

Cyngor Tref Treffynnon Holywell Town Council

Swyddfeydd Bank Place,
Treffynnon,
Sir y Fflint, CH8 7TJ

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NOTE: The following meeting will be a hybrid meeting.
If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

11th July 2025

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Wednesday 16th July 2025** at **6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. PRESENTATION TO HONOUR CADETS

The Mayor and Deputy Mayor to receive the newly appointed honour cadets, from Holywell Air Cadets (Mayor), and St. John Ambulance Cymru (Deputy Mayor) to support their work during the 2025/26 Civic Year and present the official badges.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

4. NORTH WALES POLICE UPDATE

An officer will attend and provide an operational update to members.

5. MAYOR'S REMARKS

6. MINUTES & MEETINGS

6.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Holywell Town Council meeting held on 18th June 2025.
- Town Centre & Events Committee held on 19th June 2025.

6.2. Meetings of Committees, Working Groups, and Outside Bodies

To consider any recommendations for approval from Committees (where not delegated) and working groups held.

Town Centre & Events Committee held on 19th June 2025 – Minute TC11

Mega Electrical NW Ltd have advised the Council of electrical remedial works required to the existing festive lighting connection units. The quoted works are in the sum of £16,875 + vat. The committee had recommended a phased approach to the works, and the Clerk will provide an update at the meeting. Members to consider approval of the advised works and agreement of the phasing plan. The quotation breakdown of the works was included with the agenda email.

Additional Committee Member – Town Centre & Events Committee

Chair Cllr D. Thomas has requested Cllr L. Hodge be nominated to join the above committee.

Re-affirmation of the Regeneration Working Group

A recent attempt to call this working group was aborted due to member availability. Members to re-affirm the Council's requirements and confirm the status of this group.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 18th June 2025 at 6.00pm.

PRESENT: Councillor M. Sprake (Mayor).

Councillors: C. Argent, C. Blackwell, P. Cooper, L. Corbett, P. Corbett, I. Hodge, L. Hodge, M. Lewis-Jones, S. Rush, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Cllrs P. Curtis, P.A. Johnson, and E.B. Palmer.

IN ATTENDANCE: J. Baker (Clerk).

16. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

17. MAYOR’S REMARKS

The Mayor thanked those members who had reached out to express their support, loyalty and confidence. It was sincerely appreciated.

The Mayor was delighted to introduce and welcome Councillor Lyn Hodge. The Mayor also welcomed Simon Bonfield who had joined the staffing team.

The Mayor had attended the information day, which was helpful for re-establishing some local connections, and there was positive feedback from the vendors themselves. The Mayor thanked all those involved in the event. The event was something to build upon for future years.

The Mayor had continued with the placement of charity buckets around town and was grateful to those businesses who had continued or had newly adopted the scheme.

The Mayor attended the Cuppa with a Copper as well as awarding the Holywell Museum their lottery grant funding. The Mayor congratulated everyone's efforts at the museum who made that possible.

The Mayor gave his best “Clarkson” impression at the Classic Car Show in town, and thanked Carl Bedford for his efforts in organising the event, and also attended the Holywell History event, but his “David Starkey” impression was far less convincing.

The Mayor had attended local primary schools to judge the Wales in Bloom School Competition entries with the winners to be confirmed shortly.

The Mayor had also attended a recent meeting of the Holywell Age and Dementia group.

Finally, the Mayor reminded members about the code of conduct which included carrying out their duties and responsibilities with due regard to the principle that there should be equality of opportunity for all people, show respect and consideration for others, and to not use bullying behaviour or harass any person.

18. MINUTES & MEETINGS

18.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Annual Meeting of Holywell Town Council held on Wednesday 21st May 2025.

18.2. Meetings of Committees and Working Groups

None to report.

