Cyngor Tref Treffynnon   Holywell Town Council

Swyddfeydd Bank Place,
Treffynnon,
Sir y Fflint, CH8 7TJ

Tel: (01352) 711757

Bank Place Offices,
Holywell,
Flintshire, CH8 7TJ

Tel: (01352) 711757

e-bost/e-mail: town.clerk@holywell.wales
Gwefan/Website: holywell.wales

NOTE: The following meeting will be a hybrid meeting.
If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

13th June 2025

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Wednesday 18th June 2025** at **6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

   To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

   Members are reminded that they must declare the existence and nature of their declared personal interests.

3. MAYOR'S REMARKS

4. MINUTES & MEETINGS

4.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Annual Meeting of Holywell Town Council held on Wednesday 21st May 2025.

4.2. Meetings of Committees, Working Groups, and Outside Bodies

To consider any recommendations for approval from Committees (where not delegated) and working groups held.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Annual Meeting of Holywell Town Council** held at the Stamford Gate Hotel, Halkyn Road, Holywell, on Wednesday 21st May 2025 at 6.00pm.

PRESENT: Councillor M. Sprake (Elected Mayor).
Councillor L. Corbett (Retiring Mayor).
Councillors: C. Argent, C. Blackwell, P. Cooper, P. Corbett, P. Curtis, I. Hodge, P.A. Johnson, M. Lewis-Jones, E.B. Palmer, S. Rush, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE none were received.

IN ATTENDANCE: J. Baker (Clerk), and M.G. Fearnley (Deputy Clerk).

1. ELECTION OF TOWN MAYOR – MUNICIPAL YEAR 2025/26

The retiring Mayor asked for nominations for Mayor of Holywell for the Civic Year 2025/26. Councillor M. Sprake was proposed and duly seconded.

RESOLVED:

That Councillor M. Sprake (Greenfield Ward) be elected Mayor of Holywell Town Council for 2025/26.

Investiture of Chain of Office, Signing of Declaration of Office, and other formalities.

The new Mayor was invested with the Chain of Office and signed the Declaration of Acceptance of Office and exchanged gifts with the retiring Mayor.

Mayor's Opening Statement for 2025/26

The Mayor thanked members for their nomination and support and thanked retiring Mayor Councillor Linda Corbett for their hard work during their year of office. The Mayoress was to be Fi Vaughan. The three Mayor's charities were confirmed as Kim Inspire, Holywell and Greenfield Churches, and Age and Dementia Holywell. Further information would follow on the Civic Sunday and Charity Ball arrangements. The Mayor thanked the staff for their support on behalf of the Council.

2. COMMUNITY ENDEAVOUR AWARD PRESENTATIONS

The Mayor was delighted to introduce the award nominees to members, who were presented with hampers sourced from local businesses and certificates. The Mayor thanked all of the local businesses that supplied goods for the hampers. Award nominees were invited up to receive their awards and the nominees were as follows:

- Holywell Central - Philippa Kitchen
- Holywell East - Darren Williams
- Holywell West - Helen Ryles
- Greenfield - Ray Bailey
- Holywell U18 - Harri Cockburn
- Greenfield U18 - Lucas David Williams

3. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
10.5	P.A. Johnson	✓		Member of Clwyd Pension Fund.
10.5	S. Rush	✓		Member of Clwyd Pension Fund.
10.5	C. Blackwell	✓		Member of Clwyd Pension Fund.

4. ELECTION OF DEPUTY TOWN MAYOR – MUNICIPAL YEAR 2025/26

The Mayor asked for nominations for Deputy Mayor of Holywell for the Civic Year 2025/26. Councillor P. Corbett was proposed and duly seconded.

RESOLVED:

That Councillor P. Corbett (Holywell Central Ward) be elected Deputy Mayor of Holywell Town Council for 2025/26, with Phil Corbett confirmed as Deputy Mayor's Consort.

5. COMMITTEES, WORKING GROUPS & OUTSIDE BODIES

5.1. Attendance Report 2024/25

Members received the attendance report for the 2024/25 civic year.

Name	Possible	Actual	%
Councillors			
ARGENT C.	14	5	36%
BLACKWELL C. (Started 6 May)	1	1	100%
CARTER L.A. (Resigned 30 June)	3	3	100%
COOPER P.	24	12	50%
CORBETT L.	27	25	93%
CORBETT P.	24	23	96%
CURTIS P.	15	10	67%
HODGE I.	21	21	100%
JOHNSON P.A.	15	10	67%
JONES J. (Resigned 17 Apr)	19	1	5%
LEWIS-JONES M.	21	18	86%
PALMER E.B.	25	19	76%
RUSH S.	21	7	33%
SCRAGG G.B. (Resigned 17 Feb)	16	13	81%
SMITH D. (Started 7 Oct)	9	9	100%
SPRAKE M.	23	20	87%
THOMAS D.	21	18	86%

5.2. Appointments to Committees, Working Groups & Outside Bodies 2025/26

Consideration was given to appointing Committees, Working Groups and Outside Bodies Representatives for the forthcoming civic year. Members had before them for this purpose the schedules of the current representation.

RESOLVED:

That the Committees, Working Groups and Outside Bodies Representatives for 2025/26 be appointed as follows. That the Resources Committee be granted delegated powers and the autonomy to manage resource matters on behalf of the Council.

HOLYWELL TOWN COUNCIL COMMITTEES 2025/26

Note: *The Mayor is an ex-officio Member of all Committees*

Chair's Advisory Committee

Mayor, Deputy Mayor, All Elected Chairs

Development Committee

Councillor C. Blackwell
Councillor P. Cooper
Councillor I. Hodge
Councillor E.B. Palmer
Councillor S. Rush
Councillor D. Thomas

Resources Committee

Councillor C. Blackwell
Councillor P. Cooper
Councillor L. Corbett
Councillor P. Corbett
Councillor I. Hodge
Councillor M. Lewis-Jones
Councillor E.B. Palmer

Town Centre & Events Committee

Councillor C. Blackwell
Councillor P. Cooper
Councillor L. Corbett
Councillor P. Corbett
Councillor P. Curtis
Councillor I. Hodge
Councillor E.B. Palmer
Councillor D. Thomas

Informal Personnel Committee

Councillor L. Corbett
Councillor P. Corbett

HOLYWELL TOWN COUNCIL WORKING GROUPS 2025/26

Financial Assistance

Councillor P. Corbett
Councillor I. Hodge
Councillor M. Lewis-Jones
Councillor E.B. Palmer

