	Trade Waste Collection - Bank Place Offices	77.74	****
10546	BP	UK Vending Ltd	Drinks Machine Lease 4/11-3/12	82.80	****
10547	BP	Delyn Press	Supply flyers for Christmas Lights event	230.00	^^
10548	BP	Society of Local Council Clerks	Membership Fee 2025	360.00	****
10549 - 10551	BP	Council Staff	Staff Salaries - Dec24	6,076.91	***
10552	BP	HMRC	Staff PAYE/NI - Dec24	1,946.93	***
10553	BP	Clwyd Pension Fund	Staff Pension - Dec24	2,209.59	***
10554	BP	J. Baker	Travelling Claim - Nov24	10.80	***
10555	BP	M. Fearnley	Reimbursement for VDU Glasses Per Policy	105.00	***
10556	BP	Veolia	Trade Waste Collection - Bank Place Offices	97.24	****
10557	BP	Daydream Designs	Website Tech Support Nov24	94.80	****
10558	BP	Automated Systems Group	Copier Charges Nov24	52.64	****
10559	BP	Holywell Garden Centre	Caretaker Duties	180.00	^^
10560	BP	Holywell Garden Centre	Planters/Flags/Poppies/Soldiers /Christmas Tree	720.00	****
10561	BP	Holywell Garden Centre	Stage for Christmas Lights Event	120.00	^^
10562	BP	A Little Magic	Walkabout Characters for Christmas Market	520.00	^^

10563	BP	A Little Magic	Characters/Show for Christmas Lights Event	1,000.00	^^
10564	BP	Trendy Blinds	Supply & Fit Blinds in 2 x WCs Council Offices	240.00	****
10565	BP	Pure Glass	External Window Clean Council Offices	50.00	****
10566	BP	Kings Head CIC	Soup for Christmas Lights Event	39.85	^^
10567	BP	Black & White Security	Security Services - Christmas Lights Event	130.00	^^
10568	BP	Holywell Parish Church	DJ Services at Christmas Lights Event	50.00	^^
10569	BP	Kim Inspire	DJ Services at Christmas Market	50.00	^^
10570	BP	Cllr Ian Hodge	Reimbursement for Soup Containers	24.98	****
10571	BP	Cllr Linda Corbett	Reimbursement for Chocolates Christmas Market	12.45	^^
10572	BP	Carmel & H'well Woodcraft Assoc.	Mayoral Donation - Christmas Lights Switch On Device	75.00	^^
10573	BP	Blooms Café	Buffet for December Council Meeting	144.00	****
10574	BP	DJ Phil	DJ Services at Holywell Market	50.00	^^
10575	DD	British Telecom	Phone & Broadband Nov24	65.44	****
10576	DD	Yu Energy	Gas Bank Place Nov24	291.92	****
10577	DD	EDF Energy	Electric Bank Place Nov24	27.67	****
10578	DD	EDF Energy	Electric Event Hub Nov24	26.10	****
10579	DD	Vodafone Business	Office Mobile Dec24	26.10	****
10580	DD	Corona Energy	Electric Bank Place Oct-Nov24	65.56	****
10581	DD	British Telecom	Phone & Broadband Dec24	65.44	****
10582	DC	Tesco	Refreshments	1.20	****
10583	DC	Tesco	Refreshments	9.84	****
10584	DC	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10585	DC	Tesco	Consumables/Refreshments/Mayoral Donation	19.75	****
10586	DC	Tesco	Refreshments	6.00	****
10587	DC	C.M. Scott	Engrave Shield	11.85	^^
10588	DC	Tesco	Refreshments	0.85	****
10589	DC	Tesco	Meeting Refreshments/Batteries	34.24	****
10590	DC	Zoom	Zoom Pro Subscription	15.59	****
10591	DR	HSBC Bank	Bank Charges Dec24	32.68	****
			TOTAL	18,003.15	

INCOME/GRANT/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – DECEMBER 2024

