

Cyngor Tref Treffynnon Holywell Town Council

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NOTE: The following meeting will be a hybrid meeting.

If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

12th July 2024

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Wednesday 17th July 2024 at 6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. SPEAKER – JESSICA WELLSTEAD, FLINTSHIRE COUNTY COUNCIL

Jessica Welstead, Transport Strategy Officer, Flintshire County Council will attend the meeting and update members on the recent Safe Route to Schools works programme covering the Holywell area.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

4. MAYOR'S REMARKS

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5. MINUTES & MEETINGS

5.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Holywell Town Council meeting held on Wednesday 19th June 2024.
- Town Centre & Events Committee meeting held on Wednesday 26th June 2024.
- Special Meeting of the Council held on Wednesday 3rd July 2024.
- Development Committee meeting held on Wednesday 3rd July 2024.

5.2. Meetings of Committees and Working Groups

- To consider any recommendations for approval from Committees (where not delegated) and working groups held.

Town Centre & Events Committee – Minute No. TC7. Tower Gardens Environmental Project. This project has conditional grant funding approved provided that the Council approve a 20% contribution to the work of circa £1.6k. This contribution would be allocated from the Council's reserves.

5.3. Committee/Other Vacancies

Following the resignation of Cllr. L.A. Carter the following positions are now vacant. Members to consider any new appointments required.

- Resources Committee (currently seven members plus ex-officio)
- Town Centre & Events Committee (currently five members plus ex-officio)
- Financial Assistance Working Group (currently three members plus ex-officio)
- North Wales Police Ward Representative (Holywell West Ward)
- Monthly Invoice and Payroll Check (Audit Requirement)

The Mayor has stepped down from being a Council representative on the Holywell Intervention Development Hub Project. Members to consider any new appointments required.

5.4. Development Committee Review

Members have requested a review of the membership applicable to this committee. Members to consider and approve any changes required.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 19th June 2024 at 6.00pm.

PRESENT: Councillor L. Corbett (Mayor).

Councillors: L.A. Carter, P. Corbett, P. Curtis, I. Hodge, P.A. Johnson, E.B. Palmer, S. Rush, B. Scragg, M. Sprake, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Councillors P. Cooper, and M. Lewis-Jones. Councillors C. Argent and J. Jones were absent without apology.

IN ATTENDANCE: J. Baker (Clerk), and M. Fearnley (Deputy Clerk).

** A minute's silence was held in memory of former Councillor Gareth Roberts, following his recent passing, who represented the Holywell West Ward for many years. The thoughts of the Council were with Gareth's family at this sad time. **

Cllr E.B. Palmer stated that Gareth had been similarly remembered at Flintshire County Council's monthly meeting, with testimonies and tributes to his many years' service.

15. PRESENTATION TO MAYOR'S HONOUR CADETS

The Mayor received the newly appointed honour cadets, from Holywell Army Cadets, to support their work during the 2024/25 Civic Year, and presented the official badges. Lance Corporal Ruby Leigh and Lance Corporal Osian Davies were the appointed cadets.

16. PRESENTATION – LONG SERVICE AWARD

The Mayor presented a long service award and certificate to Councillor E.B. Palmer in recognition of his twenty years' service with the Council. Cllr Palmer received a commemorative plate and the Mayor thanked Cllr Palmer for his service to the Council.

17. SPEAKER – JESSICA WELLSTEAD, FLINTSHIRE COUNTY COUNCIL

The Clerk confirmed that the speaker was unable to attend the meeting. Members requested the speaker's attendance at the July meeting to provide an update on the scheme going past the Holway, a query on the lack of consultation and

communication, a start date for the Pen y Maes works, the latest position on the link route from Greenfield Valley.

RESOLVED:

That the Clerk relays the queries and requests attendance at the July Council meeting.

18. **DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT**

Minute No.	Item No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
29.	16.	P.A. Johnson		✓	Board member of Holywell Area Community Museum.

19. **MAYOR’S REMARKS**

The Mayor was pleased to attend the following events this month:

- 18th May – Opening of Newsome Homes
- 20th May – Reopening of The Market Cross
- 27th May – St Peters Summer Fayre
- 1st June – Holywell Charity Vehicle Show
- 8th June – Opening of Blooms Café
- 8th June – Holywell Debonaires Home Camp

The Mayor stated that the D-Day at 80 event in the town centre on 6th June was a success and well received by the community and attended the lighting of the beacon at Greenfield Dock later that evening. The Mayor thanked everyone that contributed to this event.

The Mayor would be greeting the Wales in Bloom Judge at the Council offices on Monday 8th July before their tour of the Holywell and Greenfield communities.

20. **MINUTES & MEETINGS**

20.1. **Minutes of Meetings**

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Annual Meeting of Holywell Town Council held on Wednesday 15th May 2024.

20.2. Membership Request – Development Committee

Members considered a request from Cllr L.A. Carter to join the Development Committee.

RESOLVED:

That Cllr L.A. Carter be added to the Development Committee membership.

21. PLANNING

21.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
FUL/000397/24	PROPOSAL: DEMOLISH EXISTING PORCH (DUE TO STRUCTURAL FAILURE) & REBUILD PORCH WITH LARGER PLAN AREA TO INCORPORATE A CLOAKROOM WITH TOILET. LOCATION: 4, Bryn Teg, Holywell, CH8 7DP. The Council had no objection to this application and support the proposed work that was required.

22. ACCOUNTS

22.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS PAYABLE – MAY 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10117 - 10119	BP	Council Staff	Staff Salaries - May 24	5,915.16	***
10120	BP	Clwyd Pension Fund	Staff Pension - May 24	461.06	***