19. PLANNING

19.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
ADV/000420/25	PROPOSAL: PROPOSED ADVERT SPONSORSHIP SIGNS. LOCATION: ROUNABOUT 2, Bagillt Road, Greenfield. <i>The Council confirmed their support for this application and had no objections.</i>
LBC/000454/25	PROPOSAL: PROPOSED REMODEL OF THE WESTERN FACADE AND ASSOCIATED REPAIR WORKS. LOCATION: ST WINIFREDS PRESBYTERY, Well Street, Holywell, CH8 7PL. <i>The Council confirmed their support for this application and had no objections.</i>

20. ACCOUNTS

20.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS PAYABLE – MAY 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10793 - 10795	BP	Council Staff	Staff Salaries - May25	6,229.50	***
10796	BP	HMRC	Staff NI/PAYE - Jun25	2,274.00	***
10797	BP	Clwyd Pension Fund	Staff Pension - Jun25	501.74	***
10798	BP	UK Vending Ltd	Drinks Pods	43.45	****
10799	BP	Holywell Garden Centre	Caretaker Work HGC110	521.37	^^
10800	BP	Holywell Garden Centre	Pull Test Hanging Basket Brackets	275.00	^^
10801	BP	Automated Systems Group	Copier Charges	42.00	****
10802	BP	Sian Jones Translation	Translate Flyer	5.00	***
10803	BP	Tadmark Ltd	HFTC Banner	33.05	****
10804	BP	M.L. Davies	Fish & Chips - VE Day Event	160.00	^^
10805	BP	Carmel&Holywell Woodcrafters	Handcrafted Pens - CE Awards	20.00	^^
10806	BP	Holywell Area Comm Museum	Refreshments for VE Day Event	89.00	^^
10807	BP	A Little Magic	VE Day Dolls - VE Day Event	300.00	^^
10808	BP	Estuary Voluntary Cars	Transport for Care Home Residents - VE Day Event	100.00	^^

10809	BP	Flintshire County Council	Install Play Boards at Specified Play Areas	903.82	^^^
10810	BP	Flintshire County Council	Match Fund Contribution - Penrhyn Play Area Upgrade	10,000.00	^^^
10811	BP	The Flower Bowl	Bouquets for Annual Meeting / CE Award Plants	100.00	^^
10812	BP	Amberol Ltd	Consumable Items for Hanging Baskets	108.00	****
10813	BP	PHS Group	Sanitary Disposal Contract 2025/26	406.70	****
10814	BP	C. Baglin	Attend VE Day Beacon Lighting	50.00	^^
10815	BP	Daydream Designs	Website Tech Support Apr25	94.80	****
10816	BP	Holywell Leisure Centre	Contribution (1 of 4)	2,500.00	^^^
10817	BP	North East Wales Mind	Sessions	135.00	***
10818	BP	Veolia	Trade Waste Charges Apr25	83.03	****
10819	BP	Holywell Garden Centre	VE Day Event Work / Wales in Bloom SLA Work	730.00	^^
10820	BP	Flintshire County Council	Council Office Business Rates - 2025/26 (1 of 2)	4,473.00	****
10821	DD	Yu Energy	Gas Bank Place Apr25	212.96	****
10822	DD	Corona Energy	Electricity Bank Place Apr25	76.76	****
10823	DD	EDF Energy	Electricity Bank Place Apr25	31.32	****
10824	DD	Welsh Water	Water 12/13 Bank Place Oct-Apr	73.55	****
10825	DD	Welsh Water	Water 14 Bank Place Oct-Apr	89.03	****
10826	DD	Vodafone Business	Office Mobile Apr/May	27.90	****
10827	DD	BNP Paribas	Copier Lease 23/5-22/8	154.80	****
10828	DD	Wirehouse HR	Employment Services	132.00	****
10829	DD	British Telecom	Phone & Broadband May25	70.09	****
10830	VIS	HSBC Bank	Cash for Nexus CE Award Items	50.00	^^
10831	VIS	Tesco	Under 18 CE Award Vouchers	101.20	^^
10832	VIS	Coco Sweets & Chocolates	CE Award Items	30.00	^^
10833	VIS	Beechwood Plant Stall	Bedding Plants - HTC Planter	17.00	^^
10834	VIS	Danny's Family Butcher	CE Award Items	20.00	^^
10835	VIS	Greenfield Valley Trust	CE Award Items	17.50	^^
10836	VIS	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10837	VIS	Tesco	Refreshments - VE Day Event	22.50	^^
10838	VIS	Royal Mail	Postages	3.60	****
10839	VIS	Maggies Kitchen	Fish & Chips - VE Day Event	100.00	^^
10840	VIS	Microsoft	ICT Subscription	27.60	****
10841	VIS	Amazon	Sound System Cable	16.37	****
10842	VIS	Tesco	Refreshments	1.20	^^

