

Cyngor Tref Treffynnon Holywell Town Council

Swyddfeydd Bank Place,
Treffynnon,
Sir y Fflint, CH8 7TJ

Tel: (01352) 711757



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NOTE: The following meeting will be a hybrid meeting.
If members of the public or press wish to attend remotely, they should
email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

12th June 2026

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Wednesday 17th June 2026 at 6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker

Town Clerk and Financial Officer

AGENDA

1. DEPUTY MAYOR APPOINTMENT FORMALITIES

Members to officially receive Councillor M. Lewis-Jones as Deputy Mayor of Holywell. Deputy Mayor to confirm their Consort for the year.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

4. MAYOR'S REMARKS

5. MINUTES & MEETINGS

5.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Holywell Town Council Annual Meeting held on Wednesday 20th May 2026.

5.2. Meetings of Committees, Working Groups, and Outside Bodies

Cllr M. Sprake has requested to continue his membership of the Development and Resources Committees, following his attendance as ex-officio member during his Mayoral term.

Well Inn Steering Group – Wednesday 3rd June 2026

Members to endorse and approve the recommendations set out by the Group. Briefing notes to this meeting are set out below.

Present: Martin Fearnley (HTC), Chris Noble and Ian Foley (MFY) and Geoff Evans (Media Man Productions). **The following was discussed and agreed for member approval at Full Council meeting to be held 17th June.**

Stage location, configuration and timings:

- Main Stage – Tower Gardens 12pm – 5pm (Charlie from Event Sound to provide Stage, Sound and Lighting)
- Pepe le Moko , Cellar Dwellers, The Electric, Anomaly, Headline Status Quo Tribute
- MFY - Bottom of Town - 11am – 4pm
- Media man Stage – Outside Connects Building – 11am – 4pm
- MFY AND Media Man Stage to co-ordinate timings to optimise performances
- Children's Stage – Top of town outside museum (Rhiannon) 11am – 3pm

Equipment for above required:

1 double gazebo, 2 Single gazebo's, 2 tables and 4 chairs

Payments to stage Managers and Artists:

Main Stage - £200 per performance plus £1280 headline act + drum back line £200

Stage managers – MFY and Media Man £250 each

Performers – MFY and Media Man £250 Total for each stage.

Other Entertainment and Attendees:

Artisan Market (Carys Gittins), Face Painter, St Johns Ambulance, Black and White Security, Holywell Garden Centre to assist with Gazebo's tables and chairs and stage outside Connects for Media Man etc.

Parasols:

Do members require them to be put up on the day??

NOTES TAKEN FROM RECYCLING AND FLY TIPPING WORKING GROUP 11th JUNE 2026

Present: -

Martin Fearnley, Cllrs Linda Corbett, Pat Corbett, Danny Thomas.
FCC representatives Glyn Banks, Charlie Cunningham, Bryn Gittins.

Discussion points raised and actions: -

- 100 plus flats and not enough bins
- Further enforcement required and increased door knocking
- Community Education required
- Planning to consider appropriate arrangements for recycling on new applications
- Look at designated recycling bins around the High Street
- Fly tipping at sheltered housing

Initial Actions Agreed: -

- Chris to email Martin with wording on proposed signage. Martin to circulate to members
- Signs to be ordered and meeting to be held to agree locations
- Chris to send copy of proposed leaflet to Martin. Martin to circulate to members.
- Leaflets to be ordered and delivered to flats
- FCC Recycling to have a stall at the market, maybe once a month.
- Kevin Crumplin FCC Enforcement to be invited to next working group meeting
- Regular meetings of working group to be arranged

Members approval required: -

- FCC asked the question whether HTC could act as a hub for recycling/dog bags etc. Concerns were raised that this would not be practical. but it was suggested that an ad hoc service could possibly be provided as part of the Uniform hub service currently being manned by members, where the recycling message could be reinforced.
- Bryn to email Martin details of what a sample pack would consist of.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Annual Meeting of Holywell Town Council** held at the Stamford Gate Hotel, Halkyn Road, Holywell, on Wednesday 20th May 2026 at 6.00pm.

PRESENT: Councillor P. Corbett (Elected Mayor).

Councillor M. Sprake (Retiring Mayor).

Councillors: P. Cooper, L. Corbett, P. Curtis, I. Hodge, L. Hodge, P.A. Johnson, M. Lewis-Jones, S. Rush, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Councillors C. Argent, and E.B. Palmer.

IN ATTENDANCE: J. Baker (Clerk), M.G. Fearnley (Deputy Clerk), and S. Bonfield (Support Officer).

1. ELECTION OF TOWN MAYOR – MUNICIPAL YEAR 2026/27

The retiring Mayor asked for nominations for Mayor of Holywell for the Civic Year 2026/27. Councillor P. Corbett was proposed and duly seconded.

RESOLVED:

That Councillor P. Corbett (Holywell Central Ward) be elected Mayor of Holywell Town Council for 2026/27.

Investiture of Chain of Office, Signing of Declaration of Office, and other formalities.

The new Mayor was invested with the Chain of Office and signed the Declaration of Acceptance of Office and exchanged gifts with the retiring Mayor. Councillor P. Curtis thanked the Retiring Mayor and wished the new Mayor well for a successful year in office.

2. COMMUNITY ENDEAVOUR AWARD PRESENTATIONS

The Mayor was delighted to introduce the award nominees to members, who were presented with hampers sourced from local businesses and certificates. The under 18 winners were presented with shopping vouchers and certificates. The Mayor thanked all of the local businesses that supplied goods for the hampers.

Award nominees were invited up to receive their awards, and the nominees were as follows:

- Greenfield - Liam Thorley
- Holywell Central - Julie Franks
- Holywell West - Sue Wynne
- Holywell East - Tracy Walker (award received by Sue Wynne on behalf of Tracy Walker)
- Holywell U18s - Albie-Junior Thomas, and Jayden Jones

3. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
11.4.	P.A. Johnson	✓		Governance of Clwyd Pension Fund.

4. MAYORS REMARKS

The Mayor thanked members for their nomination, trust, and support and thanked retiring Mayor Councillor Matt Sprake for his hard work during his year of office. The Mayor’s Consort was to be Phil Corbett.

It was a great honour and privilege to represent Holywell for the Mayor, who was born and bred in Holywell, raised three children and had worked in the town since leaving school at the age of sixteen, until her retirement in 2022. The Mayor stated it was great to see the growth in the market and that new business were being attracted to the town. The Mayor looked forward to promoting the town and celebrating the achievements of local residents, businesses, and organisations.

The four Mayor’s charities were confirmed as Kim Inspire, Holywell Area Community Museum, Holywell and Greenfield Churches, and Age and Dementia Holywell. The Mayor’s Civic Sunday would be held at St. Peter’s Church in the Autumn, and the Charity Ball in the Spring of 2027. Further information would follow in due course. The Mayor thanked the staff for their support on behalf of the Council.

5. ELECTION OF DEPUTY TOWN MAYOR – MUNICIPAL YEAR 2026/27

The Mayor asked for nominations for Deputy Mayor of Holywell for the Civic Year 2026/27. Councillor M. Lewis-Jones was proposed and duly seconded.

RESOLVED:

That Councillor Mike Lewis-Jones (Greenfield Ward) be elected Deputy Mayor of Holywell Town Council for 2026/27. The formalities for this appointment would be completed at the next meeting.

6. COMMITTEES, WORKING GROUPS & OUTSIDE BODIES

6.1. Attendance Report 2025/26

Members received the attendance report for the 2025/26 civic year.

Name	Possible	Actual	%
<i>Councillors</i>			
ARGENT C.	13	3	23%
BLACKWELL C. (Resigned 27 th March)	21	4	19%
COOPER P.	21	9	43%
CORBETT L.	18	18	100%
CORBETT P.	18	17	94%
CURTIS P.	16	6	38%
HODGE I.	21	18	86%
HODGE L.	14	11	79%
JOHNSON P.A.	13	9	69%
LEWIS-JONES M.	15	15	100%
PALMER E.B.	21	14	67%
RUSH S.	16	6	38%
SMITH D.	16	15	94%
SPRAKE M.	21	20	95%
THOMAS D.	19	18	95%

6.2. Appointments to Committees, Working Groups & Outside Bodies 2026/27

Consideration was given to appointing Committees, Working Groups and Outside Bodies Representatives for the forthcoming civic year. Members had before them for this purpose the schedules of the current representation.