10121	BP	HMRC	Staff NI/PAYE - May 24	1,847.81	***
10122	BP	Cllr D. Thomas	Annual Allowance 2024/25	208.00	*
10123	BP	Cllr J. Jones	Annual Allowance 2024/25	208.00	*
10124	BP	Cllr C. Argent	Annual Allowance 2024/25	208.00	*
10125	BP	Cllr S. Rush	Annual Allowance 2024/25	208.00	*
10126	BP	Cllr B. Scragg	Annual Allowance 2024/25	208.00	*
10127	BP	Cllr M. Lewis-Jones	Annual Allowance 2024/25	208.00	*
10128	BP	Cllr M. Sprake	Annual Allowance 2024/25	208.00	*
10129	BP	Cllr P. Curtis	Annual Allowance 2024/25	208.00	*
10130	BP	Cllr L. Corbett	Annual Allowance 2024/25	208.00	*
10131	BP	Cllr I. Hodge	Annual Allowance 2024/25	208.00	*
10132	BP	Cllr E.B. Palmer	Annual Allowance 2024/25	208.00	*
10133	BP	Cllr L.A. Carter	Annual Allowance 2024/25	208.00	*
10134	BP	Cllr P. Cooper	Annual Allowance 2024/25	208.00	*
10135	BP	Cllr P. Corbett	Annual Allowance 2024/26	208.00	*
10136	BP	Black & White Security	Security at Food & Drink event 4/5/24	60.00	^^
10137	BP	A Little Magic	Face Painter Food & Drink event 4/5/24	200.00	^^
10138	BP	A Little Magic	Beauty Workshop April PACT Grant	85.00	^^
10139	BP	P&O Lloyd	Coach Hire Food & Drink event 4/5/24	320.00	^^
10140	BP	UK Vending Ltd	Drinks Machine Lease Hire 10/5 - 9/8	132.60	****
10141	BP	Welsh Water	Water Drink Fountain to Apr 24	10.16	****
10142	BP	Welsh Water	Water Events Hub to Apr 24	70.58	****
10143	BP	Kim Inspire	DJ Services Food & Drink event 4/5/24	50.00	^^
10144	BP	Ysgol Treffynnon	Eco Uniform Donation	100.00	**
10145	BP	Pantastic	Perform at Food & Drink event 4/5/24	120.00	^^
10146	BP	Rosiez	Refreshments for PACT sessions	360.00	^^
10147	BP	Npower	Electric Events Hub Apr24	175.14	****
10148	BP	Daydream Designs	Website Tech Support May24	94.80	****
10149	BP	Flintshire County Council	Council Offices Business Rates 1 of 2 2024/25	4,130.16	****
10150	BP	Holywell Garden Centre	Stage & Parasols Food & Drink event 4/5/24	280.00	^^
10151	BP	Holywell Garden Centre	Pull Test Brackets for Wales in Bloom	275.00	^^
10152	BP	Holywell Garden Centre	Parasol Repairs & Feet/Grips	596.00	^^
10153	BP	Stamford Gate Hotel	Annual Meeting Buffet	390.50	^^

10154	BP	Holywell Market Group	Event Grant - Holywell Market Special Day 30/5/24	500.00	^^
10155	DD	Yu Energy	Gas Bank Place Apr24	128.06	****
10156	DD	Opus Energy	Gas Bank Place Apr24	164.24	****
10157	DD	Welsh Water	Water 12/13 Bank Place Nov-Apr24	68.11	****
10158	DD	Welsh Water	Water 14 Bank Place Nov-Apr24	82.62	****
10159	DD	Corona Energy	Electric 12/13 Bank Place Apr24	72.55	****
10160	DD	EDF Energy	Electric 14 Bank Place Apr24	23.80	****
10161	DD	EDF Energy	Electric 12/13 Bank Place Apr24	191.48	****
10162	DD	British Telecom	Phone & Broadband Bank Place May24	79.66	****
10163	DC	Tesco	Refreshments	17.55	****
10164	DC	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10165	DC	Tower Crafts	Stationery	1.69	****
10166	DC	Tesco	Refreshments	1.20	****
10167	DC	C.M. Scott	Engrave Mayors Plaque	16.85	****
10168	DC	Tesco	Refreshments	0.90	****
10169	DC	Tesco	Refreshments	0.90	****
10170	DC	Zoom	Zoom Pro Subscription	15.59	****
10171	DC	Amazon	A4 Photo Frames	31.99	****
10172	DC	Tesco	Refreshments	1.80	****
10173	DC	Amazon	Charity Buckets	71.88	****
10174	DC	Amazon	Stationery	2.65	****
10175	DC	Amazon	Sign Holders	20.99	****
10176	DC	Amazon	Charity Box/Cable Ties	33.89	****
10177	DR	HSBC Bank	Bank Charges Apr24	8.00	****
TOTAL				20,222.96	

SCHEDULE OF ACCOUNTS RECEIVABLE – MAY 2024

Date	Category	Name	Payment Details	Amount £
14/05/24	INCOME	Multiple Debtors	Eco Uniform Donations	100.00
TOTAL				100.00

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143

*^ Local Government Act 1972 S.140
 **^ Local Government Act 1972 S.176
 ***^ Local Government Act 1972 S.13
 ^^ Local Government Act 1972 S.34
 *** Local Government (Misc. Provisions) Act 1953 S.4
 ^^** Local Government Act 1972 S.173, S.174
 ^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
 < Local Government Act 1972 S.124
 # Local Government Act 1972 S.142
 ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
 ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
 #### Litter Act 1983 S.5-6
 ***** Local Government & Rating Act 1997 S.31

22.2. Internal Audit Report – 2023/24 Financial Year

The year-end internal audit was completed in June 2024 by JDH Business Services Ltd. Members considered the issues arising and the subsequent audit recommendations. The Clerk reported on the issues raised. The Annual Return was amended to disclose the correct 2022/23 fixed assets figure. The additional policy considerations identified in the interim internal audit would be drafted by the Clerk in due course.

RESOLVED:

That the Clerk seeks further advice from One Voice Wales and the SLCC, concerning the treatment of receipts in advance in the accounts.

(22.3).

165.3. Annual Return, Year End Accounts & Governance Statement - 2023/24 Financial Year

Members considered approval of the accounting statements and annual governance statement. The Income and Expenditure Account and Balance Sheet were also reported on by the Clerk. The Clerk stated there was a consistency of entries across all accounting statement headings in the two years. The Council's bank balances and reserves remained at an acceptable level.

RESOLVED:

That the Council approve the 2023/24 annual return and governance statement. Clerk to now arrange the sending of relevant information to the external auditor by the required deadline.

23. COMMUNITY ENGAGEMENT

23.1. Monthly Report

Members considered this month's report from the Deputy Clerk. Information was provided this month on the Tower Gardens Steps Project, PACT funding, North Wales Tourism support for Holywell, and the Actif North Wales Enabling Fund. A 'Welcome to Holywell' slogan and a colour change to lemon yellow were required for the steps project.

RESOLVED:

- 1) That the Deputy Clerk submits a further grant application for the next tranche of the Police PACT grant funding.
- 2) That the Deputy Clerk processes the final amendments to the Tower Gardens steps layout and commissions the work.
- 3) That the Deputy Clerk be given delegated powers to submit further grant applications in the future, when they are an extension or relate to previous grant funded projects.

24. CORRESPONDENCE

24.1. Potential Relocation of Holywell Market

Members discussed the proposed market location consultation managed by the County Council. Members confirmed they would like to consider the public reaction once the results of the survey were known.

RESOLVED:

That this consultation be noted as received. Clerk to follow up on the consultation results.