10843	VIS	C.M. Scott	Engrave Mayoral Plaque	17.70	^^
10844	VIS	Tesco	Refreshments	17.60	****
10845	VIS	Zoom	Zoom Pro Subscription	15.59	****
10846	VIS	Amazon	16gb Memory Upgrade - Council Laptops	161.94	****
10847	VIS	Tesco	Refreshments	1.20	^^
10848	DR	HSBC Bank	Bank Charges Apr25	10.00	****
			TOTAL	31,778.46	

SCHEDULE OF ACCOUNTS RECEIVABLE – MAY 2025

Date	Category	Name	Payment Details	Amount £
		Nil Return.		
			TOTAL	0.00

Categories – Income, Grant, VAT Refund, Refunds, Bank Transfers

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***^ Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31

20.2. Internal Audit Report 2024/25 Financial Year

Members considered the internal audit prepared by JDH Business Services Ltd, that related to the 2024/25 financial year. There were no further issues arising and a robust set of year end records had been maintained with a comprehensive audit trail.

RESOLVED:

That the Council approve the report.

20.3. Annual Return, Year End Accounts & Governance Statement - 2024/25 Financial Year

Members considered the approval of the Council's accounting statements and annual governance statement certified by the Clerk. The Clerk provided a brief update that outlined the main financial issues. Members noted the reserve balances had been maintained from the previous financial year.

RESOLVED:

That the annual return be approved and signed by the Mayor.

20.4. Asset List 2024/25

Members considered the Council's asset list as of 31st March 2025 that was circulated with the agenda. Members noted the movement related to additions and disposals.

RESOLVED:

That the asset list be approved.

21. CORRESPONDENCE

21.1. Partnership Working Opportunity – Aberystwyth University & Mürzzuschlag in Austria

Members considered the partnership working opportunity and the potential benefits it would bring to the Holywell Community.

RESOLVED:

That the Deputy Clerk follows up with the University and reports back to members.

21.2. Holway Mine

Members considered the email enquiry related to the mine. The mine had reportedly fell into disrepair and the enquirer had requested a clean-up operation.

RESOLVED:

That the Deputy Clerk confirms the landowner and maintenance responsibilities and the relevant permissions for any works to be undertaken.

21.3. Community Review

Members considered the email from Flintshire County Council. The Community Review would commence within the next few months. The Council had already completed a pre-questionnaire, and it was confirmed that no changes were required to the original submission.

RESOLVED:

That the Clerk confirm the no change submission to the County Council.

21.4. Connah's Quay Low Carbon Power Project Consultation

The Council were a statutory consultee and had received a further design update for the project from Uniper UK Ltd.

RESOLVED:

That the Council note the consultation as received.

21.5. Review of Holywell Street Market

Flintshire County Council were intending to review the Holywell Market operations and would be releasing an online survey from July 2025 to gather feedback from local residents. The County Council had stated that the market remained small despite attempts made to grow it over the years, does not generate any significant footfall, and appeared little used by residents.

RESOLVED:

That the Council note the review and consultation as received.