RESOLVED:

That the Committees, Working Groups and Outside Bodies Representatives for 2026/27 be appointed as follows.

It was noted that a reserve substitute was no longer required for the North & Mid Wales Rail Liaison Committee, as any member could attend. Cllr I. Hodge had been appointed Vice Chair of Ysgol Maes y Felin Governors and was awaiting a response from Ysgol Treffynnon regarding his Governor appointment there.

HOLYWELL TOWN COUNCIL COMMITTEES 2026/27

***Note:** The Mayor is an ex-officio Member of all Committees*

Chair's Advisory Committee

Mayor, Deputy Mayor, All Elected Chairs

Development Committee

Councillor P. Cooper
Councillor I. Hodge
Councillor E.B. Palmer
Councillor S. Rush
Councillor D. Smith
Councillor D. Thomas

Resources Committee

Councillor P. Cooper
Councillor L. Corbett
Councillor P. Corbett
Councillor I. Hodge
Councillor M. Lewis-Jones
Councillor E.B. Palmer
Councillor D. Thomas

Town Centre & Events Committee

Councillor P. Cooper
Councillor L. Corbett
Councillor P. Corbett
Councillor P. Curtis
Councillor I. Hodge
Councillor L. Hodge
Councillor E.B. Palmer
Councillor D. Thomas

Informal Personnel Committee

Councillor L. Corbett
Councillor P. Corbett

HOLYWELL TOWN COUNCIL WORKING GROUPS 2026/27

Financial Assistance

Councillor P. Corbett
Councillor I. Hodge
Councillor M. Lewis-Jones
Councillor E.B. Palmer

Events

Councillor L. Corbett
Councillor E.B. Palmer
Councillor D. Thomas
External Members

Planning

Councillor P. Cooper
Councillor P. Corbett
Councillor E.B. Palmer
Councillor D. Smith

Regeneration

Councillor L. Corbett
Councillor P. Corbett
Councillor E.B. Palmer
Councillor S. Rush
Councillor D. Smith
Councillor M. Sprake
Councillor D. Thomas

Town Centre Recycling & Fly Tipping

Councillor L. Corbett
Councillor P. Corbett
Councillor E.B. Palmer
Councillor D. Thomas
External Members

Market

Councillor P. Cooper
Councillor L. Corbett
Councillor P. Corbett
Councillor I. Hodge
Councillor E.B. Palmer
Councillor D. Thomas

Public Toilets

Councillor P. Corbett
Councillor L. Corbett
Councillor I. Hodge
Councillor M. Sprake
Councillor D. Thomas

HOLYWELL TOWN COUNCIL

Representatives on Outside Bodies 2026/27

(a) North & Mid Wales Association Of Local Councils	Councillor P. Corbett Councillor I. Hodge Councillor E.B. Palmer
(b) Flintshire County Forum	Councillor L. Corbett Councillor M. Sprake
(c) Greenfield Valley Trust Partnership Group	Councillor E.B. Palmer (FCC Rep) Councillor I. Hodge (FCC Rep) Councillor M. Lewis-Jones Councillor S. Rush Councillor M. Sprake Councillor D. Thomas
(d) Transition Holywell & District	Councillor P. Corbett
(e) Friends of the Holway	Councillor C. Argent Councillor D. Smith
(f) Age & Dementia Friendly Holywell	Councillor I. Hodge
(g) North & Mid Wales Rail Liaison Committee	Councillor I. Hodge
(h) Holywell Air Cadets	Councillor P. Curtis Councillor M. Lewis-Jones Councillor E.B. Palmer
(i) West Flintshire Group of Councils	Councillor I. Hodge Councillor E.B. Palmer
(j) Governor - Ysgol Maes-y-Felin	Councillor I. Hodge
(k) Governor - Ysgol Maes Glas	Councillor M. Sprake
(l) Governor - St. Winefrides RC	<i>Vacancy</i>
(m) Governor - Ysgol Treffynnon	Councillor I. Hodge
(n) North Wales Police Ward Representatives	Councillor L. Corbett (East) Councillor P. Corbett (Central) Councillor D. Smith (West) Councillor M. Sprake (Greenfield)

7. AUTHORITY FOR SIGNING ORDERS/INVOICE PAYMENT VALIDATION

RESOLVED:

- 1) That the Council's appointed bank (HSBC) be authorised to honour all cheques and other orders or instructions signed on behalf of the Council by two Members and the Clerk.
- 2) That the current authorised signatories for (1) above be reaffirmed as follows:
Councillors P. Corbett, E.B. Palmer, and
D. Thomas. Councillor L. Hodge was appointed as a further signatory. Clerk to arrange for new mandate forms where appropriate.
- 3) That the nominated Councillors for checking and validation of monthly invoice payments, payroll transactions, and banking entries be confirmed as Councillors P. Corbett, and I. Hodge.

8. MINUTES & MEETINGS

8.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 15th April 2026.
- Town Centre & Events Committee meeting held on Wednesday 6th May 2026.

8.2. Meetings of Working Groups

The meeting notes of the Recycling Working Group held on Thursday 14th May 2026 were noted as received.

9. PLANNING

9.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation. The Planning Working Group reported their findings and recommendations to the meeting.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
FUL/000260/26	PROPOSAL: PROPOSED ERECTION OF A DETACHED DWELLING AND ASSOCIATED WORKS. LOCATION: Land at James Place, Holway Road, Holywell, CH8 7NP. <i>The Council confirmed its support for this application and had no objections.</i>

10. ACCOUNTS

10.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS – APRIL 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
11437 - 11439	BP	Council Staff	Staff Salaries Apr26	5,972.74	***
11440	BP	HMRC	Staff PAYE/NI Apr26	2,101.26	***
11441	BP	Clwyd Pension Fund	Staff Pension Apr26	1,055.28	***
11442	BP	Zurich Municipal	Corporate Insurance Policy 2026/27	3,101.16	****
11443	BP	Flintshire County Council	Event Hub Business Rates	727.90	****
11444	BP	Chubb Fire & Security	Fire Prevention Equipment Contract 2026/27	333.72	****
11445	BP	Flintshire County Council	CCTV Charges Quarter 1 26/27	3,312.02	*****
11446	BP	Delyn Press	Market Flyers	60.00	#*
11447	BP	Rialtas Business Systems	Annual Support Licence	367.20	****
11448	BP	Philip Jones Computers	ICT Support Costs Q4	135.00	****
11449	BP	Imperative Training	Pads for Greenfield Defib	95.94	****
11450	BP	Daydream Designs	Website Tech Support	94.80	****
11451	BP	Veolia	Trade Waste Charges	88.27	****
11452	BP	Viking	Stationery/Paper/Water	150.45	****
11453	BP	Palm Signs	Supply & Fit Office Sign	58.80	****
11454	BP	Sian Jones Translation	Translate Documents	88.81	****