24.2. Match Funding Scheme - Improvements to Children's Play Areas 2024/25

Members considered the letter from Aura Leisure regarding this year's scheme. The recommended location for an upgrade this year was Penrhyn Play Area.

RESOLVED:

That members confirm their support for the 2024/25 scheme, and the preferred location of Penrhyn Play Area. Clerk to request clarification on how the decision has been taken i.e. what aspects in particular placed Penrhyn above some of the others that may not have benefitted from recent investment? Clerk to also follow up on member engagement in the selection process, for future schemes.

24.3. Playground Communication Boards

Members considered the email from Betsi Cadwaladr Health Board, regarding the provision of communication boards. One play area in Holywell could be selected to install a board.

RESOLVED:

That Fron Park play area be selected to receive a communication board. Clerk to check on cost and installation requirements.

24.4. Email from PCSO James King, North Wales Police

Members considered the email from PCSO King, that requested a meeting to discuss the sheep causing issues at Pen y Ball Hill and Fron Park Road. Cllr P.A. Johnson confirmed that a cattle grid had been agreed subject to funding.

RESOLVED:

That the Clerk signpost PCSO King onto Cllr P.A. Johnson who would be able to provide an update.

24.5. 20mph Road Speed Limits

Members discussed the two items of correspondence on the above matter. The letter from Ken Skates MS, Welsh Government invited local councils to suggest roads where the speed limit could be changed, based on their local knowledge.

RESOLVED:

That the Mayor approve a Special Meeting of the Council to confirm any suggested changes. Clerk would then summarise the changes and send them onto Flintshire County Council, as the Highway Authority.

24.6. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was at the office where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	Hannah Blythyn MS – Food Events Funding	**	15 May 2024
H	FLVC Bulletin	**	16 May 2024 & 13 Jun 2024
I	Post Office Limited - Bryn Y Gwynt Drop & Collect	**	17 May 2024
J	Mencap Learning Disability Week	**	17 May 2024
K	IRPW Tax Allowances	**	20 May 2024
L	Claim For Damages And Loss - Update	**	4 Jun 2024
M	Holywell Intervention Hub Workshop – Summary Note	**	4 Jun 2024
N	Awel y Môr newsletter May 2024	**	4 Jun 2024
O	Volunteer Befrienders	**	4 Jun 2024
P	Holywell Cemetery Complaint	**	4 Jun 2024
Q	"Have Your Say" Message – Holywell Town Centre	**	5 Jun 2024
R	Holywell Council Support for Holywell Leisure Centre	**	5 Jun 2024
S	Refurbs Buckley - Plant Swap & Sale 21 June	**	5 Jun 2024
T	Greenfield Valley Advert For New Trustees	**	6 Jun 2024
U	SaveTheHighStreet.org Event 17 June	**	7 Jun 2024
V	Thomas Pennant Society Update	**	10 Jun 2024
W	Fundraiser For St Kentigern Hospice	**	10 Jun 2024
X	National Blood Donor Week	**	11 Jun 2024
Y	Summer Playscheme Update	**	11 Jun 2024
Z	Dangerous Ash Tree In Fron Park, Holywell	**	13 Jun 2024

25. MEMBERS AGENDA ITEMS

Item from Cllr D. Thomas. Cllr Thomas reiterated the recent maintenance issues at Holywell Cemetery. Members stated the cemetery should be cut more regularly and there was damage to pots and flowers from recent cuts. Members stated that cemetery maintenance was a very emotive matter for bereaved residents and requested that steps should be taken to prevent recurrence of the maintenance issues.

RESOLVED:

That the Clerk writes to Richard Blake, Bereavement Service Manager, Flintshire County Council, to raise the Council's concerns. Members to have prior sight of this letter before it is sent.

Item from Cllr P. Curtis. Cllr Curtis relayed concerns from residents over the lack of lighting in Fron Park, in the area adjacent to Park Lane. There had been anti-social behaviour reported to the police and damage to windows that had resulted in additional cost to residents. Members stated that the lighting in place at Ysgol Treffynnon would be ideal for use in the park.

RESOLVED:

That the Clerk contacts Ian Bushell, Streetscene Maintenance Manager, Flintshire County Council to request that lighting be installed in Fron Park.

26. REPRESENTATIVE REPORTS

Cllr I. Hodge reported that at a recent meeting with Greenfield Valley Trust he was the only member present. Cllr Hodge proposed that members should nominate a substitute for meetings with outside bodies, should they be unable to attend. This would result in a better representation of views from the Town Council.

RESOLVED:

That members nominate a substitute should they be unable to attend an outside bodies meeting in the future. Apologies for absence should also be given in these circumstances.

27. COUNTY COUNCILLOR REPORTS

Nothing to report.

28. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute 29, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the financial considerations.

29. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members considered requests received for financial assistance from various organisations together with a schedule of the organisations and events supported by the Council for the last five years. Councillor B. Scragg read out the recommendations from the working group meeting.

A statement was circulated with details of donations made to date (£Nil) in the current financial year, budget provision for donations (£7,000), with remaining provision (£7,000) being available for allocation.

RESOLVED:

- 1) That, having considered each application on its merits and in accordance with the council's grant awarding policy, the following donations from the budget be made:

Organisation	£
Carmel Bowling Club	250
Carmel & Holywell Woodcraft Association	500
Fron Park Bowling Club	300
Holywell Swimming Club	500
Holywell Town Football Club	300
Kings Head CIC	500
Thomas Pennant Society	250
Total	2,600

- 2) That the following applications be noted as received without a donation on this occasion: Carmel Cricket Club, Cambria Band, Point of Ayr Mining Museum.
- 3) That the Grant Awarding Policy be amended to reflect a maximum grant of £250 for organisations outside of the Holywell and Greenfield ward boundaries. The maximum grant of £500 would therefore still apply to organisations within the Holywell and Greenfield boundaries.

30. CLOSE OF MEETING

The Mayor closed the meeting at 8.15pm.

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Mayor

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 26th June 2024 at 2pm.

PRESENT: Councillor E.B. Palmer (Chair – see minute TC1).

Councillors: L.A. Carter, P. Corbett, L. Corbett, I. Hodge, S. Rush, and D. Thomas.

APOLOGIES FOR ABSENCE: none were received.

IN ATTENDANCE: J. Baker, (Clerk), and M.G. Fearnley (Deputy Clerk).

TC1. ELECTION OF CHAIR – MUNICIPAL YEAR 2024/25

RESOLVED:

That Cllr E.B Palmer be appointed as Chair for the municipal year 2024/25.

TC2. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2024/25

RESOLVED:

That Cllr I. Hodge be appointed Chair for the municipal year 2024/25.