21.6. Holywell Rambling Club

Members considered the request from the Club to plant daffodil bulbs at identified places around the town. The County Council had requested further information and Cllr I. Hodge would forward on details. Members also discussed the adoption of any remaining planters on the High Street.

RESOLVED:

That the Council support the bulb planting. That the Deputy Clerk contacts the Club to offer the adoption of a planter and also contacts other groups/schools that may be interested.

21.7. Holywell 1-2 Year Place Making Action Plan

Members considered the email from the County Council's Regeneration Team, that requested input from the Town Council on its planned projects to support the Holywell Place Making Plan. An action plan template required completion by Friday 4th July 2025.

RESOLVED:

That a working group be formed to complete the action plan template. Councillors M. Sprake, P. Corbett, D. Thomas, L. Corbett and I. Hodge were nominated to attend the working group meeting. Deputy Clerk would facilitate the meeting, that was to be held between 12.00pm and 2.00pm, on Thursday 26th June 2025.

21.8. LGPS Access and Fairness Consultation

Members considered the email from the Clwyd Pension Fund, regarding a consultation on changes to the Local Government Pension Scheme in England and Wales. The proposed changes were intended to improve fairness in and access to the LGPS. Some of the changes related to the gender pensions gap would have an impact on payroll.

RESOLVED:

That the Council note this consultation as received.

21.9. Reports Received

The following items had been received and already circulated to members.

Ref	Item	Date Circulated
A	Flintshire County Council Updates	Various Dates
B	Welsh Government Updates	Various Dates
C	North Wales Police Alerts	Various Dates
D	One Voice Wales Updates & Training Courses	Various Dates
E	Planning Aid Wales Training Courses	Various Dates
F	OPCC Newsletters	Various Dates
G	Llais monthly newsletter	20 th May 2025 & 29 th May 2025
H	FLVC Bulletin	20 th May 2025
I	RHS & BBC The One Show's Growing Together Award 2025 competition	29 th May 2025
J	Fit, Fed & Read Timetable	4 th Jun 2025
K	FCC Flintshire Community Chest – Round 1	4 th Jun 2025
L	Transition Group Wall Art Project	9 th Jun 2025
M	Greenfield Valley Volunteers Newsletter	11 th Jun 2025

22. REPRESENTATIVE REPORTS

Cllr I. Hodge reported that the AGM for the North Wales Association of Local Councils would be held in July, and rail services and local government re-organisation continued to be discussed at the meetings.

23. COUNTY COUNCILLOR REPORTS

Cllr I. Hodge reported on the recent changes to the cabinet and other positions at the County Council's AGM. Cllr E.B. Palmer had been appointed to the Cabinet, and Cllr Hodge had been appointed to the North Wales Fire Committee.

24. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute 25, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the financial considerations.

25. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members considered requests received for financial assistance from various organisations together with a schedule of the organisations and events supported by the Council for the last five years. Councillor I. Hodge read out the recommendations from the working group meeting.

A statement was circulated with details of donations made to date (£Nil) in the current financial year, budget provision for donations (£7,000), with remaining provision (£7,000) being available for allocation.

RESOLVED:

- 1) That, having considered each application on its merits and in accordance with the Council's grant awarding policy, the following donations from the budget be made:

Organisation	£
Transition Holywell & District	500
Kids Cancer Charity	500
Estuary Voluntary Car Scheme	500
Fron Park Bowling Club	300
Thomas Pennant Society	250
Greenfield Football Club	500
Carmel Cricket Club	250
The Holywell Band	500
Total	3,300

- 2) That the following applications be noted as received without a donation on this occasion: Marie Curie Wales, Llangollen International Eisteddfod, North Wales Classic Car Club, Ysgol Bro Carmel, and the 50+ Action Group.

26. CLOSE OF MEETING

The Mayor closed the meeting at 7.20pm.

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Mayor

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell, on Thursday 19th June 2025 at 9.30am.

