

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 16th October 2024 at 6.00pm.

PRESENT: Councillor L. Corbett (Mayor).

Councillors: C. Argent, P. Cooper, P. Corbett, P. Curtis, I. Hodge, P.A. Johnson, J. Jones, M. Lewis-Jones, E.B. Palmer, S. Rush, B. Scragg, D. Smith, M. Sprake, and D. Thomas.

APOLOGIES FOR ABSENCE none were received.

IN ATTENDANCE: J. Baker (Clerk), and C. Pickstock (Support Officer).

64. **PRESENTATION TO ST. WINEFRIDE'S CATHOLIC PRIMARY SCHOOL ECO COUNCIL**

The Mayor introduced the school teachers and pupils to the Council. The Deputy Mayor explained that this award, the Wales in Bloom Discretionary Award – The Jim Goodwin Young Persons Award 2024, was a very prestigious award normally reserved for an individual. The Wales in Bloom judge's visit to the school was a highlight on their tour, and they commented the children really were inspirational, and the Eco Council should be the envy of other schools, for being so well informed and organised. The judge was also impressed with the development of opportunities for reuse and upcycling. The Mayor and Deputy Mayor presented two commemorative plates and certificates to the pupils.

65. **DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT**

Agenda Item	Name of Councillor	Personal	Prejudicial	Nature of Interest
11.	I. Hodge	✓		Member of Age & Dementia Friendly.
11.	P. Corbett	✓		Member of Age & Dementia Friendly.

66. MAYOR'S REMARKS

The Mayor welcomed newly elected Councillor David Smith to the meeting.

The arrangements for this year's Remembrance Sunday were now confirmed. Members would receive letters from the Clerk with the details. The Holywell service was at St. Peter's Church at 10.45am on Sunday 10th November. The Greenfield service was at the Greenfield War Memorial at 10.55am on Monday 11th November.

The Mayor was delighted to attend Ysgol Treffynnon on Tuesday 15th October and present certificates to the children that assisted with the Tower Garden mural graffiti art. The Mayor was interviewed last week about this project by Follow Films, that was arranged through the County Council.

The Council had received a clock from Kim Inspire which was a commission following the Mayor's visit with the Wales in Blook judge in July. The clock had been fabricated in the Council crest colours and would be placed on display in the members area.

The Clerk had contacted Carmel and Holywell Woodcraft Association to assist the council in the fabrication of a replacement switch on device for the Christmas Lights Event.

Father Dominic had contacted the Council to remind members about the opening of the Wellbeing Centre at the former St. James Church at 4.00pm on Sunday 20th October. Members indicated if they were planning to attend, and the Clerk would forward details to Father Dominic following the meeting.

67. MINUTES & MEETINGS

67.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 18th September 2024.
- Town Centre & Events Committee meeting held on Wednesday 25th September 2024.

67.2. Meetings of Committees and Working Groups

Town Centre & Events Committee. Cllr E.B. Palmer reported to the Council that the new Christmas Lights Contractors had undertaken an

assessment on the condition of the cabling and connections. Some urgent remedial works were required to bring the installations up to the required standard, and this work would cost in the region of £7,000.00. This would need to be funded from the Council's reserve balances.

RESOLVED:

That approval be given for the Clerk to instruct the Christmas Lights contractors to complete the remedial works required.

Town Centre & Events Committee – Minute TC18 Regeneration Working Group

The Committee had resolved to hold a Regeneration Working Group.

RESOLVED:

That the Council endorse this working group. Clerk to draft terms of reference for consideration at the first meeting. Membership confirmed as follows:
Cllrs D. Smith, S. Rush, L. Corbett, E.B. Palmer, J. Jones, M. Sprake, D. Thomas, and P. Cooper.

Planning Working Group

It had been suggested by some members to hold a Planning Working Group, that would consider planning applications prior to each meeting of the Full Council and make a recommendation.

RESOLVED:

That the Council endorse this working group. Group members to be offered Planning training. Membership confirmed as follows:
Cllrs D. Smith (Holywell West), P. Cooper (Greenfield), P. Corbett (Holywell Central), and L. Corbett (Holywell East).

67.3. Committee Vacancies

Members considered nominations to join the Town Centre & Events Committee.