TC3. DECLARATION OF INTEREST

None were received.

TC4. 2024 EVENTS PROGRAMME

Party in the Park Saturday 27th July.

Staff provided an update on proposed activities to date, a copy of a draft poster was circulated along with details regarding location of activities. The Clerk also confirmed the event costs were within the agreed budget. Various discussions took place including food and refreshment provision, the promotion of the event and volunteer support on the day.

RESOLVED:

- 1) Discuss with Rosie's Café what refreshments they will be providing.
- 2) Proceed with Ice Cream Van/Slushes.
- 3) Signage required to direct people to Town Centre for additional food and drink provision.
- 4) Members to distribute posters in their wards and to local businesses.
- 5) Article to be sent to local press.
- 6) The Mayor to send an email to all members requesting their help and attendance on the day.
- 7) Face painter to be sourced.

Well Inn Music Festival Saturday 14th September.

The Chair provided an update on the acts that were booked to date. Further discussion took place regarding potential headline acts, target audience, children and young people's activities, fairground stalls, charging structures, stage management, and grant provision.

RESOLVED:

- 1) Deputy Clerk to identify potential headline acts across various target audiences including costs and report back.
- 2) Deputy Clerk to book Charlie Event Sound to provide stage, sound and lighting. Music to be played in between acts.
- 3) Deputy Clerk to contact and book stage with Andy White for Music for Youth performers.
- 4) Event Bus to pick up from local holiday parks asking them to promote the event. Also, promotion required in other outside towns i.e. Chester, etc.
- 5) Children's and young people's activities to be sourced including silent disco, quiet fairground stalls/rides, Holywell's got talent and karaoke competition.
- 6) All activity providers, including performers to provide copies of all relevant event paperwork i.e. Public Liability, PAT Testing where applicable.
- 7) Early headline act confirmed as Old Time Sailors. Four main stage acts confirmed as Jack Flash, Free Falling, Pepe Le Moko, and Salty Hog.
- 8) The timing of the main stage confirmed as 11am to 5pm. The four bands playing on the main stage in between the headline acts to each receive £200 appearance fee. Music for Youth and Media Man to receive £250 stage

- management fee with artists on those stages each receiving £50 appearance fee.
- 9) The Chair to arrange drum kit hire and backline.

TC5. MOVIE NIGHT

Members discussed an indoor and outdoor movie night.

RESOLVED:

- 1) Research a regular indoor movie night at St Peter's Church with a nominal entry charge and invite Father Dominic to join Events Working Group.
- 2) Arrange an outdoor movie night with a proposed date given of the 21st September (subject to successful funding application to be submitted by the Deputy Clerk).

Cllr L.A. Carter left the meeting at this point.

TC6. CCTV RELOCATION REQUEST

Members considered a request from KIM Inspire to relocate an existing mobile CCTV unit to cover their premises.

RESOLVED:

Deputy Clerk to approach North Wales Police to provide an assessment of the current locations, any further potential locations, and report on any incidents. Members to review at a future meeting and determine any camera movement.

Cllr S. Rush left the meeting at this point.

TC7. TOWER GARDEN ENVIRONMENTAL PROJECT

Deputy Clerk provided members with an update on the project. The Clerk confirmed the financial implications on the project which included a 20% contribution to the grant of circa £1.6k from the Council's reserves, and ongoing maintenance costs for the area once developed. Quotations were still being finalised from several suppliers.

RESOLVED:

- 1) Deputy Clerk to contact Groundwork to submit a quotation for the work.

- 2) Mayor, Chair and Deputy Clerk to determine and approve a preferred supplier once all quotations have been received, subject to Full Council approval on the 20% contribution required from the Council's reserves.

TC8. FRON PARK OUTDOOR GYM, TRIM TRAIL, AND SKATEPARK PROJECT

Deputy Clerk provided members with an update on quotations received on preferred equipment agreed by members. There would be an ongoing annual servicing/maintenance liability for the Council manage as part of its budget setting process. This project is 100% funded from a grant.

RESOLVED:

- 1) Deputy Clerk to contact Ian Bushell, Flintshire County Council for a site visit on the proposed location of the equipment.
- 2) Once the site visit has taken place the Mayor, Chair and Deputy Clerk to determine the exact positioning, and preferred supplier.

TC9. CLOSE OF MEETING

The Chair closed the meeting at 3.30pm.

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Chair

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Special Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 3rd July 2024 at 10.00am.

PRESENT: Councillor L. Corbett (Mayor).

Councillors: P. Corbett, P. Curtis, I. Hodge, E.B. Palmer, B. Scragg, and M. Sprake.

APOLOGIES FOR ABSENCE were received from C. Argent, P.A. Johnson, M. Lewis-Jones, and S. Rush. Cllrs P. Cooper, J. Jones and D. Thomas were absent without apology.

IN ATTENDANCE: J. Baker (Clerk).

31. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

32. 20mph ROAD SPEED LIMITS

Ken Skates MS, Cabinet Secretary for North Wales and Transport, Welsh Government, had requested local councils consider and submit feedback to their Highway Authority, where they feel the speed limit had not been correctly applied. Members considered all local roads and where, based on local knowledge, there was scope to adjust the speed limit.

All members concurred that the 20mph speed limit on residential estate roads, and in the vicinity of schools and hospitals should remain. It was also stated that Pen y Maes Road should remain at 20mph.

Based on their local knowledge and to aid better traffic management members suggested that Fron Park Road, Holywell, Greenfield Road, Greenfield, and the A548 Coast Road, Greenfield, would be suitable for a speed limit change to 30mph. The specific details were as follows:

- 1) A5026 Holway Road/Fron Park Road/Halkyn Road, Holywell. A 30mph speed limit was suggested, from the Celyn Bends Junction with Whitford Road, all the way along Holway Road, leading to Fron Park Road and through to the Hillcrest Garage on Halkyn Road.

- 2) B5121 Greenfield Road, Greenfield leading to Holywell. A 30mph speed limit was suggested, from the traffic lights at the A548 Coast Road (Mostyn Road), all the way up along Greenfield Road to the junction with Rue St. Gregoire, Holywell.
- 3) A548 Coast Road (Mostyn Road and Bagillt Road), Greenfield. A 30mph speed limit was suggested, from the 40mph sign east of the former railway bridge along Bagillt Road, through the traffic lights along Mostyn Road up to the national speed limit sign travelling west to Mostyn.

RESOLVED:

That the Clerk writes to Katie Wilby, Chief Officer Streetscene and Transportation, Flintshire County Council, to suggest the following three roads be set at a 30mph speed limit:

- 1) A5026 Holway Road/Fron Park Road/Halkyn Road, Holywell.
- 2) Greenfield Road, Greenfield.
- 3) A548 Coast Road (Mostyn Road and Bagillt Road), Greenfield.