PRESENT: Councillor D. Thomas (Chair – see minute TC1).
Councillors: L. Corbett, P. Corbett, P. Cooper, and M. Sprake.

APOLOGIES FOR ABSENCE were received from Cllrs P. Curtis, I. Hodge, and E.B. Palmer. Cllr C. Blackwell was absent without apology.

IN ATTENDANCE: Jason Baker (Town Clerk) & M.G. Fearnley (Deputy Clerk).

TC1. ELECTION OF CHAIR – MUNICIPAL YEAR 2025/26

RESOLVED:

That Cllr D. Thomas be appointed as Chair for the municipal year 2025/26.

TC2. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2025/26

RESOLVED:

That Cllr I. Hodge be appointed as Vice Chair for the municipal year 2025/26.

TC3. DECLARATIONS OF INTEREST

None were received.

TC4. SPEAKER – RECYCLING OFFICER, FLINTSHIRE COUNTY COUNCIL.

The Deputy Clerk reported he had not received a response in time for an officer to attend the meeting.

RESOLVED:

That Michelle Shaw, Recycling Officer, be invited to the next meeting of the Committee.

TC5. SPEAKER PLAY DESIGN OFFICER, GWELLA LEISURE

Richard Roberts, Gwella Leisure attended the meeting in response to members concerns in relation to the sand pit area in Fron Park. The reported syringe had not been located and there were only isolated occurrences of similar issues over many years. The playground was inspected weekly, and the sand would be raked through every three weeks.

RESOLVED:

That signage be installed at appropriate positions around the sand pit, to advise caution when entering i.e. appropriate footwear, and also to advise that the area is raked through every three weeks as part of the existing inspection regime.

TC6. 2025 EVENTS PROGRAMME

Members considered the scope for the following events:

Party in the Park Saturday – Saturday 26th July 2025

The Deputy Clerk gave an update on the proposed activities in line with last year and invited additional ideas from those present. Several ideas were suggested including Street dance, Wrestling, Morris Dancing, Taekwondo, Football skills displays, Ice Cream Van, Coffee and Burger Vans, Carnival Games.

RESOLVED:

That the staffing team be authorised to compete the final event planning and book the activities required.

Pirate Event Saturday – Saturday 16th August 2025

Members discussed the proposed pirate themed event. There were several potential issues raised that included power, accessibility and staffing resources.

RESOLVED:

That the event be deferred for this year with a review ahead of the 2026 event programme.

Well Inn Music Festival - Saturday 6th September 2025

The Deputy Clerk provided members with an update on discussions with the sound and lighting company, last year's stage managers, with some suggestions for potential bands. The Clerk informed members that last year's stage managers had not yet confirmed their availability.

RESOLVED:

- 1) Deputy Clerk to book stage, sound and lighting through Event Sound.
- 2) Deputy Clerk to confirm stage manager availability.
- 3) Deputy Clerk to source Oasis / Brit Pop Band as a headline act.
- 4) Outer Stage Manager fees confirmed as £250.00, Artists on Main Stage £200.00, and Artists on Outer Stages £50.00.
- 5) Staff to source other activity providers as required.

FCC Christmas Market - Sunday 30th November

The Deputy Clerk provided members with an update from Flintshire County Council on the market's proposed programme and budget.

RESOLVED:

- 1) Members agreed to participate in the Snow Globe.
- 2) That the Town Council make a £500.00 contribution to this event.
- 3) Deputy Clerk to book relevant entertainment in line with the allocated budget.
- 4) Deputy Clerk to speak to Martin from Nexus to generate additional interest in the booking of stalls.

TC7. RISK ASSESSMENT TRAINING

Members that attended the training gave very positive feedback. Certificates of attendance had been placed on the Council's training file. The Clerk reported that the risk assessment documentation was fit for purpose and that an anti-terrorism policy to comply with Martyn's Law would be drawn up for consideration by members.