Events

Councillor L. Corbett
Councillor E.B. Palmer
Councillor D. Thomas
External Members

Planning

Councillor P. Cooper
Councillor L. Corbett
Councillor P. Corbett
Councillor D. Smith

Regeneration

Councillor L. Corbett
Councillor P. Corbett
Councillor E.B Palmer
Councillor S. Rush
Councillor D. Smith
Councillor M. Sprake
Councillor D. Thomas

HOLYWELL TOWN COUNCIL

Representatives on Outside Bodies 2025/26

(a)	North & Mid Wales Association Of Local Councils	Councillor P. Corbett Councillor I. Hodge Councillor E.B. Palmer
(b)	Flintshire County Forum	Councillor L. Corbett Councillor M. Sprake
(c)	Greenfield Valley Trust Partnership Group	Councillor E.B. Palmer (FCC Rep) Councillor I. Hodge (FCC Rep) Councillor M. Lewis-Jones Councillor S. Rush Councillor M. Sprake Councillor D. Thomas
(d)	Transition Holywell & District	Councillor P. Corbett
(e)	Friends of the Holway	Councillor C. Argent Councillor D. Smith
(f)	Age & Dementia Friendly Holywell	Councillor I. Hodge
(g)	North & Mid Wales Rail Liaison Committee	Councillor I. Hodge Councillor M. Lewis-Jones (Sub)
(h)	Holywell Air Cadets	Councillor M. Lewis-Jones Councillor P. Curtis Councillor E.B. Palmer
(i)	West Flintshire Group of Councils	Councillor I. Hodge Councillor E.B. Palmer
(j)	Governor - Ysgol Maes-y-Felin	Councillor I. Hodge
(k)	Governor – Ysgol Maes Glas	Councillor M. Sprake
(l)	Governor – St. Winefrides RC	Vacancy
(m)	North Wales Police Ward Representatives	Councillor L. Corbett (East) Councillor P. Corbett (Central) Councillor D. Smith (West) Councillor M. Sprake (Greenfield)

6. AUTHORITY FOR SIGNING ORDERS/INVOICE PAYMENT VALIDATION

RESOLVED:

1) That the Council's appointed bank (HSBC) be authorised to honour all cheques and other orders or instructions signed on behalf of the Council by two Members and the Clerk.
2) That the current authorised signatories for (1) above be confirmed as follows:
   Councillors P. Corbett, E.B. Palmer, and
   D. Thomas. Clerk to arrange for new mandate forms where appropriate.
3) That the nominated Councillors for checking and validation of monthly invoice payments, payroll transactions, and banking entries be confirmed as Councillors P. Corbett, and I. Hodge.

7. MINUTES & MEETINGS

7.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 16th April 2025.

Ref. Minute 145.1. Cllr P.A. Johnson stated that there were several play area sites in the Holywell West ward in need of investment and was disappointed the ward had not been nominated for the match funded upgrade scheme for this year.

- Special Meeting of Holywell Town Council held on Wednesday 14th May 2025.

8. PLANNING

8.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation. The Planning Working Group reported their findings and recommendations to the meeting.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
FUL/000305/25	**PROPOSAL:** RETROSPECTIVE APPLICATION FOR THE INSTALLATION OF AN AIR SOURCE HEAT PUMP WITHIN 3M OF THE PROPERTY BOUNDARY. **LOCATION:** 1 Meadow Villas, Greenfield Road, Greenfield, Holywell, CH8 7QJ. ***The Council confirmed their support for this application and had no objections.***
FUL/000369/25	**PROPOSAL:** ONE-STOREY REAR GROUND FLOOR EXTENSION. **LOCATION:** MOLYNEUX, Holway Road, Holywell, CH8 7NN. ***The Council confirmed their support for this application and had no objections.***

9. ACCOUNTS

9.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS – APRIL 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10739 - 10741	BP	Council Staff	Staff Salaries - Apr25	6,229.90	***
10742	BP	HMRC	Staff PAYE/NI - Apr25	2,273.60	***
10743	BP	Clwyd Pension Fund	Staff Pension - Apr25	501.74	***
10744	BP	Zurich Municipal	Council Insurance Policy 2025/26	2,991.64	****
10745	BP	Flintshire County Council	CCTV Charges Apr-Jun	1,689.52	*****
10746	BP	Chubb Fire & Security	Fire Prevention Contract 2025/26	320.81	****
10747	BP	Milwr Tree Services	Tree Maintenance - Lluesty Woodland	600.00	***
10748	BP	Rialtas Business Services	Annual Software Support & License	352.80	****
10749	BP	Holywell Garden Centre	Painting Hub & Office Windows	395.00	****
10750	BP	Holywell Garden Centre	Caretaker Work	90.00	^^

10751	BP	HW & GF Churches	Mayoral Charity Donation	1,293.42	^^
10752	BP	Holywell Leisure Centre	Mayoral Charity Donation	1,293.42	^^
10753	BP	Holywell Debonaires	Mayoral Charity Donation	1,293.42	^^
10754	BP	P. Jones Computers	ICT Support Costs	70.00	****
10755	BP	Veolia	Trade Waste Charges Mar	83.21	****
10756	BP	Daydream Designs	Website Tech Support Mar25	94.80	****
10757	BP	Holywell Band	Attend VE Day event and beacon lighting	150.00	^^
10758	BP	Flintshire County Council	Business Rates - Events Hub 2025/26	738.40	****
10759	BP	Panel Systems Ltd	Supply 5 no. stage safety handrails	1,030.50	^^
10760	BP	Age & Dementia Holywell	Mayoral Charity Donation	1,293.42	^^
10761	BP	Five Tech Ltd	Supply 11 no. Acer Travelmate Laptops	4,627.20	****
10762	DD	Wirehouse HR	Employment Services	132.00	****
10763	DD	Yu Energy	Gas Bank Place Mar25	351.80	****
10764	DD	Corona Energy	Electric Bank Place Mar25	70.35	****
10765	DD	EDF Energy	Electric 14 BP Mar25	29.04	****
10766	DD	Vodafone	Office Mobile Apr/May	27.90	****
10767	DD	Wirehouse HR	Employment Services	132.00	****
10768	DD	British Telecom	Phone & Broadband Apr25	70.09	****
10769	VIS	Tesco	Refreshments	1.20	****
10770	VIS	Amazon	Stationery	13.79	****
10771	VIS	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10772	VIS	Amazon	Clock/Thermometer	45.55	****
10773	VIS	Tesco	Refreshments	12.00	****
10774	VIS	Amazon	Shredded Paper/Cellophane Bags	32.86	^^
10775	VIS	Amazon	Hamper Baskets	29.99	^^
10776	VIS	Tesco	Refreshments	1.20	****
10777	VIS	Amazon	iPad Case/Laptop Bags	51.95	****
10778	VIS	Amazon	iPad Case/Laptop Bags	51.95	****
10779	VIS	Amazon	Power Adaptors	72.20	****
10780	VIS	Amazon	iPad Case/Laptop Bags	51.95	****
10781	VIS	Amazon	Laptop Bags	21.76	****
10782	VIS	Amazon	Shredded Paper	28.37	^^
10783	VIS	Amazon	iPad Keyboard	28.48	****
10784	VIS	Amazon	iPad Tablet	309.98	****
10785	VIS	Amazon	iPad Tablet	309.98	****
10786	VIS	Amazon	iPad Tablet	309.98	****
10787	VIS	Amazon	iPad Tablet	309.98	****
10788	VIS	Zoom	Zoom Pro Subscription	15.59	****
10789	VIS	Tesco	Refreshments	1.20	****
10790	VIS	Tesco	CE Award Items	28.50	^^
10791	VIS	Tower Crafts	CE Award Items	20.00	^^