RESOLVED:

That Cllrs P. Cooper and P. Curtis be approved as members of the Town Centre & Events Committee.

68. **PLANNING**

68.1. **New Planning Applications**

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
FUL/000726/24	APPLICATION FOR THE ADAPTATION OF THE EXISTING TALACRE ARMS PUBLIC HOUSE BUILDING INTO FOUR 2 BEDROOM SELF CONTAINED APARTMENTS [INCLUDING ONE DUPLEX UNIT] AND THE ERECTION OF FIVE NEW 3 BEDROOM DWELLINGS AND ASSOCIATED INFRASTRUCTURE INCLUDING A DETACHED BAT MITIGATION BUILDING. LOCATION: The Talacre Arms, New Road, Holywell, CH8 7LS. <i>The Council supported this application, provided that the access to and from the site was of sufficient width for two way traffic.</i>
FUL/000744/24	ERECTION OF DETACHED DOUBLE GARAGE WITH GAMES ROOM/GYMNASIUM ABOVE. LOCATION: THE ARCHES, Strand Walk, Holywell, CH8 7AN. <i>The Council supported this application and had no objections.</i>
FUL/000762/24	SINGLE STOREY SIDE EXTENSION. LOCATION: 55 Moor Lane, Holway, Holywell. <i>The Council supported this application and had no objections.</i>

68.2. **Planning Appeal – Application Number FUL/001102/23**

Members considered the above planning appeal. Members had determined to support this application at the Council meeting held on Wednesday 17th January 2024.

RESOLVED:

That the planning appeal be noted as received.

68.3. Mersey Tidal Power Project

Members considered correspondence from the Planning Inspectorate, that covered the above project.

RESOLVED:

That the following comments be submitted by the Clerk:

- 1) The Council would like to seek assurance that the cockle beds on the River Dee would not be affected by this proposal.
- 2) Will the area's status as a Site of Special Scientific Interest (SSSI) be affected by this proposal?
- 3) The Council welcome this proposal and the positive employment opportunities it would bring to the region.
- 4) Could a similar scheme be considered for the River Dee at a future date?
- 5) Would the River Dee be utilised for barge transport for the infrastructure related to the project, which would ease traffic congestion?

68.4. Connah's Quay Low Carbon Power Project

The Council had received correspondence that Uniper was exploring the potential development of a new gas-fired power station with carbon capture technology at its Connah's Quay site. Cllr I. Hodge had attended a briefing and provided members with an update on the proposals. The Connah's Quay site was a backup station. Exhaust gases exit the site in two cycles, with the first cycle Co2, and the second a cleaning cycle to make the process carbon neutral.

RESOLVED:

That the Council note this correspondence as received.

69. ACCOUNTS

69.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS PAYABLE – SEPTEMBER 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10356 - 10358	BP	Council Staff	Staff Salaries - Sep24	5,916.36	***
10359	BP	HMRC	Staff PAYE/NI - Sep24	1,846.61	***
10360	BP	Clwyd Pension Fund	Staff Pension - Sep24	2,126.62	***
10361	BP	H. Jones	Reimbursement of Well Inn Items	12.96	^^
10362	BP	Flintshire CC	Loan Payment 1 of 2	7,000.00	^
10363	BP	JRB Enterprises	Dog Waste Bags for Dispensers	160.44	****
10364	BP	Tadmark Ltd	Well Inn Banners	156.95	^^
10365	BP	Daydream Designs	Well Inn Leaflets	301.20	^^
10366	BP	Daydream Designs	Website Tech Support - Sep24	94.80	****
10367	BP	Automated Systems Group	Copier Charges	72.00	****
10368	BP	St. John Ambulance	Attend Party in the Park - Medical Provision	140.40	^^
10369	BP	Veolia	Trade Waste Charges Aug24	77.74	****
10370	BP	Daniel Street	Silent Disco Hire	95.00	^^
10371	BP	Holywell Garden Centre	Caretaker Work - Multiple Jobs	420.00	^^
10372	BP	Holywell Garden Centre	Watering August	630.00	^^
10373	BP	Holywell Garden Centre	Materials for Events Hub	92.53	****
10374	BP	M.G. Fearnley	Staff Travel Costs - Aug24	21.60	***
10375	BP	Old Time Sailors	Balance of Agreed Fee - Well Inn	1,000.00	^^
10376	BP	Ace Party Ltd	Carnival Stalls - Well Inn	738.00	^^
10377	BP	Matt Bridges	Carnival Games - Well Inn	550.00	^^
10378	BP	Steve Burkwood Music	Balance of Agreed Fee - Uptown Funk Well Inn	1,900.00	^^
10379	BP	Black & White Security	Security Services - Well Inn	210.00	^^
10380	BP	A Little Magic	Well Inn Support Activities	1,200.00	^^
10381	BP	P&O Lloyd	Shuttle Bus Service - Well Inn	350.00	^^
10382	BP	PNW	Provision of Mobile Stage - Well Inn	700.00	^^
10383	BP	Event Sound Ltd	Stage, Sound & Lighting Services - Well Inn	2,040.00	^^
10384	BP	Pepe Le Moko	Perform at Well Inn Main Stage	200.00	^^
10385	BP	Salty Hog	Perform at Well Inn Main Stage	200.00	^^
10386	BP	Beverley Rogers (Freefalling)	Perform at Well Inn - Main Stage	200.00	^^
10387	BP	J. Cave (Jack Flash)	Perform at Well Inn - Main Stage	200.00	^^