TC8. LEGENDS ON THE BENCH PROJECT

The Deputy Clerk gave an update on the project and the Council's successful grant application to Kingspan, along with suggested locations for the two benches - Fron Park and Greenfield Dock.

RESOLVED:

That the Deputy Clerk confirm the installation dates with the suppliers and organise the unveiling of the benches with the relevant invitees.

TC9. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minutes TC10 and TC11, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the contractual considerations.

TC10. CCTV SERVICE LEVEL AGREEMENT

Members received an update from the Clerk and a copy of the Service Level agreement (SLA) with Flintshire County Council had been circulated with the agenda. Three months' notice was required to terminate the agreement.

RESOLVED:

That the Clerk arranges a site visit to the CCTV Control Room for committee members.

TC11. CHRISTMAS LIGHTS INSTALLATION CONTRACT

The Clerk provided an update and costings on the variation works required to bring the lighting units and cabling up to an acceptable operational standard. The cost of the works required was £16,875.00. The Clerk recommended a phased approach to the works to spread the cost over three financial years.

RESOLVED:

That the Clerk discusses the phased approach to the variation works with the contractor, with a final determination being made by the full council at its next meeting.

TC12. MEMBERS AGENDA ITEMS

Future Promotion of Events. Cllr L. Corbett explained the background to this item which was to ensure event promotion reached as many people as possible across the local community. The staff currently used noticeboards, flyers, and social media to promote events.

RESOLVED:

- 1) That a Facebook post link be created encouraging the local community to follow the Holywell Town Council page.

- 2) That the Deputy Clerk promotes and sends event information to other Facebook User groups i.e. Holywell Leisure Centre, local schools, etc to help share event information, with the local press approached to promote events.

Tesco Underpass Wall Art, Chess Board Table Feature and Tower Gardens Mini event activity. Cllr D. Thomas provided a summary of these ideas and suggestions.

RESOLVED:

- 1) Deputy Clerk to explore any funding opportunities for the listed suggestions.
- 2) Deputy Clerk to speak to local DJ's and ice cream vans to support mini events being held on a Saturday and during the school summer holidays.

TC13. CLOSE OF MEETING

The Chair closed the meeting at 11.55am.

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Chair

7. PLANNING

7.1. New Applications

To consider the applications received.

Application Number	Proposal Details
FUL/000531/25	PROPOSAL: PROPOSED CONSTRUCTION OF NEW STORAGE UNIT ON EXISTING BROWNFIELD LAND PREVIOUSLY OCCUPIED BY INDUSTRIAL BUILDING WHICH WAS PREVIOUSLY DEMOLISHED. LOCATION: Grant Works, Greenfield Road, Greenfield, Holywell, CH8 7QB.
FUL/000445/25	PROPOSAL: APPLICATION FOR REMOVAL OR VARIATION OF CONDITION 1, FOLLOWING PLANNING PERMISSION REF: 060665 & 060666. LOCATION: Rear of 33 High Street, Raven's Court, Holywell, CH8 7TE.
FUL/000357/25	PROPOSAL: CHANGE OF CURRENT USE FROM A1/A2 TO MIXED RETAIL/BEAUTY. 2 BEDROOM APARTMENT TO BE USED AS HOLIDAY RENTAL. PORTABLE MODULAR OFFICE (8FT WIDE X 20FT LONG) TO BE PERMITTED IN THE 200FT X 17FT REAR YARD. EXTERNAL FIRE SAFETY STAIRCASE AND WALKWAY FROM HOLIDAY RENTAL ON 1ST FLOOR TO THE OUTSIDE YARD. LOCATION: 57, High Street, Holywell, CH8 7TF.
LBC/000454/25	Proposal: Proposed remodel of the Western facade and associated repair works. Location: ST WINIFREDS PRESBYTERY, Well Street, Holywell, CH8 7PL.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