10792	DR	HSBC Bank	Bank Charges Mar25	43.93	****
			TOTAL	**30,118.96**	

INCOME SCHEDULE/BANK TRANSFERS – APRIL 2025

Date	Debtor Name	Income Details	Amount £
29/04/25	PACT North Wales	PACT Grant	2,000.00
30/04/25	Flintshire County Council	Local Taxation Precept (1 of 3)	102,333.34
		TOTAL	**104,333.34**

Powers to Make Payments:

*	The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
//	Local Government Act 1948 S.33
///	Local Government Act 1972 S.34
**	Local Government Act 1972 S.137
***	Local Government Act 1972 S.112, 151
****	Local Government Act 1972 S.133
^	Local Government Act 1972 S.111
^^	Local Government Act 1972 S.144, S.145
^^^	Local Government (Miscellaneous Provisions) Act 1976 S.19
^^^^	Local Government Act 1972 S.143
*^	Local Government Act 1972 S.140
**^	Local Government Act 1972 S.176
**^^	Local Government Act 1972 S.13
*^^*	Local Government Act 1972 S.34
**^*	Local Government (Misc. Provisions) Act 1953 S.4
^^**	Local Government Act 1972 S.173, S.174
^^^*	Local Government (Miscellaneous Provisions) Act 1976 S.4
<	Local Government Act 1972 S.124
#	Local Government Act 1972 S.142
##	Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
###	War Memorials (Local Authorities' Powers) Act 1923
####	Litter Act 1983 S.5-6
*****	Local Government & Rating Act 1997 S.31
^*	Parish Councils Act 1957 S.3; Highways Act 1980 S.301

10. CORRESPONDENCE RECEIVED

10.1. Halkyn Joint Consultative Board (JCB)

Members had before them an email from Tom Woodhall, Flintshire County Council. It was proposed to dissolve Halkyn JCB due to the frequency of meetings (the last one being held in 2019), the Project Officer moving on, and the sad loss of the Treasurer. The bank account would be closed, and any remaining monies donated to an appropriate related organisation.

RESOLVED:

That in the circumstances the Council support the dissolution of Halkyn JCB. Clerk to notify Mr Woodhall.

10.2. Appointment of Internal Auditors

Members considered the appointment of JDH Business Services Ltd as the Council's Internal Auditors for the 2024/25 financial year. The Auditors had provided their letter of engagement and the Clerk confirmed that they had been engaged as the Council's Internal Auditors for several years, and do a professional job to a high standard. The cost of this year's year end internal audit was £365.00 plus vat.

RESOLVED:

That JDH Business Services Ltd be appointed as the Council's Internal Auditors for the 2024/25 financial year.

10.3. Heritage In Your Hands Project

Members considered the letter from COS, a disabled charity based in North Wales. COS had requested the Council support this project, which involved making Welsh heritage sites more accessible.

RESOLVED:

That the Council support the project. Clerk to complete the necessary paperwork.

10.4. Wall Mural – Transition Holywell and District Group

The Transition Group had funding available to commission a Graffiti Artist and had asked the Council for ideas on where to engage the artist, around Holywell and Greenfield.

RESOLVED:

That the Clerk contacts the Transition Group and enquiries over whether permission has been sought or received for any of the suggested sites for the mural.

10.5. Clwyd Pension Fund – Employer Representative on the Local Pension Board

Members considered any nominations for the above role.

RESOLVED:

That Cllr E.B. Palmer be nominated for the role. Clerk to inform the Head of Clwyd Pensions Fund.

10.6. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	North Wales Association of Councils Updates	**	Various Dates
H	Llais Newsletter	**	11/04/25
I	Hannah Blythyn MS Santander Bank Closure Meeting	**	16/04/25
J	FLVC E-Bulletin	**	17/04/25, 01/05/25, 07/05/25
K	Holywell Citizens Advice – Premises Update	**	24/04/25
L	Horses – Greenfield Area	**	24/04/25
M	Cymdeithas Thomas Pennant Society Update	**	25/04/25
N	Civic Charity Status Enquiry - Holywell Band	**	01/05/25
O	Cadwyn Clwyd Prosperous Communities Flintshire - Key Fund	**	01/05/25
P	Becky Gittins MP - Holywell Banking Hub Report	**	06/05/25
Q	Electoral Review Programme 2025 (ERP 2025) Information Sessions	**	09/05/25
R	Holway Mine Message	**	09/05/25
S	Becky Gittins MP - Holywell Banking update	**	15/05/25

11. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute 12, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the sensitive nature and considerations of the information presented.

12. MEMBERS AGENDA ITEMS

Councillor	Subject	Motion
C. Argent	Potential Air Pollution in Holywell West Ward	Cllr C. Argent explained the background to this item, and the concerns expressed by local residents. RESOLVED: That the Clerk relay the concerns to Flintshire County Council.
D. Thomas	Communication of Flintshire County Council Tenant Policy Changes at Llwyn Beuno	Cllr D. Thomas explained the background to this item and raised his concerns about the communication of tenant policy changes at Llwyn Beuno Housing Complex. Cllr Thomas explained the impact on the residents and was disappointed the Town Council had not been initially informed. RESOLVED: That the Clerk relay the concerns to Flintshire County Council.