Date	Category	Name	Payment Details	Amount £
2/12/24	INCOME	Various Debtors	Christmas Light Seller Donation	50.00
2/12/24	INCOME	Power Portal Ltd	Car Charge Point Usage	16.62
5/12/24	GRANT	Flintshire County Council	Tower Gardens Gateway Project	6,607.74
5/12/24	INCOME	Various Debtors	Mayors Charity Bucket	50.00
12/12/24	INCOME	Various Debtors	Vendor Donation	20.00
18/12/24	REFUND	Welsh Water	Water Account Refund	70.58
18/12/24	REFUND	Welsh Water	Water Account Refund	85.00
18/12/24	TRANSFER	HSBC Money Market	Increase Investment	10,000.00
18/12/24	INCOME	Various Debtors	Mayors Charity Bucket	115.00
20/12/24	INCOME	Selected Councillors	Donation in lieu of Christmas Cards	45.00
30/12/24	INCOME	Flintshire County Council	Local Taxation Precept (3 of 3)	97,000.00
			TOTAL	114,059.94

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***** Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31

7. COMMUNITY ENGAGEMENT

7.1. Play Board Installation

Flintshire County Council have confirmed the cost of installing the three play boards at Fron Park, Fulbrooke and Ridgeway play areas. Members are requested to approve the quotation for the sum of £753.18 for the installation.

7.2. The Big Conversation Flintshire

Members to consider the attached email. The Clerk has requested further information, and it is understood that the weekly Thursday street market may be used to support the on street engagement.

I'm Laura from WeMindTheGap, we're a social mobility charity that 'fill the gaps' in young people's lives with the things that the rest of us might take for granted. I'm contacting you as we've recently received SPF funding to carry out a Big Conversation in Flintshire, we will be working with Wrexham University to gather the voices of young people across Flintshire to ask them one big question 'What is lifelike for 18–21-year-olds in Flintshire?'

I'd love to invite you to walk alongside us to meet young people in your local area between 11th and 26th January. As well as pulling together a timetable of events that we are attending, we'd like to carry out some on-street engagement and would love to draw on your knowledge of your local area and residents. Please do let me know if you have availability to meet to speak about this and I can share our plans.

You can read more about the Big Conversation in Flintshire here - [Business News Wales article](#). I've included some further information about WeMindTheGap below.

We established in Wrexham in 2014 and now deliver programmes for under-served 11–25-year-olds across North Wales, many having fallen through gaps in education, employment and share with us that they don't have a sense of belonging to their local community and wider. Through a variety of holistic programmes, we work with young people to create connections, building a local community to surround them and support them to make steps towards the future that they want and deserve.

In 2023, WeMindTheGap carried out the Big Conversation in Wrexham. This was an innovative, appreciative inquiry into what young people in Wrexham were thinking and feeling in the post Covid world. We spoke to 18-21 year olds, hearing about their aspirations, their fears for the future and the real insights into a cohort of young people adversely affected by the pandemic. The results were eye opening

and we proudly committed to share these, you can read more about it and see our findings wemindthegap.org.uk.

This information that we gather during the Big Conversation Flintshire will not only inform the work of WeMindTheGap, but we are committed to share it with anyone else who will also benefit from it, other providers supporting young people, employers, education establishments and policy makers. We'd love to make this a collaboration of services, organisations and sectors – we'd love for you to be a part of it.

Thanks, and look forward to hearing from you.

Laura Columbine

Flintshire Community Maker

8. CORRESPONDENCE

8.1 One Voice Wales National Awards 2025 (Reconsideration)

Members to determine any nominations for the above award. Details as below letter. The Clerk has already circulated the nomination guidance and application form by separate email, as requested by members at the last meeting.

I am delighted to announce that One Voice Wales will be holding its National Awards on **Wednesday 23 April 2025** at Hafod a Hendre, Royal Welsh Showground, Llanelwedd, Builth Wells, LD2 3SY. ***Please use this opportunity to mark this important date in your Council diaries.***

These awards are an opportunity for your Council to showcase the services it provides for its community, and an opportunity for councillors, clerks and staff to receive the recognition they deserve. The entries will be used as an evidence base to inform Welsh Government, Unitary Authorities, the Third Sector and other key partners of the good work local councils are doing in their communities across Wales and how they can possibly support the work of the local council sector in the future.