33. CLOSE OF MEETING

The Mayor closed the meeting at 10.40am.

.....
Mayor

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Development Committee** held in the Council Chamber, Bank Place Offices, Holywell on Wednesday 3rd July 2024 at 11.00am.

PRESENT: Councillor M. Sprake (Chair – see minute DC1).
Councillors L. Corbett, I. Hodge, E.B. Palmer, and B. Scragg.

APOLOGIES FOR ABSENCE were received from Councillors P.A. Johnson, M. Lewis-Jones, and S. Rush. Councillors P. Cooper and D. Thomas were absent without apology.

IN ATTENDANCE: J. Baker (Clerk), and M.G. Fearnley (Deputy Clerk).

DC1. ELECTION OF CHAIR – MUNICIPAL YEAR 2024/25

RESOLVED:

That Cllr M. Sprake be appointed Chair for the municipal year 2024/25.

DC2. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2024/25

RESOLVED:

That Cllr I. Hodge be appointed Vice Chair for the municipal year 2024/25.

DC3. DECLARATIONS OF INTEREST

None were received.

DC4. CORRESPONDENCE RECEIVED

Members received an update from the Clerk on recent correspondence sent to Ken Skates MS regarding a site meeting to discuss Greenfield Railway Station, and to the Welsh Government regarding the covenants in place at Lluesty Woodland. The Clerk had asked the office of Hannah Blythyn MS to follow up on the Lluesty letter. Members referred to the new dual powered Avanti Trains and the part completed report on the station.

RESOLVED:

- 1) That the Clerk follow up with Welsh Government on the correspondence and advise members of any updates.
- 2) That a working party be appointed at the next committee meeting to represent the Council at the planned site meeting.

DC5. WALES IN BLOOM

Members received an update from the Clerk on the planned route and itinerary for the Judge's visit on Monday 8th July. Further items had been added to support community involvement such as the museum and new community garden at the bottom of the High Street.

RESOLVED:

- 1) That the Clerk add a drive by for the Strand Park planter and book repository, and a visit to KIM Inspire to the Judge's tour.

DC6. CLOSE OF MEETING

The Chair closed the meeting at 11.20am.

.....
Chair

6. PLANNING

6.1. New Applications

To consider the applications received.

Application Number	Proposal Details
FUL/000438/24	PROPOSAL: PROPOSED TWO STOREY EXTENSION TO SIDE WITH SINGLE STOREY TO REAR ELEVATION. LOCATION: 7, Maes Yr Afon, Holywell, CH8 7HP.
FUL/000421/24	PROPOSAL: PROVISION OF 200 SEAT MODULAR SPECTATOR STAND IN EXISTING SPECTATOR AREA OF STADIUM AS PART OF FOOTBALL ASSOCIATION OF WALES 1 TIER LICENSING REGULATIONS. LOCATION: Holywell Town Football Club, Grounds, Halkyn Road, Holywell, CH8 7TZ.
FUL/000440/24	PROPOSAL: PROPOSED TWO STOREY FRONT PORCH. LOCATION: Ty Newydd, Bagillt Road, Greenfield, Holywell, CH8 7EY.
FUL/000494/24	PROPOSAL: SINGLE STOREY, PITCHED ROOF EXTENSION TO SIDE OF DWELLING. LOCATION: 68, Moorfields, Holway, Holywell, Flintshire, CH8 7DZ.
FUL/000478/24	PROPOSAL: GROUNDWORKS AND TWO STOREY SIDE EXTENSION. LOCATION: 2, Rhodfa Wenlo, Greenfield, Holywell, CH8 7XW.
LBC/000118/24	Proposal: Listed Building Application for Internal and external adaptations/alterations to the existing retail/residential frontage buildings to create three dwellings and repairs and alterations to the rear outbuildings to provide ancillary storage space. Location: 2, High Street, Holywell, CH8 7LH.
FUL/000117/24	Proposal: Internal and external adaptations/alterations to the existing retail/residential frontage buildings to create three dwellings and repairs and alterations to the rear outbuildings to provide ancillary storage space. <u>Amendments to submitted application.</u> Location: 2, High Street, Holywell, CH8 7LH.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

6.2. Planning Delegated Powers Over Recess Period

Members to consider approving delegated powers for the Mayor and Clerk to respond to planning applications received over the summer recess period. Members could appoint ward nominees for further consultation if required.

7. ACCOUNTS

7.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS – JUNE 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10178	BP	Goch & Company	Cooking Demo Food & Drink Event 4/5/24	180.00	^^
10179	BP	Nia Williams	Cooking Demo Food & Drink Event 4/5/24	150.00	^^
10180	BP	Holywell Leisure Centre	Contribution 1 of 4	2,500.00	^^^
10181	BP	Holywell Band	Attend Annual Meeting on 15/5/24	50.00	^^
10182	BP	Full Circle Security Systems	New Sim Card for Mobile CCTV Unit	599.04	*****
10183	BP	Stand Out Entertainment	D-Day Performers 6/6/24	300.00	^^
10184	BP	A Little Magic	Beauty Workshop May PACT Grant	186.00	^^
10185	BP	Daydream Designs	Website Tech Support Jun24	94.80	****
10186	BP	Sian Jones Translation	Translate Documents	28.52	****
10187	BP	Holywell Garden Centre	Outer Areas Planters/Caretaker Pilot	390.00	^^
10188	BP	PHS Group	Sanitary Equipment Contract 20/6/24-19/6/25	370.39	****
10189	BP	Rialtas Business Solutions	Year End Consultancy Work	682.80	***
10190	BP	Automated Systems Group	Copier Charges 13/2-13/5	213.81	****
10191	BP	Hampshire Flag Company Ltd	D-Day Bunting	120.36	^^
10192	BP	Stamford Gate Hotel	Annual Meeting Bar Bill	86.60	^^
10193	BP	North Wales Classic Cars	Event Grant - Classic Car Show	500.00	^^