11455	BP	Holywell Garden Centre	Annual Bracket Pull Testing	275.00	^^
11456	BP	Stamford Gate Hotel	Deposit for Annual Meeting	100.00	^^
11457	BP	Paul Broadbent	Binding of Minute Books	125.00	****
11458	BP	Plug Tech	PAT Testing of Office Appliances	103.20	****
11459	BP	All Electric	Remove Car Charge Point	1,062.00	****
11460	BP	Tribute Act Management	Deposit for Tom Jones - Spring Event	145.00	^^
11461	BP	Tadmark	Supply 4 Banners - Spring Event	153.14	^^
11462	DD	Yu Energy	Gas Bank Place Mar26	464.24	****
11463	DD	Corona Energy	Electric 12/13 Bank Place Mar26	104.09	****
11464	DD	EDF Energy	Electric 14 Bank Place Mar26	25.44	****
11465	DD	EDF Energy	Electric Events Hub Mar 26	19.82	****
11466	DD	Vodafone	Office Mobile Apr/May	29.70	****
11467	DD	Wirehouse ER	Employment Services Apr26	132.00	****
11468	VIS	Microsoft	ICT Subscription	66.24	****
11469	VIS	Microsoft	ICT Subscription	11.52	****
11470	VIS	Facebook	Boost Spring Event Post	4.52	^^
11471	VIS	Tesco	Refreshments	1.20	****
11472	VIS	Amazon	Photo Frames/Gel Filters	43.09	****
11473	VIS	Amazon	Refuse Sacks	21.86	****
11474	VIS	Amazon	Filter Coffee Machine	44.99	****
11475	VIS	Amazon	Gel Filters	7.99	****
11476	VIS	Nexus Creative Spaces	Assorted Items (CE Awards)	41.80	^^
11477	VIS	Tesco	Refreshments	13.25	****
11478	VIS	Amazon	Refuse Sacks (Refund - Credit)	-21.86	****
11479	VIS	Tesco	Refreshments	1.20	****
11480	VIS	Zoom	Zoom Pro Subscription	16.79	****
11481	VIS	Flintshire County Council	TENS Licence - Mayors Charity Ball	21.00	^^
11482	VIS	W. Bevan	Batteries	7.30	****
11483	VIS	Tower Crafts	Coasters (CE Awards)	10.00	^^
11484	VIS	Amazon	Seat Cushion	41.68	****
11485	VIS	Dannys Butchers	Chutneys (CE Awards)	10.00	^^
11486	VIS	Greenfield Valley	Jams/Chutneys (CE Awards)	18.00	^^
11487	VIS	W. Bevan	Spring Clean Up Equipment	38.68	****
11488	VIS	Tesco	Refreshments	1.20	****
11489	DR	HSBC Bank	Bank Charges Mar26	9.15	****
			TOTAL	20,891.58	

INCOME SCHEDULE/BANK TRANSFERS – APRIL 2025

Date	Debtor Name	Income Details	Amount £
07/04/26	Market Traders	Market Pitch Fees	14.84
07/04/26	Multiple	Mayors Charity Ball Proceeds	770.00
09/04/26	Market Traders	Market Pitch Fees	14.84
17/04/26	Market Traders	Market Pitch Fees	19.68
24/04/26	Market Traders	Market Pitch Fees	19.68
29/04/26	Multiple	Mayors Charity Buckets	125.00
30/04/25	Flintshire County Council	Local Taxation Precept (1 of 3)	119,833.33
		TOTAL	120,797.37

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***** Local Government (Misc. Provisions) Act 1953 S.4
- ^^*** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31
- ^* Parish Councils Act 1957 S.3; Highways Act 1980 S.301

11. CORRESPONDENCE RECEIVED

11.1. Coed Pen y Maes, Holywell

Members considered the email from Natural Resources Wales about whether Pen y Maes woods could be included within the National Forest for

Wales. Members also discussed the potential for Lluesty Woodland to be included.

RESOLVED:

That the matter be deferred to the next Development Committee meeting, with NRW being invited to the meeting.

11.2. Holywell Town Centre Broadband

Members considered an email enquiry from a local business owner, concerned about the lack of connection to full fibre broadband in Holywell town centre. Open Reach were unable to invest in the matter further until there was sufficient demand for the service from other users in the area. This affected businesses who rely on a robust and reliable internet service.

RESOLVED:

That the Council refer the enquiry to Becky Gittins MP for support and further assistance.

11.3. One Voice Wales Civility & Respect Pledge

Members considered the correspondence from One Voice Wales who had reviewed and revised the pledge to make it more relevant to Councils in Wales.

RESOLVED:

That the Council reconsider the matter at the next meeting.
Clerk to compete a side by side comparison for the meeting.

11.4. Clwyd Pension Fund Representation on the Pension Fund Committee

Members considered the email from the Clwyd Pension Fund Committee, that set out the arrangements for the appointment of an 'Other Scheme Employer' representative.

RESOLVED:

That the correspondence be noted as received.

11.5. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	Sheep Entering Holywell Cemetery	**	Various Dates
H	Updated Rotary Programme 2026	**	13 th Apr 2026
I	North and Mid Wales Association of Local Councils - Minutes North Wales Coast Transport Meeting	**	13 th Apr 2026
J	Greenfield Valley Volunteers Newsletter APRIL 2026	**	13 th Apr 2026
K	Launch of the One Voice Wales Civility and Respect Pledge	**	14 th Apr 2026
L	FLVC E-bulletin April 16 2026	**	16 th Apr 2026 & 30 th Apr 2026
M	Connah's Quay Low Carbon Power – Acceptance of proposed changes to application	**	17 th Apr 2026
N	North and Mid Wales Association of Local Councils (Minutes & Senedd Election Process)	**	20 th Apr 2026
O	Cadi Ha Press Release	**	27 th Apr 2026
P	Cronfa Cyfle i Bawb yr Urdd Fund for All	**	5 th May 2026
Q	Rupert's Rainbow	**	11 th May 2026
R	Discovering Dementia Update (Dem Outside Lives)	**	12 th May 2026

12. MEMBERS ITEMS

Cllr P. Curtis - Holywell Town Football Club Finances. Cllr P. Curtis explained the background to this item and requested that the Council approve an annual contribution of £1,000.00 to the club. The club could apply for financial assistance from the Council if it so wished. Members considered this request and the contribution level, and other funding streams available.

RESOLVED:

That the matter be deferred to the Council's Resources Committee for further consideration.

13. CARETAKER SERVICE – CYCLICAL WORK

Members considered a cyclical work schedule to support specific repeating parcels of work with the caretaker service. The identified locations would receive two visits per year with the remaining budget allocated to adhoc/one off work. Members also discussed the promotion of the service.

RESOLVED:

That approval be given to implement the cyclical schedule.
That before and after photographs are taken to promote the work of the Caretakers.

14. ANNUAL REVIEW OF ASSET LIST

Members reviewed the updated position on the Council's Asset List, as of 31st March 2026. The asset list included additions and disposals for the year and formed part of the Council's annual return and accounting statements.

RESOLVED:

That the Council's Asset List position be approved and noted.

15. COUNCIL SOCIAL MEDIA

Members received a verbal update from the clerk that outlined the Council's position related to social media posts managed by the staffing team. Examples of posts were for Mayoral civic duties, promotion of Council events, promotion of Council projects, community information, etc. Social media posts made by members were not routinely or regularly shared, liked or commented on, to maintain political neutrality, impartiality, and fairness to all members of the Council.

RESOLVED:

That the Council continue with the approach as stated above for all its social media operations, at the discretion of the Clerk.

16. REPRESENTATIVE REPORTS

Cllr I. Hodge would be travelling on the Shrewsbury Transport for Wales train service, as part of his work with the Rail Liaison Committee. Cllr Hodge stated that the Flint to Liverpool Lime Street direct train service was now in operation.

17. COUNTY COUNCILLOR REPORTS

Cllrs P. Johnson and D. Smith had met with Gwella recently to consider play area proposals for the Holway.

18. CLOSE OF MEETING

The Mayor closed the meeting at 7.30pm.

.....
Mayor

6. PLANNING

6.1. New Applications

To consider the applications received.

Application Number	Proposal Details
FUL/000383/26	PROPOSAL: RETROSPECTIVE APPLICATION FOR ERECTION OF DECKING INCLUDING NEW SCREENING. LOCATION: 2, Tros Yr Aber, Greenfield, Holywell, CH8 7XP.
FUL/000355/26	PROPOSAL: REPLACEMENT OF WINDOWS WITH NEW AS LIKE-FOR-LIKE CONFIGURATION IN ACCOYA TIMBER AT 12-20 TOGETHER WITH THE REPAIR OF ORIGINAL TIMBER SASH WINDOWS WHERE FEASIBLE, ALONGSIDE THE LIKE-FOR-LIKE REPLACEMENT OF LATER, NON-ORIGINAL WINDOWS WITH APPROPRIATELY DETAILED TIMBER UNITS AT 1-11. LOCATION: LLYS Y BRENIN, Holywell, CH8 7TH.
LBC/000356/26	PROPOSAL: LISTED BUILDING APPLICATION - THE PROPOSED WORKS COMPRISE THE REPAIR OF ORIGINAL TIMBER SASH WINDOWS WHERE FEASIBLE, ALONGSIDE THE LIKE-FOR-LIKE REPLACEMENT OF LATER, NON-ORIGINAL WINDOWS WITH APPROPRIATELY DETAILED TIMBER UNITS. LOCATION: LLYS Y BRENIN, Holywell, CH8 7TH.
Amendments to submitted application FUL/000812/25	PROPOSAL: Conversion of Grade II Listed Building into 3 No independent self-contained 3 bedroom dwellings with internal and minor external alterations with associated parking and other external surfacing works. LOCATION: Brynford House, 21, Brynford Street, Holywell, CH8 7RD.
Amendments to submitted application LBC/000813/25	PROPOSAL: Conversion of Grade II Listed Building into 3 No independent self-contained 3 bedroom dwellings with internal and minor external alterations with associated parking and other external surfacing works. LOCATION: Brynford House, 21, Brynford Street, Holywell, CH8 7RD.
FUL/000463/26	PROPOSAL: PROPOSED SUN LOUNGE EXTENSION FOR RESIDENTIAL PURPOSES. LOCATION: 8, Glyn Abbott Avenue, Holywell, CH8 7ED.
FUL/000398/26	PROPOSAL: CHANGE OF USE OF SEMI DETACHED RESIDENTIAL DWELLING TO A HMO C4. MAXIMUM 4 PERSONS. LOCATION: 128, Pen Y Maes Road, Holywell, CH8 7BE.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