Attached you will find a **Nomination Guide 2025** listing the award categories and details of how you can nominate your council for these prestigious awards, together with an **Application Form**. An independent panel made up from national representative bodies will undertake the judging of the entries. There will be a shortlist of nominations in each of the categories; each of the shortlisted Councils for each category will be invited to take part in showcasing their Council's initiative.

During the Awards Ceremony, the winners and runners-up will be presented with their awards and certificates. One Voice Wales will also be publishing a post-event report to be shared with local councils and stakeholder organisations throughout Wales.

The closing date for entries is Friday 28 February 2025. A judging panel will be held after this date and the shortlisted councils for each category will be informed as early as possible and invited to prepare a 10 minute (maximum) presentation in advance of the event.

Should you have any queries regarding the 2025 Awards Conference, please get in touch with Emyr John, Communications Officer:
ejohn@onevoicewales.wales

I do hope that you will enter your Council for an award and help One Voice Wales to highlight and promote the innovative practices that take place in local communities throughout Wales.

Yours sincerely
Cllr Mike Theodoulou,
Chair, One Voice Wales

8.2. Kings Honours List Nominations

Members had previously requested a prompt for prior consideration of nominations before any formal notification that normally arrives in March 2025.

8.3. Ysgol Treffynnon Governor Letter

The Council has received a request for a community governor at Ysgol Treffynnon. See attached letter received from the Chair of Governors.



INSPIRE • CHALLENGE • SUCCEED

**YSGOL
TREFFYNNON**

Holywell Town Council
Town Council Offices
12-14 Bank Pl
Holywell
Flintshire
CH8 7TJ



2nd December 2024

Dear Holywell Town Council,

I am writing on behalf of the Governing Body of Ysgol Treffynnon to request nominations for individuals to join our team as Community Governors. We are eager to strengthen our connections with the local community and bring in valuable perspectives that support our vision of providing the best educational opportunities for every student.

As a Community Governor, individuals play a crucial role in shaping the direction of the school, offering insight into the local area, and helping us address challenges in ways that reflect the diverse needs of Holywell. With the financial pressures on schools and the range of personal circumstances facing our students, we believe that the involvement of local representatives will be instrumental in creating a supportive and resilient school environment.

We kindly ask that the Council nominate individuals who are passionate about education, dedicated to the community, and willing to contribute their time and expertise to help Ysgol Treffynnon achieve its goals. We welcome nominees from all backgrounds and professions, as this diversity enriches our school and enhances our capacity to make informed, balanced decisions.

If you have any questions or would like more information about the role, please feel free to reach out to us directly. We look forward to working with you to identify new Community Governors who share our commitment to fostering an inclusive, ambitious, and supportive school for all.

Thank you for considering our request.

Yours sincerely

Chair of Governors

Ysgol Treffynnon Governing Body

PENNAETH / HEADTEACHER: John Weir BSc MEd NPOH
Ysgol Treffynnon Pen Y Maes Road Treffynnon/Holywell Sir Y Flint/Flintshire CH8 7EN
Ffôn/Tel: 01352 710011 Ffacs/Fax: 01352 714662 e-bost/e-mail: info@yt.flintshire.sch.uk

8.4. Reports/Correspondence Received

The following items have been received and are available for perusal from the Clerk, or marked ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	FLVC e-Bulletin	**	12 th Dec 2024
H	LTA Parks Investment – Holywell Tennis Courts	**	12 th Dec 2024
I	North and Mid Wales Association of Local Councils – Senedd Consultation	**	18 th Dec 2024
J	North & Mid Wales Association of Local Councils - Deganwy Crossing Llandudno Branch Line	**	18 th Dec 2024
K	SLCC Clwyd Branch - Senedd Consultation	**	19 th Dec 2024
L	North and Mid Wales Association of Local Councils - Joint Rail Meeting	**	6 th Jan 2025
M	LGA's 2025 Training – Clwyd Pension Fund	**	7 th Jan 2025

9. ASBESTOS SURVEYS

The Resources Committee had previously agreed to investigate the above matter, following correspondence from the Welsh Government. The Clerk has received a quotation from a company specialising in this work for the sum of £495. Members are requested to approve this work. This is to complete surveys on the Council Offices and Events Hub.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for agenda item 11, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the sensitivity of the financial information presented.