13. REPRESENTATIVE REPORTS

Cllr I. Hodge referred to the last meeting of the North Wales Association of Local Councils held in Beaumaris, the final report on the review of Local Government was circulated, with a potential reduction from 736 to 150 local councils. The North Wales Rail Liaison Committee would discuss developments with the Chester to Shrewsbury line at its AGM in July.

14. COUNTY COUNCILLOR REPORTS

Cllr P.A. Johnson provided an update on the review of road speed laws, with some 20mph roads reverting back to 30mph speed limits.

15. CLOSE OF MEETING

The Mayor closed the meeting at 7.25pm.

....

Mayor

5. PLANNING

5.1. New Applications

To consider the applications received.

Application Number	Proposal Details
ADV/000420/25	**PROPOSAL:** PROPOSED ADVERT SPONSORSHIP SIGNS. **LOCATION:** ROUNDABOUT 2, Bagillt Road, Greenfield.
LBC/000454/25	**PROPOSAL:** PROPOSED REMODEL OF THE WESTERN FACADE AND ASSOCIATED REPAIR WORKS. **LOCATION:** ST WINIFREDS PRESBYTERY, Well Street, Holywell, CH8 7PL.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

6. ACCOUNTS

6.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS PAYABLE – MAY 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
10793 - 10795	BP	Council Staff	Staff Salaries - May25	6,229.50	***
10796	BP	HMRC	Staff NI/PAYE - Jun25	2,274.00	***
10797	BP	Clwyd Pension Fund	Staff Pension - Jun25	501.74	***
10798	BP	UK Vending Ltd	Drinks Pods	43.45	****
10799	BP	Holywell Garden Centre	Caretaker Work HGC110	521.37	^^
10800	BP	Holywell Garden Centre	Pull Test Hanging Basket Brackets	275.00	^^
10801	BP	Automated Systems Group	Copier Charges	42.00	****
10802	BP	Sian Jones Translation	Translate Flyer	5.00	***
10803	BP	Tadmark Ltd	HFTC Banner	33.05	****
10804	BP	M.L. Davies & Son	Fish & Chips - VE Day Event	160.00	^^
10805	BP	Carmel&Holywell Woodcrafters	Handcrafted Pens - CE Awards	20.00	^^
10806	BP	Holywell Area Comm Museum	Refreshments for VE Day Event	89.00	^^
10807	BP	A Little Magic	VE Day Dolls - VE Day Event	300.00	^^
10808	BP	Estuary Voluntary Cars	Transport for Care Home Residents - VE Day Event	100.00	^^
10809	BP	Flintshire County Council	Install Play Boards at Specified Play Areas	903.82	^^^
10810	BP	Flintshire County Council	Match Fund Contribution - Penrhyn Play Area Upgrade	10,000.00	^^^
10811	BP	The Flower Bowl	Bouquets for Annual Meeting / CE Award Plants	100.00	^^
10812	BP	Amberol Ltd	Consumable Items for Hanging Baskets	108.00	****
10813	BP	PHS Group	Sanitary Disposal Contract 2025/26	406.70	****
10814	BP	C. Baglin	Attend VE Day Beacon Lighting	50.00	^^
10815	BP	Daydream Designs	Website Tech Support Apr25	94.80	****

10816	BP	Holywell Leisure Centre	Contribution (1 of 4)	2,500.00	^^^
10817	BP	North East Wales Mind	Sessions	135.00	***
10818	BP	Veolia	Trade Waste Charges Apr25	83.03	****
10819	BP	Holywell Garden Centre	VE Day Event Work / Wales in Bloom SLA Work	730.00	^^
10820	BP	Flintshire County Council	Council Office Business Rates - 2025/26 (1 of 2)	4,473.00	****
10821	DD	Yu Energy	Gas Bank Place Apr25	212.96	****
10822	DD	Corona Energy	Electricity Bank Place Apr25	76.76	****
10823	DD	EDF Energy	Electricity Bank Place Apr25	31.32	****
10824	DD	Welsh Water	Water 12/13 Bank Place Oct-Apr	73.55	****
10825	DD	Welsh Water	Water 14 Bank Place Oct-Apr	89.03	****
10826	DD	Vodafone Business	Office Mobile Apr/May	27.90	****
10827	DD	BNP Paribas	Copier Lease 23/5-22/8	154.80	****
10828	DD	Wirehouse HR	Employment Services	132.00	****
10829	DD	British Telecom	Phone & Broadband May25	70.09	****
10830	VIS	HSBC Bank	Cash for Nexus CE Award Items	50.00	^^
10831	VIS	Tesco	Under 18 CE Award Vouchers	101.20	^^
10832	VIS	Coco Sweets & Chocolates	CE Award Items	30.00	^^
10833	VIS	Beechwood Plant Stall	Bedding Plants - HTC Planter	17.00	^^
10834	VIS	Danny's Family Butcher	CE Award Items	20.00	^^
10835	VIS	Greenfield Valley Trust	CE Award Items	17.50	^^
10836	VIS	Ionos Cloud	Office Premium/Mail Pro	100.59	****
10837	VIS	Tesco	Refreshments - VE Day Event	22.50	^^
10838	VIS	Royal Mail	Postages	3.60	****
10839	VIS	Maggies Kitchen	Fish & Chips - VE Day Event	100.00	^^
10840	VIS	Microsoft	ICT Subscription	27.60	****
10841	VIS	Amazon	Sound System Cable	16.37	****
10842	VIS	Tesco	Refreshments	1.20	^^
10843	VIS	C.M. Scott	Engrave Mayoral Plaque	17.70	^^
10844	VIS	Tesco	Refreshments	17.60	****
10845	VIS	Zoom	Zoom Pro Subscription	15.59	****
10846	VIS	Amazon	16gb Memory Upgrade - Council Laptops	161.94	****
10847	VIS	Tesco	Refreshments	1.20	^^
10848	DR	HSBC Bank	Bank Charges Apr25	10.00	****
			TOTAL	**31,778.46**	

SCHEDULE OF ACCOUNTS RECEIVABLE – MAY 2025

Date	Category	Name	Payment Details	Amount £
		Nil Return.		
			TOTAL	0

Categories – Income, Grant, VAT Refund, Refunds, Bank Transfers

Powers to Make Payments:

*	The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
//	Local Government Act 1948 S.33
///	Local Government Act 1972 S.34
**	Local Government Act 1972 S.137
***	Local Government Act 1972 S.112, 151
****	Local Government Act 1972 S.133
^	Local Government Act 1972 S.111
^^	Local Government Act 1972 S.144, S.145
^^^	Local Government (Miscellaneous Provisions) Act 1976 S.19
^^^^	Local Government Act 1972 S.143
*^	Local Government Act 1972 S.140
**^	Local Government Act 1972 S.176
**^^	Local Government Act 1972 S.13
*^^*	Local Government Act 1972 S.34
**^*	Local Government (Misc. Provisions) Act 1953 S.4
^^**	Local Government Act 1972 S.173, S.174
^^^*	Local Government (Miscellaneous Provisions) Act 1976 S.4
<	Local Government Act 1972 S.124
#	Local Government Act 1972 S.142
##	Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
###	War Memorials (Local Authorities' Powers) Act 1923
####	Litter Act 1983 S.5-6
*****	Local Government & Rating Act 1997 S.31

6.2. Internal Audit Report 2024/25

Members to consider the report prepared by the Council's Internal Auditors JDH Business Services Ltd. The Clerk will comment on any issues raised.

Holywell Town Council

Internal Audit 2024/25

JDH BUSINESS SERVICES LTD

Registered to carry on audit work by the Institute of Chartered Accountants in England and Wales

The internal audit of Holywell Town Council is carried out by undertaking the following tests as specified in the Annual Return for Local Councils:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Review of year-end financial statements

The interim internal audit provides evidence to support the annual internal audit conclusion on the Annual Return for local councils.

Conclusion
On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations overleaf. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Ltd **June 9th, 2025**

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
2024/25 Year end internal audit			
No further issues arising – a robust set of year end records have been maintained with a comprehensive audit trail to supporting information.			
2024/25 Interim internal audit			
1	The council currently has a strategic plan, the Holywell Town Council Business Plan 2022-27. However, the council does not link any decision making in the minutes to the objectives of the strategic plan.	*Where appropriate, the council should consider linking resolutions in the minutes with key aims and objectives in the current strategic plans to evidence that decision making is driven by strategic planning. This could be carried out by, for instance, ensuring reports to council with recommendations in the agenda documents link to strategic objectives.*	
2	There are no formal contingency arrangements are place to maintain complete and accurate up to date accounting records if the clerk/RFO was absent for a significant period.	*The council need to review its contingency arrangements for maintaining complete and accurate financial systems and controls in the absence of the clerk/RFO and ensure formal arrangements are in place.*	

	ISSUE	RECOMMENDATION	FOLLOW UP
2023/24 year end internal audit			
1	The council has a policy of including grants received relating to a future financial year in 'income in advance' in the year-end Balance Sheet and accounts For 2023/24 these grants were: - Events grant £2,000 - Tower Gardens Steps Grant £2,500 - PACT grant £788 The simplified accounting rules and financial reporting applicable to this tier of local government do not generally recognise the principle of matching future income with future expenditure and therefore, the concept of Grant Income in Advance. Therefore, strictly speaking all grants are recognised as Income when they are actually received in the Annual Return accounts (in Box 3) and carried forward as an Earmarked Reserve until spent, when the matching expenditure is then reported in Box 6.	*The council should review its accounting policy with respect to grants received in advance of the actual expenditure in a future financial year.* *The council should consider recording grants in the accounts when the income is received and if they relate to a future financial year's expenditure they should at the year-end also be included in an earmarked reserve.*	*Implemented*

	ISSUE	RECOMMENDATION	FOLLOW UP
2	The 2022/23 comparative for fixed assets in the Annual Return accounts is incorrect. The figure disclosed in the 2022/23 Annual Return was £628,045, however, £628,845 has been included as the comparative in the 2023/24 Annual Return.	*The Annual Return should be amended to disclose the correct 2022/23 fixed assets figure.*	*Implemented*
2023/24 interim internal audit			
1	The fixed assets register is not reviewed and approved by council annually.	*The fixed assets register should be presented to council as part of the year end information to be reviewed and approved.*	*Implemented for 2023/24 year end*
2	A review of governance and policies identified that the following had not been established at the council: • Expenses Policy • Gifts and Hospitality Policy	*The council should consider adopting an expenses policy, and a gifts and hospitality policy, covering both officers and members.*	*Recommendation outstanding*
2022/23 year end internal audit			
No further issues arising – a robust set of year end records have been maintained with a comprehensive audit trail to supporting information.			

	ISSUE	RECOMMENDATION	FOLLOW UP
2022/23 interim internal audit			
1	The council correctly approached at least three providers for the railings contract undertaken in the year. Although the lowest quotation was not accepted, the minutes or procurement notes do not contain the rationale for selecting the contractor.	*The minutes should indicate the reasons why a lowest quotation has not been accepted, for instance, by referring to the scores in a scoring matrix that assesses quotations for a number of criteria rather than just price.*	*No further procurement issues identified in 2023/24*
2	In July 2022 a £500 cash donation was made to a market group using a payment card to secure the cash. Financial Regulations do not specifically authorise cash donations with a payment card.	*Wherever possible cash donations should not be made as organisations should have established bank accounts to allow for cheque or internet payments.*	*Implemented*
3	There is no current signed SLA in place for the annual services provided by the garden centre.	*A signed SLA should be established with the garden centre to ensure the services required are formally defined in an agreement.*	*Implemented - SLA established*
2021/22 year end internal audit			
1	The current fidelity cover in the insurance policy is £250k. However, maximum projected cash and bank balances for the next financial year are £254k. This is	*The adequacy of the level of fidelity cover should be reviewed annually as part of the annual risk assessment by estimating maximum cash and bank balances for the*	*No longer relevant as balances have reduced materially in 2022/23 from £151,074 in 2021/22 to £121,835 in 2022/23.*