10194	BP	Trendy Blinds	Supply and fit 4 roller blinds in Council Offices	450.00	****
10195	BP	Cllr L. Corbett	Mayors Allowance - 2024/25 Civic Year	1,100.00	///
10196	BP	Cllr M. Sprake	Deputy Mayors Allowance - 2024/25 Civic Year	400.00	///
10197 - 10199	BP	Council Staff	Staff Salaries - June 24	5,915.96	***
10200	BP	HMRC	Staff NI/PAYE - June 24	1,947.01	***
10201	BP	Clwyd Pension Fund	Staff Pension - June 24	461.06	***
10202	BP	JDH Business Services Ltd	Year End Internal Audit & Report 23/24	435.60	***
10203	BP	C. Baglin	Attend Annual Meeting & Beacon Lighting	100.00	^^
10204	DD	Yu Energy	Gas Bank Place May24	38.18	****
10205	DD	Corona Energy	Electric 12/13 Bank Place May24	84.64	****
10206	DD	EDF Energy	Electric 14 Bank Place May24	24.99	****
10207	DD	EDF Energy	Electric Events Hub Apr/May24	85.09	****
10208	DC	Tesco	Refreshments	1.80	****
10209	DC	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10210	DC	Tesco	Chocolates - D-Day Event	8.00	^^
10211	DC	Tesco	Chocolates - D-Day Event	4.00	^^
10212	DC	Maggie's Kitchen	Fish & Chips - D-Day Event	162.40	^^
10213	DC	Tesco	Refreshments	7.75	****
10214	DC	Amazon	Supply 4 A-Boards	131.96	****
10215	DC	C.M. Scott	Supply and Engrave Plate	41.19	***
10216	DC	Tesco	Refreshments	1.20	****
10217	DC	Amazon	Stage Lighting	148.49	^^
10218	DC	Amazon	Speakers	260.93	^^
10219	DC	Amazon	Dishcloths	6.98	****
10220	DC	Amazon	Stage Cabling/Pens	33.90	^^
10221	DC	Amazon	2 Condenser Microphones	101.99	^^
10222	DC	Amazon	Cleaning Spray	13.49	****
10223	DC	Amazon	2 Microphone Stands	47.98	^^
10224	DC	Tesco	Refreshments	1.20	****
10225	DC	Zoom	Zoom Pro Subscription	15.59	****
10226	DC	Tesco	Refreshments	1.20	****
10227	DR	HSBC Bank	Bank Charges - May24	11.00	****
TOTAL				18,596.49	

INCOME/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – JUNE 2024

Date	Category	Name	Payment Details	Amount £
07/06/24	REFUND	Holywell Market Group	Refund of Event Grant - Special Market Day	500.00
14/06/24	REFUND	Amazon	Refund of Stationery Items	2.65
17/06/24	VAT	HMRC	VAT Refund 23/24 Year	10,036.08
28/06/24	INCOME	Power Portal Ltd	Car Charge Point Usage	14.17
			TOTAL	10,552.90

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- *^^^ Local Government Act 1972 S.34
- ****^ Local Government (Misc. Provisions) Act 1953 S.4
- ^^*** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31

8. COMMUNITY ENGAGEMENT

8.1. Monthly Report Prepared By Deputy Clerk

I have recently supplied more detailed updates on my current workload at the recent Town Centre and Events Committee. Work is ongoing and includes the following including: -

- Grant application i.e. Movie Night.
- Sourcing, gathering quotes, agreeing specs, discussion with grant bodies etc on a variety of current projects including the following:
 - Tower Garden Steps Project (**READY TO COMMISSION WORKS**),
 - Fron Park Project including Outdoor Gym, Trim Trail, Skatepark equipment. (**ALMOST READY TO COMMISSION WORKS WITH PREFERRED SUPPLIER TO BE AGREED SHORTLY**)
 - Tower Gardens Gateway Project – 2 Quotations received with a further couple given deadlines to submit quotation
- Event planning, sourcing of activity and entertainment providers etc for party in the park and Well Inn Events.
- PACT – Stakeholder meeting to be held on 17th July to determine and agree way forward for the group including ideas for further PACT grant submission.
- Tourism Grant – Meeting held with representatives from Noth Wales Tourism. A promotional feature has been promoted via Tik Tok (link to be circulated to members shortly). Stakeholder workshop /survey planned.

9. CORRESPONDENCE

9.1. One Voice Wales – Welsh Government Consultation: Draft priorities for Culture 2024-2030

One Voice Wales are preparing a response to this consultation and have asked member councils to consider their participation. Members to consider a response from the Council, through an appointed working group if necessary, by the deadline Friday 16th August. Details as follows and consultation document included with the agenda.

Welsh Government is currently consulting on draft priorities for Culture 2024-2030. Responses are invited by 4 September 2024.

In launching the consultation Lesley Griffiths MS, Cabinet Secretary for Culture and Social Justice said:

“We focus on three main priorities:

- Bringing people together through culture
- Promoting Wales as a nation of culture
- Ensuring the culture sector is resilient and sustainable.

These priorities are supported by a further twenty ambitions.

This consultation will be relevant to the entire culture sector in Wales, from national organisations to grassroots projects, all of which contribute to our rich cultural tapestry. The draft strategy is also relevant across the Welsh Government and to all other public sector organisations who are delivering the Well-being of Future Generations Act’s goal of A Wales of Vibrant Culture and Thriving Welsh Language.”

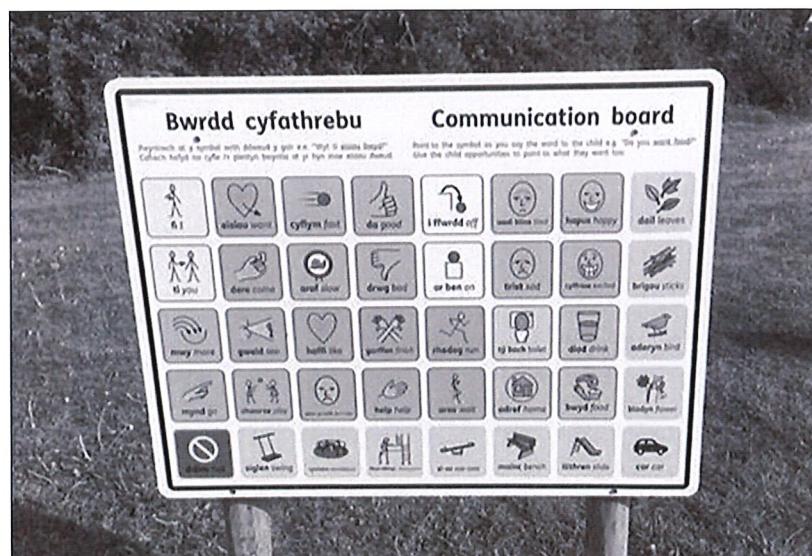
A copy of the consultation document can be found at:

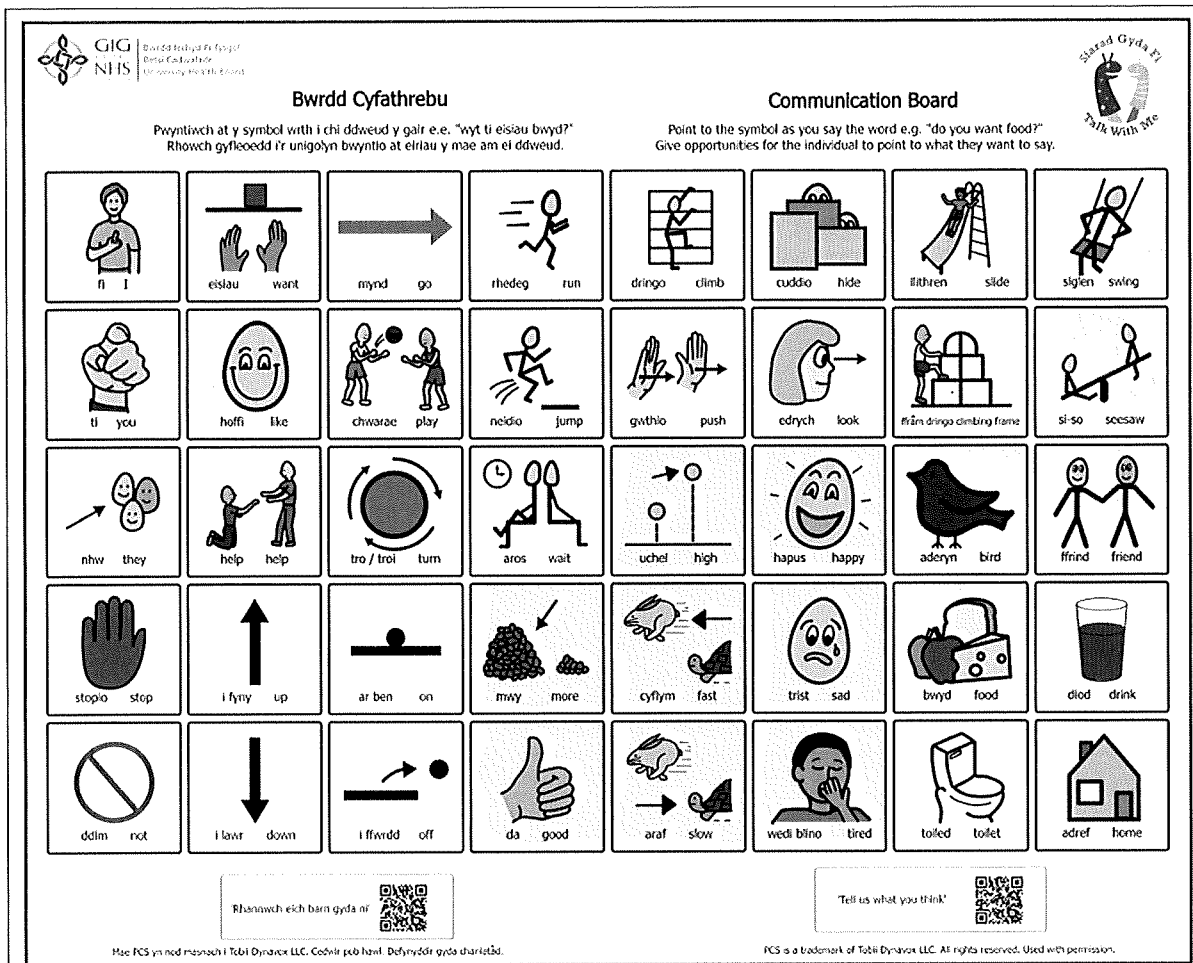
[Draft Priorities for Culture in Wales 2024 to 2030 | GOV.WALES](#)

One Voice Wales will be preparing a response to this consultation. I would appreciate your response or draft response by 16 August so that a response can be submitted by the closing date of 4 September 2024.

9.2. Playground Communication Boards

Members determined at the June meeting to place a board in Fron Park Play Area. The Clerk has received further correspondence that confirms the boards will require collection from a site in Rhuddlan and are to be installed using either cable ties to railings, or installation on a post at a cost to the council. There are a further two boards that have been made available to the Council. Members to consider further locations (if required) and confirm the installation method.





9.3. Safety of Lithium Ion Batteries and E-bikes and Scooters

Members to consider the following correspondence and whether to support this campaign.

Original Letter (this was only received with the secondary letter):

Dear Local Council

I am writing to ask your Council to support our campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. Let me begin by introducing myself. I am the researcher for Lord (Don) Foster (hence my email address), who has been campaigning on this issue in the House of Lords. I am also the parliamentary advisor to Electrical Safety First, a UK Charity dedicated to reducing the deaths and injuries caused by electricity.

As you will probably know lithium battery fires are on the increase – there have been over 1000 in the past few years, nearly 200 injuries and a dozen fatalities. Homes have been destroyed. The cost to the UK runs into £billions.

You will doubtless know of examples in your area. I attach a spreadsheet of some recent fires – as you will see there have been some in your area.

Lord Foster and Electrical Safety First are promoting the attached Bill (a summary of which is included at the end of this email) to ensure greater safety in the use and disposal of lithium batteries and are aiming to get it into law as soon as possible. It has its First Reading on 5th June.

We have the support of many national organisations, as the attached logos show – including the National Fire Chiefs Council, the Association of Ambulance Chief Executives, the Royal Society for the Prevention of Accidents and the Royal Society for Public Health. In addition 2 coroners have called for the law to be tightened to ensure greater safety.

We are now contacting more locally based organisations, and it would be great if your Council was able to support this campaign. It would be a great boost. Please do get in touch if you require any further information.

I look forward to hearing from you,

Yours sincerely,
Ron Bailey

Secondary Letter:

Dear Local Council

NALC & SLCC SUPPORT CAMPAIGN

You may recall I emailed you a few weeks ago (see email below) regarding our campaign on the safety of lithium-ion batteries and their disposal. Many Local Councils responded to support – but very many more felt they had to wait until after the election.

I totally understand those feelings, so now I am writing again to seek your support. We will be introducing the Bill in the new Parliament as soon as possible.

I attach the latest list of logos in support and you will see that it includes the National Association of Local Councils and the Society of Local Council Clerks, as well as most county fire and rescue services (+ the National Fire Chiefs Council).

Many Councils asked me what support entailed and I am sorry for not explaining properly. It is as much or as little as you like. The only 'definite' is that you write telling me you support the campaign. So its not at all onerous.

After that it is up to you: you may wish to put up a poster; or an article in your magazine or on your website. We may ask you to write to your MP. But, as I said, its all up to you.

I look forward to hearing from you.

All the best

Ron

PS a number of Councils pointed out that I had the wrong email address, or that the clerk had changed. I have been through my list of 10,000 addresses making alterations – but if I have missed any please accept my apologies.