6.2. PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT CS12314125, HILLSIDE FARM, PEN-Y-BALL HILL, HOLYWELL, CLWYD, CH8 7TQ

Members to consider the following letter.



Our ref: **CS_12314125**

5th June 2026

Holywell Parish Council
tawn.clerk@holywells.wales

Killamey Telecommunications
Limited
2 Broughton Way
Widnes
Cheshire
WA8 8YX

Dear Parish Councillors,

PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT CS_12314125, HILLSIDE FARM, PEN-Y-BALL HILL, HOLYWELL, CLWYD, CH8 7TQ (NGR: E317972, N375370)

Cornerstone is the UK's leading mobile infrastructure services company. We acquire, manage, and own over 20,000 sites and are committed to enabling best in class mobile connectivity for over half of all the country's mobile customers. We oversee works on behalf of telecommunications providers and wherever possible aim to:

- promote shared infrastructure
- maximise opportunities to consolidate the number of base stations
- significantly reduce the environmental impact of network development

Cornerstone are in the process of progressing suitable sites in the Holywell area and have identified this site as suitable for an equipment upgrade for VodafoneThree. The purpose of this letter is to consult with you and seek your views on our proposal before proceeding with the works. We understand that you are not always able to provide site specific comments, however, Cornerstone are committed to consultation with communities for mobile telecommunications proposals and as such would encourage you to respond.

As part of VodafoneThree network improvement program, there is a specific requirement for an upgrade at this location to provide upgraded 4G & 5G provision.

Mobiles can only work with a network of base stations in place where people want to use their mobile phones or other wireless devices. Without base stations, the mobile phones, and other devices we rely on simply won't work.

Please find below the details of the proposed site and the alternative site options considered and discounted in our site selection process: -

Our technical network requirement is as follows:

CS_12314125, HILLSIDE FARM, PEN-Y-BALL HILL, HOLYWELL, CLWYD, CH8 7TQ (NGR: E317972, N375370)

The site is needed to provide enhanced 4G coverage and capacity for VodafoneThree as well as future proofing for 5G to ensure that its customers experience access to the latest technologies currently available. The upgrade will also meet the extra demands on the network in this area as new technologies improve increasing the demand for 4G & 5G technologies. (This upgraded site will ensure that VodafoneThree will be able to utilise the same site and maintain and enhance their coverage in the area as well).

In the first instance, all correspondence should be directed to the agent.
Cornerstone Planning Consultation Letter to Councillors - Reg 5 V.3 - 15/04/2021

Registered Address:
Cornerstone Telecommunications Infrastructure Limited,
Hive 2, 1530 Arlington Business Park, Theale, Berkshire, RG7 4SA.
Registered in England & Wales No. 08087551.
VAT No. GB142 8555 06

Cornerstone, Hive 2,
1530 Arlington Business Park,
Theale, Berkshire, RG7 4SA

Classification: Unrestricted

page 1

www.cornerstone.network

The preferred option is as follows:

CS_12314125, HILLSIDE FARM, PEN-Y-BALL HILL, HOLYWELL, CLWYD, CH8 7TQ (NGR: E317972, N375370)

The proposed upgrade of an existing telecommunications base station comprising the removal of the existing headframe, 3no existing antennas and 1 no dish to be replaced by proposed headframe, 6 no new antennas and 1no proposed 600mm dish, together with the removal of 3 no existing cabinets, to be replaced with 2 no proposed cabinets, internal upgrades to the existing meter cabinet and ancillary development thereto.

Details enclosed on drawing no's 100 1A, 101 1A, 2001A, 201 1A, 3001A, 301 1A, PACK 1A

5G networks are being built around the established infrastructure that has been put in place for preceding generations of mobile networks. In this instance, an established base station has been identified for upgrade and the only alternative to doing so would be to seek to deploy a new base station elsewhere in the immediate area to retain and improve their existing customer services. Upgrading existing base stations is fully in accordance with the Code of Practice on Wireless Network Development in England.

The Local Planning Authority must register and our records of other potential sites have already been reviewed, the policies in the Development Plan have been taken into account and the planning history of the site has been examined.

All Cornerstone installations are designed to be fully compliant with the public exposure guidelines established by the International Commission on Non-Ionizing Radiation Protection (ICNIRP). These guidelines have the support of UK Government, the European Union and they also have the formal backing of the World Health Organisation.

We look forward to receiving any comments you may have on the proposal within 14 days of the date of this letter.

Should you have any queries regarding this matter, please do not hesitate to contact me (quoting cell number CS_12314125).

Yours faithfully,



Phoebe Birney
Planning Assistant: KTL
Tel: +44 (0) 7999 834 759
Email: pbirney@perrywilliams.co.uk

(for and on behalf of Cornerstone)

In the first instance, all correspondence should be directed to the agent.

Cornerstone Planning Consultation Letter to Councillors - Reg 5 V.3 - 15/04/2021

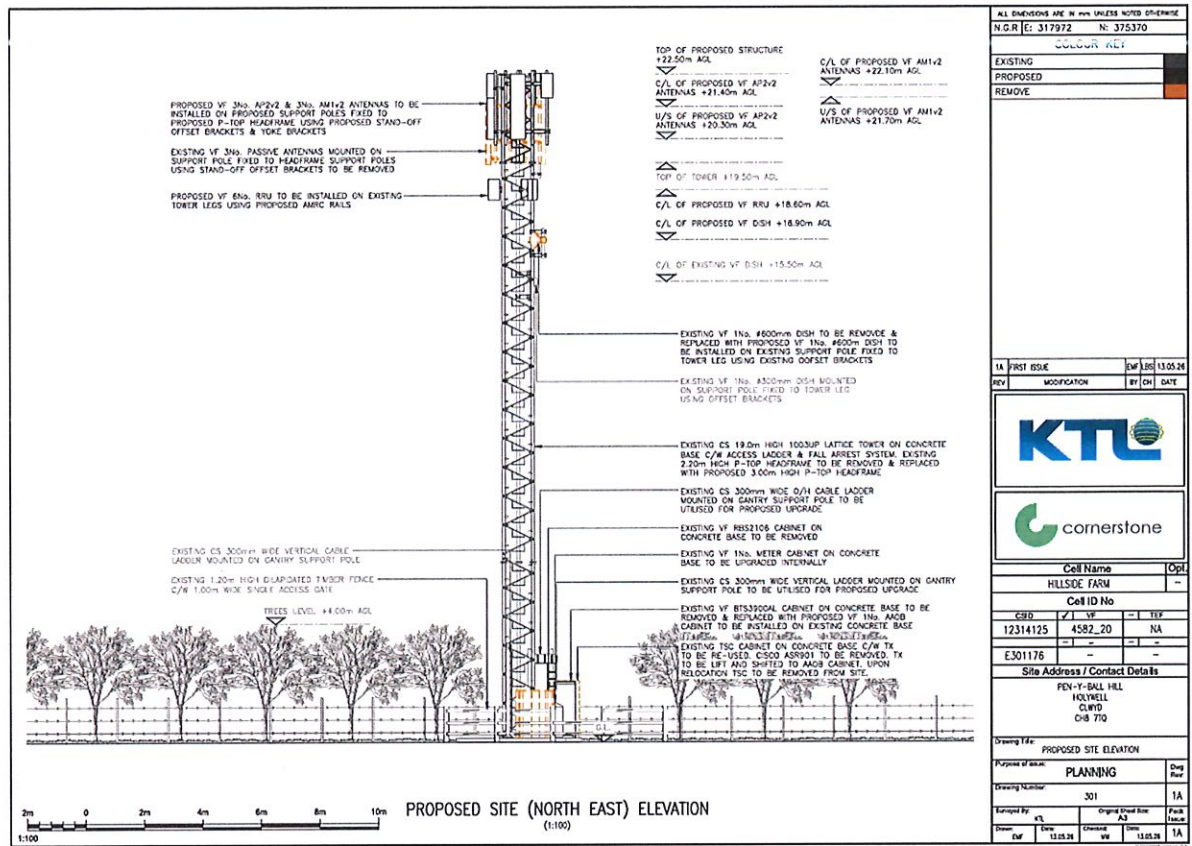
Registered Address:
Cornerstone Telecommunications Infrastructure Limited
Hive 2, 1530 Arlington Business Park, Theale, Berkshire, RG7 4SA.
Registered in England & Wales No. 08087351.
VAT No. GB142 8555 06