11. APPLICATIONS FOR FINANCIAL ASSISTANCE

- **Schedule A** Donations granted 1/04/19 – 31/03/24
- **Schedule B** Budget Provision 2024/25 & Donations Paid To Date 2024/25
- **Schedule C** Financial Assistance Applications – January 2025

SCHEDULE A - Donations to Organisations 01/04/19 – 31/03/24

Ref	Organisation	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £
1	50+ Action Group Flintshire	100	-	-	-	-
2	B-Fest	400	-	-	-	-
3	Carmel Bowling Club	300	300	-	-	200
4	Carmel Cricket Club	-	250	-	-	-
5	Carmel & Holywell Woodcraft Assoc.	-	-	-	-	500
6	Citizens Advice Flintshire	1,000	750	1,000	1,000	-
7	Delyn Gymnastics Club	500	-	500	-	-
8	Flintshire Foodbank	-	250	-	-	-
9	Fron Park Bowling Club	250	-	-	-	300
10	Greenfield FC Youth	300	-	-	-	500
11	Greenfield Football Club	-	500	-	500	500
12	Headway Flintshire	500	-	-	-	-
13	Holywell AC Christmas Activities	300	-	-	-	-
14	Holywell Autumn Club	300	-	-	-	-
15	Holywell Town Football Club	-	-	-	-	500
16	Holywell Town FC Girls	300	-	-	-	-
17	Holywell Town FC Ladies	500	-	-	-	-
18	Holywell Town FC Youth	300	-	-	-	-
19	Holywell Market Group	-	-	200	-	500
20	Holywell Sewing & Knitting Group	300	-	-	-	-
21	Home Start Flintshire	-	-	-	500	-
22	Hope House Hospice	-	200	-	-	-
23	Kids Cancer Charity	-	-	-	-	500
24	Kings Head CIC	460	-	500	-	500
25	Merched Y Wawr	-	-	-	-	150
26	Music 4 Youth	-	-	-	-	500
27	Point Of Ayr Mining Museum	-	-	-	-	470
28	Samaritans	-	-	200	-	-
29	Scouts Cymru	-	-	-	400	200
30	St. Kentigern Hospice	-	200	-	-	-
31	Thomas Pennant Society	200	-	-	300	-
32	Toe to Toe	500	-	-	-	-
33	Transition Holywell & District	250	-	-	-	-
34	Urdd Gobaith Cymru	-	-	100	-	-
35	Wales Air Ambulance	-	-	-	200	200
	TOTAL	6,760	2,450	2,500	2,900	5,520

SCHEDULE B - Donations Budget & Paid To Date 2024/25

Ref	Organisation	£
	Budget	7,000
	Paid To Date	
1	Carmel & Holywell Woodcraft Association	500
2	Holywell Swimming Club	500
3	Fron Park Bowling Club	300
4	Holywell Town Football Club	300
5	Thomas Pennant Society	250
6	Carmel Bowling Club	250
7	Holywell Area Community Museum	500
	Total Paid	2,600
	Balance Remaining	4,400

SCHEDULE C - Applications for Financial Support – January 2025

Ref	Organisation	Amount Requested £	Previously Supported (Last 5 Years)
1	Age & Dementia Friendly Holywell	500	No
2	Cylch Ti A Fi	200	No
3	Welsh Ambulance	200	Yes
4	Holywell Area Community Museum	500	Yes
5	Benefit Advice Shop	8,000	No
6	50+ Action Group Flintshire	250	Yes
7	Love Holway	500	No
	TOTAL	10,150	

The Council's grant awarding policy can be found on the website. Copies are also available to members from the Clerk on request. The Council's Financial Assistance Working Group will review all new applications in line with the policy guidelines and make appropriate recommendations to the meeting.