10388	BP	G.D. Martin	Drums & Backline Well Inn	200.00	^^
10389	BP	Media Man Productions	Manage Museum Stage - Well Inn	250.00	^^
10390	BP	Fran Hughes	Perform at Well Inn - Museum Stage	50.00	^^
10391	BP	Dan Hollinrake	Perform at Well Inn - Museum Stage	50.00	^^
10392	BP	D.L. Lewis	Perform at Well Inn - Museum Stage	50.00	^^
10393	BP	G.L. Roberts	Perform at Well Inn - Museum Stage	50.00	^^
10394	BP	P.A. Duncan	Perform at Well Inn - Museum Stage	50.00	^^
10395	BP	Holywell Area Comm. Museum	Well Inn Lunch Vouchers	177.00	^^
10396	BP	Dannys Deli	Well Inn Lunch Vouchers	120.00	^^
10397	BP	Fu House Food	Well Inn Lunch Vouchers	111.00	^^
10398	BP	Cllr M. Sprake	Travel Costs - Wales In Blook Awards	136.00	***
10399	BP	SLCC	ILCA Training Course Supp. Off.	144.00	***
10400	DD	BNP Paribas	Copier Lease 23/8-22/11	364.80	****
10401	DD	Yu Energy	Gas Bank Place Aug24	55.47	****
10402	DD	Corona Energy	Electric 12/13 Bank Place Aug24	79.32	****
10403	DD	EDF Energy	Electric 14 Bank Place Aug24	49.04	****
10404	DD	British Telecom	Phone & Broadband Sep24	65.44	****
10405	DC	Royal Mail	Postages	4.60	****
10406	DC	eBay	Banner Paper	37.10	****
10407	DC	Tesco	Refreshments Well Inn	53.50	****
10408	DC	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10409	DC	Tesco	Refreshments	7.50	****
10410	DC	The Angel Hotel	Wales in Bloom Stay Deputy Mayor 12/09/24	228.00	^^
10411	DC	Tesco	Refreshments/Consumables	14.45	****
10412	DC	Amazon	Mobile Phone Case	12.98	****
10413	DC	Zoom	Zoom Pro Subscription	15.59	****
10414	DC	Tesco	Refreshments	1.20	****
10415	DR	HSBC Bank	Bank Charges Aug24	10.40	****
TOTAL				31,141.19	

SCHEDULE OF ACCOUNTS RECEIVABLE – SEPTEMBER 2024

Date	Category	Name	Payment Details	Amount £
03/09/24	INCOME	Power Portal Ltd	Car Charge Point Income	68.53
03/09/24	INCOME	Multiple Debtors	Mayor's Charity Bucket	50.00
03/09/24	REFUND	Flintshire CC	Greenfield By-Election	466.72
16/09/24	INCOME	Ice Cream Vendor	Well Inn Contribution	75.00
18/09/24	INCOME	Multiple Debtors	Mayor's Charity Bucket	35.00
19/09/24	INCOME	Flintshire CC	Holywell Christmas Market	500.00
TOTAL				1,195.25

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***** Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31

70. COMMUNITY ENGAGEMENT

The County Council had advised the Council of Welsh Government capital funding, to support organisations to access, store, and distribute supplies of food. Love Holway and St Peter's Church had already accessed the grant locally. Members considered potential projects for the town centre.