 Cornerstone, Hive 2,
1530 Arlington Business Park,
Theale, Berkshire, RG7 4SA

Classification: Unrestricted

page 2

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ALL DIMENSIONS ARE IN mm UNLESS NOTED OTHERWISE			
N.G.R/E: 317972		N: 375370	
COLOUR KEY			
EXISTING			
PROPOSED			
REMOVE			
1A FIRST ISSUE		DATE	13.05.26
REV	MODIFICATION	BY	CH DATE
			
			
Cell Name			Opt
HILLSIDE FARM			--
Cell ID No			--
CHD	VF	TX	TX
12314125	4582_20	NA	
E301176	--	--	--
Site Address / Contact Details			
PEN-Y-BALL HILL			
HOLWELL			
CHB 710			
Drawing Title: PROPOSED SITE ELEVATION			
Purpose of issue:			PLANNING
Drawing Number:			301
Approved By:		Original Issue Date:	Final Issue Date:
Drawn	DATE	13.05.26	13.05.26
Checked	DATE	13.05.26	13.05.26
Drawn	DATE	13.05.26	13.05.26

7. ACCOUNTS

7.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS PAYABLE – MAY 2026

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
11490 - 11492	BP	Council Staff	Staff Salaries May26	5,972.34	***
11493	BP	HMRC	Staff PAYE/NI May26	2,101.66	***
11494	BP	Clwyd Pension Fund	Staff Pension May26	1,055.28	***
11495	BP	Tribute Act Management	Tom Jones Tribute Act	450.00	^^
11496	BP	Milwr Tree Services	Lluesty Woods Tree Works	1,050.00	***
11497	BP	Automated Systems Group	Copier Charges	42.00	****
11498	BP	Holywell Leisure Centre	Contribution 1 of 4	2,500.00	^^^
11499	BP	Welsh Water	Water Charges Events Hub Oct-Apr	101.25	****
11500	BP	Welsh Water	Water Charges Fountain Oct-Apr	21.62	****
11501	BP	Automated Systems Group	Copier Charges	42.00	****
11502	BP	Automated Systems Group	Toner Delivery Charge	12.00	****
11503	BP	Automated Systems Group	Toner Delivery Charge	12.00	****
11504	BP	Stamford Gate Hotel	Annual Meeting Room Hire & Refreshments	457.30	^^
11505	BP	C. Baglin	Spring Event Entertainment	250.00	^^
11506	BP	P&O Lloyd	Spring Event Bus Transport	350.00	^^
11507	BP	The Flower Bowl	Annual Meeting Bouquets	80.00	^^
11508	BP	Holywell Garden Centre	Caretaker / Office Work HGC134	375.48	^^
11509	BP	Daydream Designs	Website Tech Support	94.80	****
11510	BP	UK Vending Ltd	Drinks Machine Lease May-Jul	303.90	****
11511	BP	Flintshire County Council	Council Offices Business Rates 1 of 2	4,455.25	****
11512	BP	Amberol	Hanging Basket Brackets	198.00	^^
11513	BP	Veolia	Trade Waste Charges	90.40	****

11514	BP	Daz Cakes	2 x Welsh Cakes for Spring Event	70.00	^^
11515	BP	Kim Inspire	Mayoral Charity Donation	1,100.00	^^
11516	BP	Age & Dementia Holywell	Mayoral Charity Donation	1,100.00	^^
11517	BP	Holywell & Greenfield Church	Mayoral Charity Donation	1,100.00	^^
11518	DD	Yu Energy	Gas Bank Place Apr26	183.09	****
11519	DD	Welsh Water	Water 12/13 Bank Place Oct-Apr	91.94	****
11520	DD	Welsh Water	Water 14 Bank Place Oct-Apr	150.73	****
11521	DD	Corona Energy	Electric 12/13 Bank Place Apr26	90.53	****
11522	DD	EDF Energy	Electric 14 Bank Place Apr26	27.25	****
11523	DD	EDF Energy	Electric Events Hub Apr26	28.96	****
11524	DD	Vodafone	Office Mobile May/Jun	29.70	****
11525	DD	BNP Paribas	Copier Lease May-Aug	154.80	****
11526	DD	Wirehouse ER	HR Support Charges	132.00	****
11527	VIS	Microsoft	ICT Subscription	66.24	****
11528	VIS	Microsoft	ICT Subscription	11.52	****
11529	VIS	Tesco	Consumables	16.50	****
11530	VIS	Tesco	Refreshments	1.20	****
11531	VIS	Coco	Chocolates (CE Awards)	38.00	^^
11532	VIS	Tesco	Wine & Biscuits (CE Awards)	42.00	^^
11533	VIS	W. Bevan	Extension Lead	19.99	****
11534	VIS	Tower Crafts	Welsh Flags & Bunting	115.00	^^
11535	VIS	Royal Mail	Vouchers (CE Awards)	100.00	^^
11536	VIS	Celtic Works	Coasters (CE Awards)	10.00	^^
11537	VIS	Tesco	Refreshments	5.75	****
11538	VIS	C.M. Scott	Engrave Mayoral Shield	18.15	***
11539	VIS	Tower Crafts	Bows (CE Awards)	2.40	^^
11540	VIS	Zoom	Zoom Pro Subscription	16.79	****
11541	VIS	Tesco	Refreshments	1.20	****
11542	VIS	Facebook	Boost Spring Event Post	27.00	^^
11543	VIS	W. Bevan	Extension Lead	9.99	****
11544	VIS	W. Bevan	Cable	3.99	****
11545	DR	HSBC Bank	Bank Charges Apr26	20.68	****
TOTAL				24,800.68	

SCHEDULE OF ACCOUNTS RECEIVABLE – MAY 2026

Date	Category	Name	Payment Details	Amount £
1/5/26	Income	Market Traders	Pitch Fees 30/4	39.35
5/5/26	Income	Multiple Debtors	Mayoral Charity Funds	1,507.50
8/5/26	Income	Market Traders	Pitch Fees 7/5	34.43
14/5/26	VAT Refund	HMRC	VAT Refund 2025/26 Year	16,234.02
15/5/26	Income	Market Traders	Pitch Fees 14/5	24.60
22/5/26	Income	Market Traders	Picth Fees 21/5	29.60
TOTAL				17,869.50

Categories – Income, Grant, VAT Refund, Refunds, Bank Transfers

Powers to Make Payments:

*	The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
//	Local Government Act 1948 S.33
///	Local Government Act 1972 S.34
**	Local Government Act 1972 S.137
***	Local Government Act 1972 S.112, 151
****	Local Government Act 1972 S.133
^	Local Government Act 1972 S.111
^^	Local Government Act 1972 S.144, S.145
^^^	Local Government (Miscellaneous Provisions) Act 1976 S.19
^^^^	Local Government Act 1972 S.143
*^	Local Government Act 1972 S.140
**^	Local Government Act 1972 S.176
**^^	Local Government Act 1972 S.13
^^	Local Government Act 1972 S.34
**^*	Local Government (Misc. Provisions) Act 1953 S.4
^^**	Local Government Act 1972 S.173, S.174
^^^*	Local Government (Miscellaneous Provisions) Act 1976 S.4
<	Local Government Act 1972 S.124
#	Local Government Act 1972 S.142
##	Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
###	War Memorials (Local Authorities' Powers) Act 1923
####	Litter Act 1983 S.5-6
*****	Local Government & Rating Act 1997 S.31
#*	Food Act 1984 S.50
##**	Public Health Act 1936 S.87

7.2. Internal Audit Report 2025/26 Financial Year

i) Members to consider attached the internal audit report together with any reported issues, prepared by the Council's internal auditor JDH Business Services Ltd.

ii) Members to consider the attached quotation prepared by the website providers Daydream Designs, to address the reported website accessibility issues.