12. ANNUAL BUDGET SETTING 2025/26

Members are requested to review and consider the budget and precept for the 2025/26 financial year.

- a) Clerk to * deliver a presentation to members and/or provide a verbal report, outlining the key financial issues relevant to this year's budget setting process.
* - members can decide on the type of briefing needed at the meeting.
- b) To consider probable expenditure for 2024/25 and estimated expenditure under the budget heads for 2025/26 – **Statement A.**
- c) To consider the Clerk's supporting notes and financial detail for 2025/26 budget growth and savings options - **Supporting Budget Notes.**
- d) To consider income and probable expenditure for 2024/25 relative to working balances and reserves - **Statement B.**
- e) To determine the Local Taxation Precept for 2025/26 – **Statement C.**
- f) Included as additional information is a table showing the current 2024/25 precept level, tax base and total income generated for all Flintshire Town and Community Councils.
- g) The council is required to formally approve any earmarked reserves as part of the budget setting process. Clerk to report.

13. REPRESENTATIVE REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

14. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.

				STATEMENT A
HOLYWELL TOWN COUNCIL				
ANNUAL ESTIMATES OF INCOME AND EXPENDITURE 2025/26				
	Budget 2024/25 £	Probable 2024/25 £	Budget 2025/26 £	% Of Budget
INCOME				
Precept	291,000	291,000	307,000	
Bank Interest On Investments	1,800	2,236	1,800	
Events	0	675	0	
Grants	0	44,482	0	
Miscellaneous	0	400	0	
TOTAL INCOME	292,800	338,793	308,800	
EXPENDITURE				
Employee Salaries	124,800	114,750	133,300	43%
Council Offices	25,350	25,417	28,300	9%
Christmas Lights	21,500	28,500	21,600	7%
Play Areas/Play Schemes	22,500	22,500	19,000	6%
CCTV	15,400	15,486	15,800	5%
Loan Repayments	14,000	14,000	14,000	5%
Establishment	12,000	11,307	12,850	4%
Contribution - Holywell Leisure Centre	10,000	10,000	10,000	3%
Events	9,400	9,611	9,700	3%
Wales In Bloom	7,500	6,600	7,800	3%
Well Inn Music Festival	7,400	13,616	7,700	2%
Grants / Donations	7,000	7,200	7,000	2%
Civic	5,300	4,684	5,400	2%
Members	5,100	3,933	5,100	2%
Community	600	3,560	4,100	1%
Town Centre / Community Projects	2,500	35,645	2,900	1%
Events Hub	3,450	1,981	2,150	1%
Woodland	1,200	1,000	1,300	0%
Environment	800	800	800	0%
TOTAL EXPENDITURE	295,800	330,590	308,800	100%
NET POSITION	3,000	-8,203	0	

Supporting Budget Notes

- 1 Where applicable inflation has been applied at the rate of 3.5%, in line with the Consumer Price Index (Cpi)
- 2 Staff salary budgets have been adjusted for estimated pending pay awards, incremental progression and NI/pension uplifts.
- 3 It has been necessary to adjust some budgets up or down based on current operational requirements and spending patterns; those budget heads where this has been necessary + / - £500 are summarised below in Table A.

TABLE A		
Budget Head	Increase	Decrease
	(Growth)	(Saving)
	£	£
Staff Salaries	8,500	
Community Caretaker	3,500	
Telephones	500	
Council Offices - Business Rates	1,000	
Playschemes & Play Areas		3,500
Event Hub - Business Rates		1,400
Total	13,500	4,900
Net Budget Movement	8,600	

		STATEMENT B
HOLYWELL TOWN COUNCIL		
ANNUAL ESTIMATES OF INCOME AND EXPENDITURE 2025/26		
	£	£
OPENING CASH BALANCES AT 1 APRIL 2024		
Current Account	61,535	
Earmarked Reserve (Election Costs)	10,000	
Money Market Investment Account	53,953	
		125,488
ESTIMATED INCOME 2024/25		
Sundry Income	47,793	
Precept	291,000	
		338,793
TOTAL BALANCE + ESTIMATED INCOME		464,281
PROBABLE NET EXPENDITURE 2024/25 (as per STATEMENT A)		330,590
PROJECTED CLOSING BALANCE 31 MARCH 2025		133,691
Proposed Minimum Working Balance (3/12 of Turnover)	77,200	
Proposed Additional Working Balance	46,491	
Proposed Earmarked Reserves - Future Election Costs	10,000	
		133,691
Take off new year budget shortfall for 2025/26		0
Revised balance		133,691