The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill

A Bill to make provisions regarding the safety of electric-powered micromobility vehicles and of lithium batteries; to give duties to the Secretary of State regarding those matters; and for connected purposes.

1. The safety of electric-powered micromobility vehicles and secondary lithium ion batteries used to power such vehicles

(1) No person shall after 31st August 2025 place on the UK market any electric powered micromobility vehicle or a secondary lithium-ion battery used to power such vehicles unless –

(a) conformity assessment procedures have been carried out by a conformity assessment body ('CAB') authorised by the Secretary of State to carry out such assessments; and

(b) the manufacturer has drawn up the technical documentation and declaration of conformity; and

(c) the electric-powered micromobility vehicle and the battery used to power such vehicles bear the CE or UKCA mark to demonstrate conformity with designated or harmonised standards.

(2) The Secretary of State must within 6 months of the passing of this Act publish a list of CABs recognised as being able to carry out conformity assessment procedures pursuant to subsection (1).

(3) Where in the opinion of a CAB, a product covered by this Act has successfully met the essential safety requirements of applicable regulations, it shall issue a certificate of conformity to the manufacturer.

(4) Where a certificate of conformity has been issued pursuant to subsection (3) a manufacturer must display a CE or a UKCA mark on any product covered by this Act before it is placed on the UK market.

(5) No person shall display a CE or a UKCA mark on any product covered by this Act unless a certificate of conformity has been issued for the product given in accordance with this Act.

2. Disposal of Secondary Lithium-ion Batteries

(1) The Secretary of State must, within 6 months of the passing of this Act, make regulations regarding the safe disposal of lithium batteries.

(2) The regulations made pursuant to subsection (1) may include a requirement for sellers of such batteries to:

(a) Display a prominent warning about the dangers of improper disposal of lithium batteries not in accordance with those regulations; and

(b) Attach as part of the sale

(i) Information regarding the cell chemistry of lithium batteries and;

(ii) information regarding the safe disposal of such batteries.

3. Duties of the Secretary of State

(1) (1) The Secretary of State must, within 12 months of the passing of this Act, make regulations

(a) Specifying safety standards for micromobility vehicle conversion kits and associated components; and

(b) Requiring that all micromobility vehicles have either

(i) a non-proprietary charging system with a communications protocol;

or

(ii) a proprietary charging system with a matched charger

and such regulations may include details of the means by which those standards will

be enforced and the penalties for failing to comply with those standards.

(2) The Secretary of State must within 6 months of the passing of this Act consult such persons as he considers have an interest in this matter on whether to implement an interim measure which prohibits the sale of universal chargers for electric-powered micromobility vehicles until such time as the regulations detailed in (1) (a) or (1) (b) come into force.

4. Offences

Any person who fails to comply with the terms of this Act commits an offence.

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5. Interpretation

In this Act, the following terms have the following meanings:

- 'Electric-powered micromobility' means electric scooters or electric bicycles powered by secondary lithium-ion batteries, as defined in the Department of Transport 2020 publication 'Future of Transport Regulatory Review Moving Britain Ahead Call for Evidence'.
- 'A lithium battery' is a non-rechargeable battery with lithium as an anode.
- 'A secondary lithium-ion battery' is a type of rechargeable battery in which the main reaction is the transport and intercalation of lithium ions into the cathode and anode respectively as defined in the BEIS Research Paper No 2020/037 entitled 'Domestic Battery Energy Storage Systems A Review of Safety Risks'.
- 'A proprietary charging system' comprises of a manufacturer specified plug and socket system designed only to operate in combination with each other.
- 'A non-proprietary charging system' comprises of a non-manufacturer specified plug and socket system consisting of a standardised plug and socket and a communications protocol.
- 'A communications protocol' is a set of formal rules describing how to transmit or exchange data.
- 'A CE marking' means a mark consisting of the symbol "CE" set out in the form specified by the Secretary of State in regulations made pursuant to this Act.
- 'A UKCA' marking is a UK Conformity Assessed marking displayed in the form specified by the Secretary of State in regulations made pursuant to this Act.
- A conversion kit is the electrical drive train, battery and charging system, that is fitted to a regular pedal bicycle to convert it to an electric bike.

6. Regulations

(1) The Secretary of State must, within six months of the passing of this Act, make regulations specifying:

(a) Any amendments to the definition of the term 'electric-powered micromobility' that, in the Secretary of State's opinion, are necessary.

(b) The penalties that shall apply to breaches of this Act.

(2) Regulations under this Act shall be made by statutory instrument pursuant to the negative resolution procedure.

7. Extent, Commencement, and Short Title

(1) This Act extends to the whole of the UK, subject to resolutions being passed by

(a) The Scottish Parliament;

(b) Senedd Cymru;

(c) The Northern Ireland Assembly

applying it to their respective countries.

(2) This Act comes into force on the day on which it is passed.

(3) This Act may be cited as the Safety of Electric-Powered Micromobility and Lithium Batteries Act 2023."

9.4. Reports/Correspondence Received

The following items have been received and are available for perusal from the Clerk. or marked ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	Have Your Say Email – Various Holywell Related Issues	**	14 Jun 2024
H	Holywell Cemetery Complaint	**	14 Jun 2024
I	Tacking Change Project	**	19 Jun 2024
J	Fit, Fed & Read Timetable	**	19 Jun 2024
K	Flintshire Fund Workshop	**	20 Jun 2024
L	Thomas Pennant Society Update	**	25 Jun 2024 & 1/7 Jul 2024
M	FLVC Bulletin	**	1 Jul 2024 & 11 Jul 2024
N	Bendi-Ted-ig / Teddy-Tastic Sessions	**	1 Jul 2024
O	Save The High Street Sessions	**	2 Jul 2024 & 11 Jul 2024
P	Pennant Parklife Event	**	10 Jul 2024

10. COMMUNITY CARETAKER PILOT SCHEME

The three month pilot of the above scheme concluded on 30th June 2024. Work has been undertaken by the contractors in several areas in and around the town centre, and in Holywell East and West Wards. Members to review the scheme and consider an extension to the pilot scheme and the weekly hours/timeframe. Clerk will confirm the financial implications.

11. ECO UNIFORM HUB FACILITY

Members to review this facility and how best to operate the hub going forward, and consider the opening days and times, member volunteers, and future stall location.

12. COUNCILLOR SURGERIES

The second tranche of surgery dates is nearing the end of its cycle. Currently the surgery system allows for one surgery at the Council Offices per ward per month. Members to review the surgeries and determine their future plans.

13. REPRESENTATIVE REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

14. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.