	ISSUE	RECOMMENDATION	FOLLOW UP
	calculated as the year end cash and bank balances plus the estimated next precept instalment.	*next financial year. This is a requirement of the Financial Regulations as per below:* *15.5. All appropriate members and employees of the Council shall be included in a suitable form of security or fidelity guarantee insurance which shall cover the maximum risk exposure as determined annually by the Council, or duly delegated committee.* *The council should consider increasing the current level of fidelity cover if maximum projected cash and bank balances continue to increase.*	
2	The council did not carry out an annual physical verification of fixed assets recorded in the asset register as required by the following Financial Regulation: 14.6. ……………………………… The continued existence of tangible assets shown in the (Asset) Register shall be verified at least annually, possibly in conjunction with a health and safety inspection of assets.'	*The Financial Regulations for fixed assets should be complied with and evidence should be retained for the annual asset verification check for audit purposes.*	*Movements including additions and disposals identified by the council from review of fixed assets clearly identified in 2022/23 asset register.*
2021/22 interim internal audit			
1	**Budgetary Control** 1.) The current quarterly budgetary control information does not include a	*The council should review the format of the budgetary control information to ensure it enables effective management of the income and expenditure budgets during the financial*	*No further issues relating to budgetary control identified in 2022/23 internal audit*

	ISSUE	RECOMMENDATION	FOLLOW UP
	column for budgeted spend to date (no commitment accounting is used or other estimation technique). Therefore, the projected variance reported to council is simply the annual budget less the spend/income to date. This information cannot provide the variances based on an estimated budget to date and expenditure or income to date. Therefore any explanations of variances provided to council would have limited value as like is not being compared with like. 2.) The Financial Regulations state the following with respect to budgetary control: *4.8. The RFO shall regularly provide the Council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, "material" shall be in excess of £500 or 20% of the budget.* The current budgetary control information includes a column for just	*year, and that variances compare estimated budget spend to date and actual income/expenditure to date. (We understand Rialtas, the accounting software provider, are updating the budgetary control reporting function to provide improved management information reports).* *All variances then calculated above the £500 or 20% thresholds should be explained as required by Financial Regulations.*	

	ISSUE	RECOMMENDATION	FOLLOW UP
	the £500 variation criterion and there are no written explanations of variances above this threshold with he information.		
3	The invoices supporting the Kennedy & Son vouchers cast to £875 which does not match the payment of £880.	*Council should ensure payments reflect the exact amount invoiced by suppliers and providers before payment.*	*Implemented - No further issues relating to invoices identified in 2022/23 interim internal audit*

6.3. Annual Return 2024/25

Members to consider approval of the Council's Accounting Statement and Governance Statement for 2024/25. The Clerk will comment on the accounts.

Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: **Holywell Town Council**

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	**Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.**
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	121,835	124,354	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	275,000	291,000	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	16,817	47,865	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	111,617	116,744	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	14,000	14,000	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	163,681	197,244	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	124,354	135,231	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances0			
8. (+) Debtors	11,744	20,338	**Income and expenditure accounts only:** Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	125,488	123,264	**All accounts:** The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	12,878	8,371	**Income and expenditure accounts only:** Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	124,354	135,231	**Total balances should equal line 7 above:** Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	632,691	657,730	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	42,000	28,000	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	✓		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	✓		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [www.holywell.wales].	✓		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	✓		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: • Effective financial management including the setting and monitoring of the Council's budget • Maintenance and security of accurate and up to date accounting and other financial records • Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.	✓		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: • measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments • assessment and management of risks facing the Council • an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		✓	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement
1. Expenditure under S137 Local Government Act 1972 Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector. In 2024-25, the Council made payments totalling £7,159.32 under section 137. These payments are included within 'Other payments' in the Accounting Statement.
2. General Power of Competence The Council meets the eligibility criteria to exercise the General Power of Competence, but has not yet resolved to adopt it, as it does not require any additional powers to undertake its business at this time.

Trust Funds

	Yes	No	N/A	
Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.			✓	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.	**Approval by the Council** I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference: **Minute ref:**
RFO signature: Jason Baker	**Chair signature:**
Name: Jason Baker	**Name:** Matt Sprake
Date: 11th June 2025	**Date:** 18th June 2025

* Please include an explanation for any 'No' answers

Annual internal audit report to:

Name of body: **Holywell Town Council**

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2025.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.					
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.					
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.					
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.					
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.					
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.					
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.					
8. Asset and investment registers were complete, accurate, and properly maintained.					

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.					
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.					
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.					

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:					
	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated ____________________.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:
Signature of person who carried out the internal audit:
Date:

* Please include an explanation for any 'No' answers

6.4. Asset List 2024/25

Members to review and approve the Council's asset list as of 31st March 2025. Clerk to report. The Asset List was circulated with the agenda email.

7. CORRESPONDENCE

7.1 Partnership Working Opportunity – Aberystwyth University & Mürzzuschlag in Austria

Clerk Note: This item was deferred from the December 2024 Council meeting and is included this month for reconsideration by members.

Following an enquiry into the Council the Deputy Clerk was asked to undertake some initial research into this proposal, that explores a partnership of mutual benefit for Holywell and the town of Mürzzuschlag in Austria. Briefing notes are attached, and the Clerk can provide further context at the meeting. Members to determine the next steps.

Prospective Research Collaboration with Aberystwyth University and Partnership Potential between Mürzzuschlag and Holywell

Research Context and Objectives

As part of the Social Innovation Research Group (SIRG) at Aberystwyth University, two members of our team, namely Dr. Aryan Salhenegger-Niamir and Dr. Matthew Price, propose a cross-border case study on the theme of rural/urban development and regeneration in conjunction with two prospective and collaborative townships. This research initative aims to explore the rural/urban regeneration potential for the towns of Mürzzuschlag in Austria and Holywell in Wales, two communities that face similar challenges in areas such as the local economy, demographical shifts, and the need for sustainable development. Through this comparative and ongoing research project, where Dr. Aryan Salheneger-Niamir and Dr. Matthew Price work closely with the Gemeinde Mürzzuschlag and Holywell Town Council respectively, we aim to advance the understanding of international cooperation and rural/urban regeneration strategies and to create frameworks for knowledge exchange, cultural understanding, and sustainable economic growth.

Research Methodology and Collaboration Approach

This study aligns with the SIRG's broader objectives to examine how cross-border partnerships can lead to tangible improvements in rural/urban areas. We believe that this can be achieved through engaging directly with local stakeholders, public and private sector organisations with vested interests in our respective towns as well as our respective local authorities. We intend to document and analyse the collaborative efforts of Mürzzuschlag and Holywell and publish our findings in reports and academic journal articles throughout the duration of the project. Our work will involve continuous monitoring of development initiatives, data collection and synthesising findings with a view to producing valuable insights within resource availability. We would also offer a regular review meeting in the form of a bi- or tri-monthly review and feedback loop facilitated by SIRG's supervision. Under the guidance of Dr Lyndon Murphy, our team will ensure regular updates and consultative sessions to refine our approach based on real-time insights, as well as to cultivate a dynamic and adaptive research environment.