HOLYWELL TOWN COUNCIL

ANNUAL ESTIMATES OF INCOME AND EXPENDITURE 2025/26

PRECEPT SETTING 2025/26

	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £	Proposed 2025/26 £
Current Year Precept	252,000.00	254,900.00	254,850.00	275,000.00	291,000.00	307,000.00
3 x Instalments (April, August & December)	84,000.00	84,966.67	84,950.00	91,666.67	97,000.00	102,333.33
Council Tax Base Band D (No. of Households)	3,342.05	3,380.78	3,379.85	3,403.23	3,427.02	3,493.13
Band D Charge	75.40	75.40	75.40	80.81	84.91	87.89
Increase in £ and pence for whole year	3.33	0.00	0.00	5.40	4.11	2.97
% Uplift	4.6%	0.0%	0.0%	7.2%	5.1%	3.5%
Band D Weekly Household Equivalent	1.45	1.45	1.45	1.55	1.63	1.69
Increase Per Household Per Week	0.06	-0.00	0.00	0.10	0.08	0.06

Notes

1. The Town Council Tax is currently £84.91 per Band D property, the proposed new charge would be £87.89
2. See attached current Precepts and Charges List for the County of Flintshire, for comparisons with other local Councils.

		COMMUNITY COUNCIL CYNGOR CYMUNED	Tax Base 24/25 Treth Sylfaenol 24/25	Flintshire County Council Cyngor Sir y Fflint	Police & Crime Commissioner North Wales Comisiynydd Heddlu & Throsedd Gogledd Cymru	Community Council Cyngorau Cymuned	Council Tax at Band D Treth Y Cyngor yn ol Band D	Property In Annedd yn	You Pay Byddwch yn Talu
2023/24 £	2024/25 £		Properties Anheddau	£	£	£	£	BAND A	6/9ths of the Band D Charge in your community 6/9fed o daliad Band D yn eich cymuned
80,714	80,577	Argoed	2,543.48	1,658.25	349.65	31.68	2,039.58	BAND B	7/9ths of the Band D Charge in your community 7/9fed o daliad Band D yn eich cymuned
45,720	46,662	Bagillt	1,471.65	1,658.25	349.65	31.71	2,039.61		
131,341	114,475	Broughton & Breton - Brychdyn a Breton	2,752.50	1,658.25	349.65	52.49	2,060.39		
31,175	35,854	Brynafod - Brynffordd	481.59	1,658.25	349.65	74.44	2,032.34	BAND C	8/9ths of the Band D Charge in your community 8/9fed o daliad Band D yn eich cymuned
336,126	346,416	Buckley - Swale	6,775.24	1,658.25	349.65	51.13	2,059.03		
41,250	42,500	Caerwys	640.09	1,658.25	349.65	66.40	2,074.30		
30,500	30,800	Cilcain	754.61	1,658.25	349.65	40.82	2,043.72	BAND D	The charge for your community in the table Y taliad yn eich cymuned a ddangosir yn y tabl
388,006	417,312	Connah's Quay - Coi Connah	6,229.16	1,658.25	349.65	66.99	2,074.59		
244,346	257,475	Flint - Y Fflint	5,062.67	1,658.25	349.65	50.86	2,058.76		
35,000	34,932	Gwaenafod - Y Waua & Pantwynwyn	1,025.88	1,658.25	349.65	34.05	2,041.95	BAND E	11/9ths of the Band D Charge in your community 11/9fed o daliad Band D yn eich cymuned
12,556	19,550	Gwernynynydd	593.54	1,658.25	349.65	12.94	2,040.84		
50,000	50,000	Halkyn - Helygan	1,353.13	1,658.25	349.65	16.95	2,044.65		