Holywell Town Council

Internal Audit 2025/26

JDH BUSINESS SERVICES LTD

Registered to carry on audit work by the Institute of Chartered Accountants in England and Wales

The internal audit of Holywell Town Council is carried out by undertaking the following tests as specified in the Annual Return for Local Councils:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Review of year-end financial statements

The interim internal audit provides evidence to support the annual internal audit conclusion on the Annual Return for local councils.

Conclusion

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to any recommendations overleaf. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Ltd

23/05/2026

Page 1 of 5

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
2025/26 Year end internal audit			
1	Accessibility The Council website states it is partially conformant with WCAG 2.1 level AA and this was last reviewed in 2019 Websites should now aim to meet the Web Content Accessibility Guidelines 2.2 AA and the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (where applicable). Accessibility Regulations were incremented to WCAG 2.2 AA in October 2024.	<i>The council needs to ensure the Accessibility Statement is updated and that the website is compliant with the Web Content Accessibility Guidelines 2.2 AA.</i>	
2025/26 Interim internal audit			
<i>No issues arising – a robust set of internal controls has operated during the period covered by the interim internal audit.</i>			

Page 2 of 5

	ISSUE	RECOMMENDATION	FOLLOW UP
2024/25 Year end internal audit			
No further issues arising – a robust set of year end records have been maintained with a comprehensive audit trail to supporting information.			
2024/25 Interim internal audit			
1	The council currently has a strategic plan, the Holywell Town Council Business Plan 2022-27. However, the council does not link any decision making in the minutes to the objectives of the strategic plan.	<i>Where appropriate, the council should consider linking resolutions in the minutes with key aims and objectives in the current strategic plans to evidence that decision making is driven by strategic planning. This could be carried out by, for instance, ensuring reports to council with recommendations in the agenda documents link to strategic objectives.</i>	<i>The Council has noted that decisions in its minutes of meetings will be linked where appropriate to the current business plan from April 2025,</i>
2	There are no formal contingency arrangements are in place to maintain complete and accurate up to date accounting records if the clerk/RFO was absent for a significant period.	<i>The council need to review its contingency arrangements for maintaining complete and accurate financial systems and controls in the absence of the clerk/RFO and ensure formal arrangements are in place.</i>	<i>Feedback from council indicates that a Locum Clerk/RFO would be utilised in the event that the Clerk/RFO was unavailable or absent for a considerable period.</i>

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	ISSUE	RECOMMENDATION	FOLLOW UP
2023/24 year end internal audit			
1	The council has a policy of including grants received relating to a future financial year in 'income in advance' in the year-end Balance Sheet and accounts. For 2023/24 these grants were: - Events grant £2,000 - Tower Gardens Steps Grant £2,500 - PACT grant £788 The simplified accounting rules and financial reporting applicable to this tier of local government do not generally recognise the principle of matching future income with future expenditure and therefore, the concept of Grant Income in Advance. Therefore, strictly speaking all grants are recognised as Income when they are actually received in the Annual Return accounts (in Box 3) and carried forward as an Earmarked Reserve until spent, when the matching expenditure is then reported in Box 6.	<i>The council should review its accounting policy with respect to grants received in advance of the actual expenditure in a future financial year.</i> <i>The council should consider recording grants in the accounts when the income is received and if they relate to a future financial year's expenditure they should at the year-end also be included in an earmarked reserve.</i>	<i>Implemented</i>

Page 4 of 5

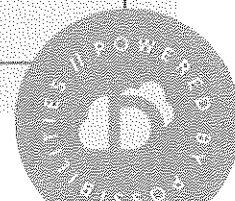
	ISSUE	RECOMMENDATION	FOLLOW UP
2	The 2022/23 comparative for fixed assets in the Annual Return accounts is incorrect. The figure disclosed in the 2022/23 Annual Return was £628,045, however, £628,845 has been included as the comparative in the 2023/24 Annual Return.	<i>The Annual Return should be amended to disclose the correct 2022/23 fixed assets figure.</i>	<i>Implemented</i>
2023/24 interim internal audit			
1	The fixed assets register is not reviewed and approved by council annually.	<i>The fixed assets register should be presented to council as part of the year end information to be reviewed and approved.</i>	<i>Implemented for 2023/24 year end</i>
2	A review of governance and policies identified that the following had not been established at the council: • Expenses Policy • Gifts and Hospitality Policy	<i>The council should consider adopting an expenses policy, and a gifts and hospitality policy, covering both officers and members.</i>	<i>Implemented</i>



DAYDREAM

DESIGNS

ref:270526HCCOM	
// PROJECT	Website Accessibility Review & Compliance Quote
// CLIENT	Holywell Town Council
Website Accessibility Review & Compliance Quote	
27/05/26	WWW.DAYDREAMDESIGNS.CO.UK
We can't wait to get into your <i>brief</i>	



Hi Jason,

Following on from your audit note, we've now had an initial review internally regarding the updated WCAG 2.2 AA accessibility requirements and what this would involve for the Council website.

As expected, there are several areas that would need reviewing and improving to move the site closer towards compliance with the latest standards. Some updates are relatively straightforward, whilst others require more detailed development work, testing and content consideration.

The key areas include:

- * Improving semantic HTML structure for better screen reader compatibility
- * Updating forms to use proper labels and accessibility attributes
- * Reviewing image alt text and decorative image handling
- * Testing and improving keyboard navigation throughout the site
- * Making navigation menus fully keyboard accessible
- * Adding visible focus states to links and interactive elements
- * Reviewing colour contrast ratios
- * Ensuring text can scale correctly up to 200% without layout issues
- * Reviewing clickable/tap target sizing and spacing
- * Auditing heading structures and content hierarchy across pages

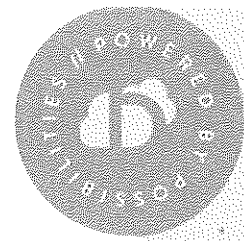
It is also worth noting that when the website was originally designed as part of the Destination Holywell project, full WCAG remediation was not included within the original scope of works. At the time, the website was reviewed against the guidance applicable then and the Council's Accessibility Statement recorded the site as partially conformant in 2019.

Since then, accessibility standards and expectations have continued to evolve, with the latest regulations now aligning with WCAG 2.2 AA.

Our recommendation would be to approach this in phases, beginning with an initial accessibility review and implementation stage to address the bulk of the key requirements and identify any larger structural items.

Initial Accessibility Audit & Core Improvements

Estimated Cost: £680 + VAT



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This would include approximately one full day of development and testing time to:

- * Accessibility audit and WCAG review
- * Semantic HTML improvements
- * Form accessibility improvements and ARIA labels
- * Initial alt text and decorative image compatibility updates across key templates and core website content areas* Keyboard navigation testing and fixes**
- * Focus state improvements for links and interactive elements
- * Colour contrast testing and adjustments
- * Initial text scalability improvements
- * Initial menu keyboard accessibility improvements
- * Initial content hierarchy and heading structure review
- * Accessibility statement review and update
- * Testing and refinement across key templates and pages

The proposed first phase is intended to address the most common and visible accessibility requirements identified under WCAG 2.2 AA guidance, whilst significantly improving overall usability and accessibility across the website.

This approach is common across many local authority and public-sector websites, where accessibility improvements are implemented progressively over time alongside ongoing website maintenance and content updates.