Benefits of the Partnership for Both Towns

We believe that the partnership between Mürzzuschlag and Holywell could offer substantial potential for mutual learning and benefit:

- **Cultural Exchange and Community Building:** Each town brings unique cultural and historical assets that, through shared events, exhibitions, and tourism initiatives, can strengthen community pride and attract visitors. This could also lead to cultural exchanges between local schools (and their pupils) in the respective towns, as well as interactions between their respective sports clubs and cultural institutions (e.g., music schools and museums).

- **Knowledge Sharing in Sustainable Development**: Through this partnership, the two towns can exchange practical knowledge on implementing green policies, community engagement in sustainability projects, and ways to overcome common challenges like limited resources and public awareness. This collaboration could further inspire and refine their sustainability strategies, while setting an example for similar rural communities across Europe to address climate goals and foster resilient local economies. Both municipalities have active sustainability initiatives, such as Mürzzuschlag's "e5" program for energy efficiency and Holywell's well-being initiatives under the Welsh Well-being of Future Generations Act.
- **Tourism Development and Cultural Exchange:** By showcasing each town's unique historical and cultural assets, the partnership can promote tourism through shared events, cross-cultural exhibitions, and collaborative marketing. Highlighting and celebrating each town's distinct heritage fosters mutual appreciation, attracts visitors, and strengthens community pride while contributing to the economic vitality of both regions.
- **Economic Revitalisation through Local Entrepreneurship**: By pooling knowledge on supporting small businesses, both towns can implement best practices for enhancing resilience and fostering local economic growth, which will be explored through SIRG's entrepreneurship research framework.

Academic Contribution and Role of the Research Team

In our capacity as researchers, we aim to generate insights that are academically rigorous and practically relevant. Our analysis will include a critical review of policy impacts and offer recommendations for enhancing the effectiveness of community initiatives. Importantly, while our work may suggest pathways for development, we recognise the inherent risks and limitations in such recommendations and will ensure that our findings are presented in an advisory capacity, acknowledging the local context's influence on implementation success. While we are committed to delivering valuable analysis, and where possible, thoughtful recommendations, it is important to note that these insights are offered purely from an academic perspective. Decisions based on our findings remain under the purview and full responsibility of the respective councils (i.e. Gemeinde Mürzzuschlag in Austria and Holywell Town Council in Wales), as our role is to inform rather than direct any specific course of action.

This study is a valuable opportunity for us as researchers at Aberystwyth University to contribute to the growing field of cross-border rural/urban development while enhancing our understanding of international cooperation in practice. We anticipate that this research will contribute meaningful insights to the academic discourse on community resilience, regeneration and social innovation, adding to SIRG's mission to cultivate a collaborative research environment.

We further believe that this partnership stands to benefit both towns, contribute to academic knowledge, and potentially provide replicable model for similar collaborations across Europe. We look forward to the ongoing support and oversight from SIRG as we embark on this important project.

Fact sheet – planned city cooperation with Holywell (Wales)

- The city of Muerzzuschlag already has a loose cooperation (urban development of tomorrow) with the University of Aberystwyth in Wales – *see press release in the Muerzzuschlag community newspaper - issue 2/2024.*

- In the international research project of Dr. Lyndon Murphy: "*Social Innovation Research Group*" (researches comparable cities in Wales and Austria, among others, to promote community development in the regions), the municipality of Muerzzuschlag is represented in an advisory capacity alongside the "Styrian Community Development Outreach Team (**SCDOT**).

- SCDOT's expert leadership is provided by Dr. Aryan Salhenegger-Niamir and Mag. Katrin Salhenegger-Niamir (both living in Mürzzuschlag and Wales).

- SCDOT's future focus in Muerzzuschlag will be topics such as urban development and tourism marketing of the future.

- There are ongoing conversations with the city of Holywell in Wales regarding expanding the cooperation between the city of Muerzzuschlag-Aberystwyth University-Holywell into a "**triangle cooperation**" as Holywell has on the one hand similar community structures compared to Muerzzuschlag (population, tourism, industry...) and on the other hand already cooperates with the Aberystwyth University as well.

- A triangle cooperation would also be a possible basis for a later town twinning between the town of Muerzzuschlag and the town of Holywell.

- Within the framework of the cooperation partners, future development concepts (Future Labs), research results, developments, problems solving and Know-how are exchanged free of charge.

- Joint smaller development projects with student groups from Aberystwyth University and the technical college university (FH) Wiener Neustadt (research, academic studies, solution-based concepts, mutual visitor groups, etc.) can ideally be additionally embedded within the framework of the triangle cooperation.

- There are no contractual obligations for the municipality of Muerzzuschlag. No resolution is currently required; the development of the cooperation(s) remains to be seen. Any written agreements will be brought to the attention of the mayor or the local council in advance.

This fact sheet was brought to the attention of the Administrative Committee **on November 21, 2024**. On this basis, the planned cooperation development can be advanced without any time constraints.

7.2. Holway Mine

Members to consider the emails below, from Mr A. Robertson.

I visited north Wales last week for a few days to look at various lead mining sites and found Holway. I don't think I need to say anything.
If the site is not listed, the scrub and soil cover could be removed to expose the brickwork beneath to tell more of the story of the ore-dressing floor.

I have been researching the history of several mine sites in North Wales, Holway being one of them. I'll be giving a talk about them at the National Association of Mining Historical Organisations (NAMHO) at Llanrwst next month. It would be better if I could show Holway mine cleaned up rather than in its present condition. If the site can be cleaned before the 26th of July, I'd be glad to have photos of the results, its present condition on this otherwise lovely walk reflects badly on Holywell Council.

7.3. Community Review

Members to consider the attached email and complete the form, sent by Flintshire County Council. (Previous form shown for guidance at end of text).

I refer to the below email that was sent October 2023 regarding the above. The Community Review will commence within the next few months. This was delayed because of the number of elections that took place in 2024. I thought I would circulate again the questionnaire just in case you need to update your response.

Specifically, if you have any comments regarding the external boundary of your Council area. Are there any new housing developments that are spilt between town/community council areas?