303,895	334,762	Hawarden - Penarlâg	6,398.85	1,658.25	349.65	52.32	2,060.22	BAND F	13/9ths of the Band D Charge in your community 13/9fed o daliad Band D yn eich cymuned
36,034	36,293	Higher Kinnerton	894.93	1,658.25	349.65	40.55	2,048.45		
275,000	281,600	Holywell - Treffynnon	3,427.02	1,658.25	349.65	84.91	2,092.81		
127,800	126,105	Hope - Yr Hob	1,836.54	1,658.25	349.65	68.66	2,076.56	BAND G	15/9ths of the Band D Charge in your community 15/9fed o daliad Band D yn eich cymuned
70,000	74,000	Leeswood - Coed-llai	861.65	1,658.25	349.65	86.82	2,093.78		
66,300	76,245	Llanasa	2,037.05	1,658.25	349.65	37.43	2,045.33		
34,115	34,000	Llanfynydd	884.86	1,658.25	349.65	18.42	2,046.32	BAND H	Twice the Band D Charge in your community Dwywaith cyfanswm taliad Band D yn eich cymuned
304,500	320,435	Mold - Yr Wyddgrug	4,518.45	1,658.25	349.65	70.92	2,078.82		
31,000	37,000	Mostyn	738.72	1,658.25	349.65	50.12	2,058.02		
15,209	15,499	Nannerch	281.80	1,658.25	349.65	55.00	2,062.90	BAND I	21/9ths of the Band D Charge in your community 21/9fed o daliad Band D yn eich cymuned
19,500	20,500	Nercwys	306.80	1,658.25	349.65	66.82	2,074.72		
38,509	42,360	Northop - Llanaurgain	1,587.78	1,658.25	349.65	26.68	2,044.58		
32,895	35,773	Northop Hall	837.24	1,658.25	349.65	42.73	2,050.63	BAND I	
119,521	123,463	Pen-y-ffordd	2,293.99	1,658.25	349.65	93.82	2,061.72		
59,000	50,800	Queensferry	708.85	1,658.25	349.65	56.43	2,084.33		
83,943	85,922	Saltney	1,946.16	1,658.25	349.65	44.15	2,052.05	BAND I	
62,000	64,000	Sealand	1,554.24	1,658.25	349.65	41.18	2,049.08		
177,910	180,000	Shotton	2,215.01	1,658.25	349.65	81.26	2,039.16		
26,280	26,730	Trelawnyd & Gwaenysgor	427.18	1,658.25	349.65	62.57	2,070.47	BAND I	
38,000	39,155	Treuddyn	767.82	1,658.25	349.65	81.00	2,058.96		
59,000	60,500	Whitford - Chwittfordd	1,182.63	1,658.25	349.65	51.16	2,059.06		
10,757	35,382	Ysceifiog	690.20	1,658.25	349.65	51.26	2,059.16	BAND I	
3,421,107	3,605,674	TOTAL CYFANSWM	66,081.00	1,658.25	349.65	54.56	2,062.46		
		AVERAGE/CYFARTALEDD		1,658.25	349.65	54.56	2,062.46		
		Charge on Collection Fund / Llwy Gork o'r Gorfia Gasglu		109,578,818	23,105,222	3,605,674	136,289,714		
The table above is for Band D properties only. If your property falls within another property band, use the table to find out how much you pay. The Tax Base is the estimated income that will be received for each £1 of Council Tax. It is expressed as a "Band D equivalent" and takes into account the number of properties within each band, in each community area. Ar gyfer enheddau ym Band D yn unig y mae'r tabl hwn. Os ydych chi eiddod chi mewn band arall, defnyddwch y tabl i ganfod beth fydd eidd eich bla treth. Amcangyfrifir yncwm a dddefnyddir am bob £1 o Dreth Y Cyngor yn y Dreth Sylfaenol. Mynegir hyn fel "cyfwrth Band D" gan gymryd hysbysuach nifer yr enheddau a fewn pob band, ym mhob ardal cymunedol.									