8. ACCOUNTS

8.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS PAYABLE – JUNE 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10849	BP	Cllr L. Corbett	Members Allowance 2025/26	208.00	*
10850	BP	Cllr M. Sprake	Members Allowance 2025/26	208.00	*
10851	BP	Cllr D. Thomas	Members Allowance 2025/26	208.00	*
10852	BP	Cllr D. Smith	Members Allowance 2025/26	208.00	*
10853	BP	Cllr S. Rush	Members Allowance 2025/26	208.00	*
10854	BP	Cllr M. Lewis-Jones	Members Allowance 2025/26	208.00	*
10855	BP	Cllr L. Hodge	Members Allowance 2025/26	208.00	*
10856	BP	Cllr I. Hodge	Members Allowance 2025/26	208.00	*
10857	BP	Cllr P. Curtis	Members Allowance 2025/26	208.00	*
10858	BP	Cllr P. Corbett	Members Allowance 2025/26	208.00	*
10859	BP	Cllr P. Cooper	Members Allowance 2025/26	208.00	*
10860	BP	Cllr C. Argent	Members Allowance 2025/26	208.00	*
10861	BP	Five Tech Ltd	Acer Travelmate Laptop	427.20	****
10862 - 10864	BP	Council Staff	Staff Salaries - June 2025	6,894.93	***
10865	BP	HMRC	Staff PAYE/NI - June 2025	2,634.31	***
10866	BP	Clwyd Pension Fund	Staff Pension - June 2025	566.20	***
10867	BP	Cllr C. Blackwell	Members Allowance 2025/26	208.00	***
10868	BP	Supertemps	Agency Support w.b. 2/6/25	493.02	***
10869	BP	Automated Systems Group	Copier Charges	42.00	****
10870	BP	Pen Y Lon Ltd	Consultation and Report	275.00	***
10871	BP	Daydream Designs	Website Tech Support - May 2025	94.80	****
10872	BP	Gwella	Contribution - Fit, Fed & Read Programme	1,000.00	^^^
10873	BP	NW Association of Councils	Lunch at Quarterly Meeting	22.00	^^**
10874	BP	Plug Tech	PAT Testing - Bank Place Offices	103.20	****
10875	BP	Veolia	Trade Waste Charges May 2025	105.11	****
10876	BP	Safe Environment	Removal of Asbestos Sink Pads - Bank Place Offices	408.00	****
10877	BP	Welsh Water	Water Events Hub Oct-Apr	74.17	****
10878	BP	Delyn Safety UK Ltd	Risk Assessment Training 5/6/25	360.00	***

10879	BP	North East Wales Mind	Sessions	90.00	***
10880	BP	St John Ambulance	Attend VE Day event	62.40	^^
10881	BP	JDH Business Services	Internal Audit and Report 2024/25	438.00	***
10882	BP	Holywell Garden Centre	Install Hanging Baskets	807.00	^^
10883	BP	Viking	Mineral Water Bottles	52.72	****
10884	DD	Yu Energy	Gas May 2025 Bank Place Offices	53.18	****
10885	DD	Corona Energy	Electric May 2025 Bank Place Offices	73.53	****
10886	DD	EDF Energy	Electric May 2025 Bank Place Offices	26.58	****
10887	DD	Vodafone Business	Office Mobile June 2025	27.90	****
10888	DD	Wirehouse HR	Employment Services	132.00	****
10889	DD	British Telecom	Phone & Broadband June 2025	73.88	****
10890	VIS	OS Keys	Office Keys	14.18	****
10891	VIS	Tesco	Stamps	27.20	***
10892	VIS	Amazon	Collection Box	11.99	****
10893	VIS	Amazon	Laptop Bag/16 Gb RAM Kit	44.97	****
10894	VIS	Microsoft	ICT Subscription - May 2025	11.52	****
10895	VIS	Amazon	Collection Boxes	28.48	****
10896	VIS	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10897	VIS	Tesco	Refreshments	1.20	****
10898	VIS	Tesco	Refreshments	1.20	****
10899	VIS	Tesco	Refreshments/Consumables	14.70	****
10900	VIS	Zoom	Zoom Pro Subscription	16.79	****
10901	VIS	Acco Review Ltd	Supply ID Cards	22.32	****
10902	DR	HSBC Bank	Bank Charges - June 2025	8.55	****
			TOTAL	18,344.82	