As part of this process, we would also provide guidance to the Council regarding ongoing accessibility best practices for future content uploads, including PDFs, images, documents and page content, helping ensure that future updates are added with accessibility compliance in mind wherever practical.

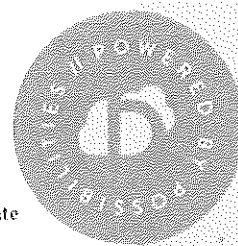
For context, a typical initial accessibility remediation phase for an existing public-sector website can range from several days of targeted improvements through to larger redevelopment projects running into several weeks or months, depending on the level of compliance, testing and structural redevelopment required.

A full end-to-end accessibility-focused redevelopment and compliance programme for a website of this nature could range anywhere from approximately £8,000 to £20,000+ depending on the scope, content remediation requirements and level of independent accessibility testing involved.

The proposed £680 + VAT phase is therefore intended as a practical and proportionate first step to substantially improve accessibility, address key WCAG concerns and help demonstrate active ongoing compliance improvements.

Following the initial review and remediation phase, we would then be able to advise on any further recommended improvements or longer-term structural changes where required.

**Due to the size of the website's historic image and document library, this phase would not include a full manual remediation of all legacy PDFs, historic uploads or archived imagery. However, we would provide guidance and best-practice recommendations to help ensure future PDFs, images and uploaded content are added with accessibility compliance in mind wherever practical.



WE ARE DEALERS IN DAYDREAMS. POWERED BY POSSIBILITIES. FUELED BY CREATIVITY.

Just for clarity, the Council's monthly technical maintenance package covers ongoing hosting, backups, updates, monitoring, support and routine website maintenance, including:

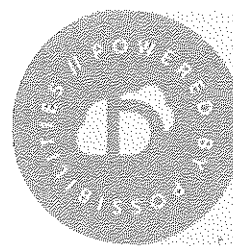
- * Restore to backup support
- * API and plugin updates
- * Monitoring website speed and performance
- * Remote desktop support
- * Additional training
- * Hosting and SSL certificate
- * Adding supplied news articles
- * Adding new businesses to the directory
- * Small text edits and updates

Accessibility auditing and compliance-focused remediation work sits outside of this remit as it requires dedicated testing, development and review work against the latest standards.

Should members wish to proceed, we would be happy to schedule the initial audit and first phase of improvements following approval.

Thanks,

ROB SAUNDERS | INTERNATIONAL DIRECTOR OF STUFF
Daydream Designs Creative Agency Limited



DEALERS IN DAYDREAMS. POWERED BY POSSIBILITIES. FUELLED BY CABBAGE.

7.3. Annual Return - Accounting Statement & Governance Statement 2025/26 Financial Year

Members to consider approval of the Council's Accounting Statement and Governance Statement for 2025/26. The Clerk will comment on the accounts. Mayor to sign to confirm approval of the Annual Return.

Annual Return for the Year Ended 31 March 2026			
Accounting statement 2025-26 for:			
Name of body: HOLYWELL TOWN COUNCIL			
	Year ending		Notes and guidance
	31 March 2025 (£)	31 March 2026 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	124,354	135,231	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	291,000	307,000	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	47,865	11,204	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	116,744	123,138	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	14,000	14,000	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	197,244	200,828	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	135,231	115,559	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	20,338	17,124	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	123,264	102,369	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	8,371	3,934	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	135,231	115,559	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	657,730	655,170	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	28,000	14,000	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, that for the year ended 31 March 2026:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	✓		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	✓		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at https://holywell.wales	✓		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	✓		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: - Effective financial management including the setting and monitoring of the Council's budget and preparation and approval of the annual accounts - Maintenance and security of accurate and up to date accounting and other financial records - Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.	✓		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year and has prepared and approved its accounts in accordance with legislation	D
7. We have maintained an adequate system of internal control and management of risk, including: - measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments - assessment and management of risks facing the Council - an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		✓	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2025-26 was £11.10 per elector.

In 2025-26, the Council made payments totalling £5,770.75 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2. General Power of Competence

The Council meets the eligibility criteria to exercise the General Power of Competence, but has not yet resolved to adopt it, as it does not require any additional powers to undertake its business at this time.

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
			✓	

Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2026.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
RFO signature: 	Minute ref:
Name: Jason Baker	Chair signature:
Date: 19 th May 2026	Name: Pat Corbett
	Date: 17 th June 2026

* Please include an explanation for any 'No' answers



Annual internal audit report to:

Name of body:

Holywell Town Council

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2026.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

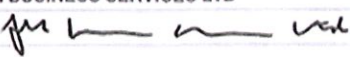
* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 23/05/2026.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	JDH BUSINESS SERVICES LTD
Signature of person who carried out the internal audit:	
Date:	23/05/2026

* Please include an explanation for any 'No' answers

8. CORRESPONDENCE

8.1. Holway Play Area Upgrade Match Fund Scheme

Members to consider the attached email from Gwella. The design proposals were included as attachments with the agenda email.

Good afternoon, Jason,

Following my meeting with Councillors Paul Johnson and David Smith at Holway play area to outline the Match funding proposals for this year, the main improvement is three new play structures with new safer surfacing. The new play items replace older play structure which have come to the end of their economic life due to normal wear and tear.

Along with improvements to the safety surfacing below the large Titan five sided swing.

This can be achieved for £20k with 50/50 Match funding of £10k each.

If this meets with your approval, we will place orders and aim to be on site asap.

Regards

Richard

8.2. DWP Outreach - Extension Request

Members to consider an extension to the Job Centre Outreach Sessions that take place at the Council Offices on Wednesday afternoons. See attached formal request submitted by the Service Manager.

Afternoon Jason,

Can I start my expressing my continued thanks and gratitude to members for allowing us to use the town council premises to provide employment support to the community of Holywell.

Whilst I will send over a more formal review including statistics at the end of May, since March we have held a total of 44 voluntary appointments within the town council premises, helping individuals access a variety of support services. We are also now utilising the expertise of specialist partner organisations, such as WeMindTheGap and Flintshire Local Voluntary Council (FLVC), within the outreach who have been able to speak directly to our customers about their support services, further enhancing opportunities available. Off the back of this, introductions have also been made to other community groups within Holywell e.g. PACT group, so that these organisations can support other residents of the town who may not be receiving support from DWP e.g. under 18's etc.

We would like council members to consider an extension to our current outreach activities to 29th July if possible? At this moment in time, we would not be seeking to continue the outreach into August due to peak leave impacting on staffing levels, as well as the Council recess taking place then, and would review this situation again in September.

I'll send some more formal stats over to you at the end of May which you can share with council members.

Any issues/problems let me know.

Kind regards
Tom

8.3. Opportunity to Sponsor Mold Food and Drink Festival in its 20th Anniversary Year

Members to consider the attached email.

Hello all, Helo pawb.

We don't normally write to Town and Community Councils to discuss sponsorship, however, as this is our very special anniversary year, we are reaching a little wider with our sponsorship opportunities, in particular across our home shire, Flintshire!

We are contacting local businesses and Flintshire Town and Community Councils with this opportunity and would be delighted if you were able to sponsor us.

Please find more details in the attached.

Many thanks for considering sponsoring our totally volunteer-led, not for profit, event! More information here - [Mold Food Festival – The Best Food Festival in Flintshire](#)

If you have any questions, please do not hesitate to get in touch by email or call me direct on 07714 792728.

Kind regards
Diolch yn fawr

Fiona Dodd
Exhibitor Coordinator
Director
Mold Food & Drink Festival

8.4. Civility & Respect Pledge

Item deferred from the Annual Meeting. Members to decide on whether to migrate over to the One Voice Wales pledge or retain the original version. Please see below for both versions, and then a side by side comparison.



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

**This is to certify that
Holywell Town Council
has signed up to the Civility & Respect Pledge**

Holywell Town Council believes now is the time to put Civility and Respect at the Top of the Agenda and start a culture change for the local council sector.

Certificate number: 864.

Holywell Town Council will:

- Treat all councillors, clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role.
- Put in place a training programme for councillors and staff.
- Sign up to Code of Conduct for councillors.
- Have in place good governance arrangements in place including, staff contracts, and Dignity at Work Policy.
- Commit to seek professional help at early stages should civility and respect issues arise.
- Commit to calling out bullying and harassment when it happens.
- Continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme.
- Support the continued lobbying for the change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate.