RESOLVED:

That this correspondence be noted as received.

71. CORRESPONDENCE

71.1. IRPW Draft Report & Determinations 2025/26

Members considered the draft report and noted that the determinations as set out in the report were similar to last year with no fundamental changes proposed.

RESOLVED:

That the IRPW correspondence be noted as received.

71.2. Benefit Advice Shop

Members considered a letter from the Benefits Advice Shop. They were looking to expand their outreach service and were exploring a base in the Holywell area.

RESOLVED:

That the Clerk responds and signposts the Benefits Advice Shop onto a range of location options, i.e. Council Offices, Flintshire Connects, Holway Community Centre, St Peters Church, and the Holywell Area Community Museum.

71.3. Holywell Tennis Courts

Members considered correspondence related to the above matter. The tennis courts were in need of refurbishment and Mr William Broster, of Aura Leisure, had completed some initial research into funding models.

RESOLVED:

That the Clerk write to Katie Wilby, Chief Officer of Streetscene to support and endorse this project and request a position statement.

71.4. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was at the office where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	Clwyd Pension Fund Consultation	**	18/09/2024
H	FLVC Bulletin	**	19/09/2024 & 03/10/2024
I	Groundwork North Wales Community Grants	**	19/09/2024

J	Audit Wales Opinion – 2023/24 Accounts	**	26/09/2024
K	Wales in Bloom Report 2024	**	03/10/2024
L	Flintshire Fund Workshops	**	04/10/2024
M	Avanti West Coast Rail Update	**	07/10/2024
N	NW Transport Liaison Committee Minutes	**	07/10/2024
O	Hannah Blythyn MS – Funding Fair Information	**	08/10/2024
P	Greenfield Valley Workshop Notes	**	09/10/2024
Q	Awel y Môr Newsletter	**	09/10/2024

72. MEMBERS AGENDA ITEMS

Councillor	Subject	Motion
P. Corbett	I.D. Badges and Lanyards	Members to consider the provision of Councillor ID Badges and Lanyards, for use at events, outside appointments and home visits. <u>RESOLVED:</u> That the use of ID Badges and Lanyards be approved for councillors and staff, with an order to be placed in due course.
L. Corbett	Cycling Pump Track and Sheltered Area	Members to consider supporting research into a bicycle pump track and sheltered area installation, that would be a community asset for Holywell and surrounding area. <u>RESOLVED:</u> That this matter be delegated to the Development Committee, for further consideration.

73. APPLICATION FOR EVENT GRANT

Members considered an application for a £500 event grant, from Holywell Age & Dementia Friendly. The application was for a Bingo/Afternoon Tea event with entertainment at St. Peter's Church, Holywell. The event was to be held on 10th January 2025.

RESOLVED:

That the event grant application be approved. Clerk to inform the organisers.

74. REPRESENTATIVE REPORTS

Cllrs I. Hodge and E.B. Palmer would be attending the quarterly meeting of the North & Mid Wales Association of Local Councils on Friday 18th October.

Cllr E.B. Palmer provided an update on the sheep issue that affected Holywell West Ward, with the matter being raised at the West Flintshire Councils Group at its last meeting. It was agreed for the Clerk to write a letter of support.

Cllr I. Hodge reported that there was a consultation on the future of town and community councils, and the North & Mid Wales Association of Local Councils would be working on a response.

75. COUNTY COUNCILLOR REPORTS

Cllr E.B. Palmer reported that a new hybrid administration was now in place at the County Council, that would work together on the key issues that affected Flintshire communities.

Cllr I. Hodge reported that he had met with Becky Gittin MP about the traffic issues on Pen y Maes Road, that extended down to Glan y Don.

Cllr P.A. Johnson reported on the buffer zone being introduced on Milwr Road. The buffer zone would gradually reduce the speed limit from 60mph to 20mph.

76. CLOSE OF MEETING

The Mayor closed the meeting at 7.20pm.

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Mayor