SCHEDULE OF ACCOUNTS RECEIVABLE – JUNE 2025

Date	Category	Name	Payment Details	Amount £
13/06/25	VAT Refund	HMRC	Vat Refund 2024/25	17,916.74
20/06/25	Grant	Kingspan	Donation – Legends on the Bench Project	2,000.00
			TOTAL	19,916.74

Categories – Income, Grant, VAT Refund, Refunds, Bank Transfers

Powers to Make Payments:

*	The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
//	Local Government Act 1948 S.33
///	Local Government Act 1972 S.34
**	Local Government Act 1972 S.137
***	Local Government Act 1972 S.112, 151
****	Local Government Act 1972 S.133
^	Local Government Act 1972 S.111
^^	Local Government Act 1972 S.144, S.145
^^^	Local Government (Miscellaneous Provisions) Act 1976 S.19
^^^^	Local Government Act 1972 S.143
*^	Local Government Act 1972 S.140
**^	Local Government Act 1972 S.176
***^	Local Government Act 1972 S.13
^^	Local Government Act 1972 S.34
**^^	Local Government (Misc. Provisions) Act 1953 S.4
^^**	Local Government Act 1972 S.173, S.174
^^^*	Local Government (Miscellaneous Provisions) Act 1976 S.4
<	Local Government Act 1972 S.124
#	Local Government Act 1972 S.142
##	Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
###	War Memorials (Local Authorities' Powers) Act 1923
####	Litter Act 1983 S.5-6
*****	Local Government & Rating Act 1997 S.31

9. CORRESPONDENCE

9.1 FLVC Young Volunteer Awards 2025

Members to consider any nominations for the above award. See attached summary below.

Young people across Flintshire are doing amazing things to help others. We want to celebrate and recognise the impact that their invaluable efforts have on individuals, local communities and the environment. If you have young people volunteering with your group/organisation, in any role, please take this opportunity to nominate them for our Young Volunteer Awards.

We have two award categories open for nominations. The Young Volunteer of the Year award and the Young Volunteers Group Award - if you have a great team of young people helping you. Everyone nominated will receive a certificate of achievement. The Young Volunteer Awards ceremony will take place during our Annual General Meeting in early October.

The closing date for nominations is Thursday 11th September 2025.

9.2. Reports/Correspondence Received

The following items have been received this month and were circulated to members.

Ref	Item	Date Circulated
A	Flintshire County Council Updates	Various Dates
B	Welsh Government Updates	Various Dates
C	North Wales Police Alerts	Various Dates
D	One Voice Wales Updates & Training Courses	Various Dates
E	Planning Aid Wales Training Courses	Various Dates
F	OPCC Newsletters	Various Dates
G	Santander Room Enquiry	18 th Jun 2025
H	FLVC Social Prescription Service	4 th Jul 2025
I	Notification of works A55 J32a Pentre Halkyn - J31 Caerwys	4 th Jul 2025
J	North and Mid Wales Association of Local Councils - Minutes from transport meeting 4th July 2025	7 th Jul 2025
K	PACT Group Update	9 th Jul 2025
L	FLVC E-bulletin	10 th Jul 2025

10. HOLYWELL TOWN COUNCIL ANNUAL REPORT 2024/25

Members to consider the Council's draft Annual Report for the period 1st April 2024 to 31st March 2025. The report is a statutory requirement and once approved will be published on the Council's website and sent to the external auditors. The draft report was included as an attachment with the agenda email.

11. REPRESENTATIVE REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

12. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.