Signed on behalf of the council by:

Chairperson/Mayor: _____ Date: _____

Civility and Respect Pledge

Civility means politeness and courtesy in behaviour, speech, and in the written word. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind. The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW) believe now is the time to prioritise civility and respect and start a culture change in the local council sector. By signing the Civility and Respect Pledge, our council demonstrates its commitment to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their roles. Signing up is a straightforward and uncomplicated process, which only requires councils to register with One Voice Wales and agree to the following statements:

Date of Council Meeting

Signature

Statement	Tick
Our council has agreed that it will treat all councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff.	
Our council has provided councillors with the Code of Conduct.	
Our council has good governance arrangements in place including staff contracts and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model.	
Our council supports One Voice Wales in relation to its work with the Welsh Government to improve the effectiveness of the ethical framework in Wales.	

Civility & Respect Pledge

Side By Side Comparison

Original Version	New One Voice Wales Version
This is to certify that Holywell Town Council has signed up to the Civility & Respect Pledge. Holywell Town Council believes now is the time to put Civility and Respect at the Top of the Agenda and start a culture change for the local council sector.	Civility means politeness and courtesy in behaviour, speech, and in the written word. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind. The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW) believe now is the time to prioritise civility and respect and start a culture change in the local council sector. By signing the Civility and Respect Pledge, our council demonstrates its commitment to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their roles. Signing up is a straightforward and uncomplicated process, which only requires councils to register with One Voice Wales and agree to the following statements.
Treat all councillors, clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role.	Our council has agreed that it will treat all councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their role.
Put in place a training programme for councillors and staff.	Our council has put in place a training programme for councillors and staff.
Sign up to Code of Conduct for councillors.	Our council has provided councillors with the Code of Conduct.
Have in place good governance arrangements in place including, staff contracts, and Dignity at Work Policy.	Our council has good governance arrangements in place including staff contracts and a dignity at work policy.
Commit to seek professional help at early stages should civility and respect issues arise.	Our council will commit to seeking professional help in the early stages should civility and respect issues arise.
Commit to calling out bullying and harassment when it and when it happens.	Our council will commit to calling out bullying and harassment if and when it happens.
Continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme.	Our council will continue to learn from best practice in the sector and aspire to being a role model.
Support the continued lobbying for the change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate.	Our council supports One Voice Wales in relation to its work with the Welsh Government to improve the effectiveness of the ethical framework in Wales.

8.5. Reports/Correspondence Received

The following items have been received this month and were circulated to members.

Ref	Item	Date Circulated
A	Flintshire County Council Updates	Various Dates
B	Welsh Government Updates	Various Dates
C	North Wales Police Alerts	Various Dates
D	One Voice Wales Updates & Training Courses	Various Dates
E	Planning Aid Wales Training Courses	Various Dates
F	OPCC Newsletters	Various Dates
G	Shine A Light - World NF Awareness Day	14 th May 2026
H	Fron Park MUGA Consultation	14 th May 2026
I	Thomas Pennant 300th Festival	14 th May 2026
J	A55 J32-J31 Emergency Repairs	14 th May 2026 & 28 th May 2026
K	FLVC E-bulletin	14 th May 2026
L	WSMR Direct Train To London Petition	18 th May 2026
M	Dementia Action Week	18 th May 2026
N	Updated Rotary Programme 2026	19 th May 2026
O	TFW Train Station Usage	19 th May 2026

9. MEMBERS' ITEMS

Councillor	Subject	Motion
Ian Hodge	Wood Lane/Pen y Maes Road Parking Issues	CLlr I. Hodge to provide the background to this item and update members.
David Smith	Holywell Snooker Hall/Academy	CLlr D. Smith will provide an update. Members to consider next steps and a potential funding plan. A report was included with the agenda email.
Peter Curtis	New Holywell Post Office Location	CLlr P. Curtis will report on the requirement for pedestrian protection measures to be installed in the vicinity of the new post office.

10. REPRESENTATIVE REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

11. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for agenda item 13, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the sensitivity of the financial information presented.

13. APPLICATIONS FOR FINANCIAL ASSISTANCE

- **Schedule A** Donations granted 1/04/21 – 31/03/26
- **Schedule B** Budget Provision 2026/27 & Donations Paid To Date 2026/27
- **Schedule C** Financial Assistance Applications – June 2026

Schedules are listed at the end of the agenda.

14. SECTION 116 – LOCAL GOVERNMENT (WALES) MEASURE 2011 – CO-OPTION TO FILL A VACANCY ON THE TOWN COUNCIL

Three applications have been received for the vacancy in Greenfield Ward. Expressions of interest forms from the applicants have been completed and were separately enclosed with the agenda email.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.

SCHEDULE A - Donations to Organisations 01/04/21 – 31/03/26

Ref	Organisation	2021/22 £	2022/23 £	2023/24 £	2024/25 £	2025/26 £
1	50+ Action Group Flintshire	-	-	-	250	-
2	Age & Dementia Holywell	-	-	-	500	500
3	Benefit Advice Shop	-	-	-	500	-
4	Carmel Bowling Club	-	-	200	250	-
5	Carmel & District Cricket Club	-	-	-	-	250
6	Carmel & Holywell Woodcraft Assoc.	-	-	500	500	-
7	Citizens Advice Flintshire	1,000	1,000	-	-	-
8	Cylch Ti a Fi	-	-	-	200	200
9	Delyn Gymnastics Club	500	-	-	-	-
10	Estuary Voluntary Car Scheme	-	-	-	-	500
11	Fron Park Bowling Club	-	-	300	300	300
12	Greenfield FC Youth	-	-	500	-	250
13	Greenfield Football Club	-	500	500	-	500
14	Holywell Area Community Museum	500	-	500	1,000	500
15	Holywell Band	-	-	-	-	500
16	Holywell Market Group	200	-	500	-	-
17	Holywell Swimming Group	-	-	-	500	-
18	Home Start Flintshire	-	500	-	-	-
19	Holywell Town Football Club	-	-	500	300	-
20	Kids Cancer Charity	-	-	500	-	500
21	Love Holway	-	-	-	500	-
22	Merched Y Wawr	-	-	150	-	-
23	Music 4 Youth	-	-	500	-	-
24	Point Of Ayr Mining Museum	-	-	470	-	-
25	Rotary Club of Flint & Holywell	-	-	-	-	100
26	Samaritans	200	-	-	-	-
27	Scouts Cymru	-	400	200	-	-
28	The Table @ St. Peters	-	-	-	500	-
29	Thomas Pennant Society	-	300	-	250	250
30	Transition Holywell & District	-	-	-	-	500
31	Treffynnon Cyntaf Scout Group	-	-	-	-	500
32	Urdd Gobaith Cymru	100	-	-	-	230
33	Wales Air Ambulance	-	200	200	200	-
	TOTAL	2,500	2,900	5,520	5,750	5,580

SCHEDULE B - Donations Budget & Paid To Date 2026/27

Ref	Organisation	£
	Budget	7,000
	<u>Paid To Date</u>	
	Nil	0
	Total Paid	0
	Balance Remaining	7,000

SCHEDULE C - Applications for Financial Support – June 2026

Ref	Organisation	Amount Requested £	Previously Supported (Last 5 Years)
1	Thomas Pennant Society	TBA	Y
2	One Step CIC	TBA	N
3	Kids Cancer Charity	250	Y
4	Fron Park Bowling Club	250	Y
5	Holywell Swimming Club	500	Y
6	Transition Holywell & District	500	Y
7	Daffodils	500	N
8	Greenfield Football Club	1,000	Y
9	Holywell Town Football Club (Women)	475	N
10	Holywell Town Football Club (Men)	670	Y
11	Halkyn Mountain Quilters	490	N
12	Music 4 Youth	498	Y
13	Holywell Area Community Museum	500	Y
14	Carmel & District Cricket Club	500	Y
	TOTAL	6,133	

The Council's grant awarding policy can be found on the website. Copies are also available to members from the Clerk on request. The Council's Financial Assistance Working Group will review all applications in line with the policy guidelines and make appropriate recommendations to the meeting.