If you need a copy of your response that your submitted back in 2023, then please let me know. I would be grateful if you would respond by Friday 6 June. If you have any queries, then please do not hesitate to contact me.

Email sent 2023 below:

BACKGROUND
The Council has a duty under s22 of the Local Government (Democracy) (Wales) Act 2013 ("the Act") to report every ten years on a community review having regard to the Local and Democracy and Boundary Commission for Wales (LDBCW) timetable for conducting the reviews of principal areas' electoral arrangements required by section 29 (1) of the Act.

The last Community review was carried out in 2013. The next round of electoral reviews carried out by LDBCW will commence in 2024 with any consequential changes being introduced for the Local Government Elections in May 2027. It is sensible to conduct a Community review now with this in mind.

WHAT IS A COMMUNITY REVIEW?

There are two different types of community review that may be carried out:

- Section 25 – a review of community boundaries; and
- Section 31– a review of the electoral arrangements of a community

A review of community boundaries under section 25 should ensure that communities continue to reflect local identities and facilitate effective and convenient local government. For example, over time communities may expand with new housing developments. This can lead to boundaries becoming anomalous, for example if new housing is built across boundaries resulting in confusion over which community a housing estate falls into. A community review offers an opportunity to the principal council to put in place strong, clearly defined boundaries tied to ground features, and to remove any anomalous boundaries that exist.

A review of electoral arrangements carried out under Section 31 is a process whereby Flintshire County Council can consider the following:

- the number of members of the council for the community,
- its division into wards (if appropriate) for the purposes of the election of councillors,
- the number and boundaries of any wards,
- the name of any ward.

The Community Review must reflect the identities and interests of communities and should take into account the impact of community governance arrangements on cohesion and the size, population and boundaries of a local community.

Cyngor Sir y Fflint
Flintshire County Council

COMMUNITY REVIEW PRE-QUESTIONNAIRE

Name (please print):	Holywell Town Council
Which Town / Community does your submission relate to?	Holywell and Greenfield

Question 1.

CURRENT COUNCIL MAKE-UP	
How many Councillors have been co-opted since the 2022 elections?	0
Do you have any seats that are currently vacant?	☐ Yes x☐ No
If yes, how many?	

Question 2.

EXTERNAL BOUNDARY AND AREA CHANGES	
Are there any issues that need addressing regarding the current Community boundaries?	☐ Yes x☐ No
If yes, please provide details?	

1

Question 3.

INTERNAL WARDS BOUNDARIES	
Are you happy with your current wards?	x☐ Yes ☐ No
If no, what can be changed?	

Question 4.

CHANGES TO COUNCILLOR NUMBERS IN THE TOWN / COMMUNITY	
Are you happy with the number of councillors on the Community Council?	x☐ Yes ☐ No
If no, how can it be improved? Disappointed in reduction from 17 to 15 members last time and would not want to see any further reductions.	

Question 5

PLEASE PROVIDE ANY ADDITIONAL INFORMATION HERE

2

7.4. <u>Connah's Quay Low Carbon Power Project</u>

Members to consider the attached letter from Uniper UK Ltd, who have requested a response to this consultation. Further information was included with the agenda email.

uniper

Uniper UK Limited, Company number 02796628, Compton House 2300 The Crescent
Birmingham Business Park, Birmingham B37 7YE, Great Britain

Bank Place Offices
Flintshire

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www.uniper.energy

Connah's Quay Low Carbon Power project: Targeted Consultation

22 May 2025

Dear

Non-statutory targeted consultation on proposed design update for Connah's Quay Low Carbon Power project

As you may be aware, Uniper UK Limited is exploring the potential development of a new gas-fired power station with carbon capture technology at its Connah's Quay site in Flintshire, the Connah's Quay Low Carbon Power (CQLCP) project. If consented and developed the new power station would be capable of providing up to a likely maximum of 1.38 GW of low carbon power, to help meet the growing need for electricity, whenever it is required.

From Tuesday 8 October to Tuesday 19 November 2024 we held our Statutory Consultation, inviting local communities, local authorities, landowners, environmental organisations and technical stakeholders to share their views on our proposals. We would like to extend our thanks and appreciation to those who participated in the consultation.

We're currently undergoing Front End Engineering Design studies for the project. Based on the findings of our ongoing technical and environmental assessments, we have identified a need for a change to the original design that we consulted on during the Statutory Consultation. Whilst this proposed change would not result in the CQLCP project being fundamentally different from what was previously consulted on, we would like to give you the opportunity to see what's different. We wanted to consult you about this proposed change before we submit our Development Consent Order (DCO) application to the Planning Inspectorate later this year.

We sincerely apologise that the Council was not originally notified about our targeted consultation, which is specifically focused on a proposed design change and is being carried out from Thursday 8 May to Friday 6 June 2025.

To ensure the Council has the opportunity to provide feedback, we are extending the consultation deadline for the Council to **Monday 23 June 2025**. We would welcome your feedback.

The proposed change

The Proposed Development would comprise up to two Combined Cycle Gas Turbine (CCGT) with Carbon Capture Plant (CCP) units and supporting infrastructure.

Both the CCGT and CCP components of the proposed new power station will feature an emission stack (four emission stacks in total). An emission stack is used to vent waste gases produced during combustion safely into the atmosphere. Following the completion of technical assessments supporting the Environmental Impact Assessment, Uniper has identified a requirement to increase the stack heights for the proposed CQLCP project.

There are two potential scenarios for operating the proposed new power station. The normal operating mode will be with the carbon capture technology operational whereby waste gases would pass through two absorber emission stacks, which are part of the proposed CCP.

However, the design needs to accommodate potential abnormal scenarios where the CCGT may need to temporarily operate without the CCP such as during an emergency shut down or if the CO_2 transport and storage infrastructure is not available. This is expected to only be in exceptional circumstances and the transport and storage availability is expected to be at least 95%. In this operational scenario, emissions would instead be emitted through two dedicated stacks above the Heat Recovery Steam Generator (HRSG), which is part of the CCGT.

The modelling we have undertaken has therefore considered the potential atmospheric emissions associated with both operational scenarios to determine a suitable height for the stacks, that would minimise any potential negative effects.

As a result of these assessments, the maximum height parameters presented at the Statutory Consultation for the absorber emission and HRSG emission stacks need to be increased and these are now proposed at 150m above ground level. For the absorber emission stacks, this is an increase of 30m from the 120m emission stack heights presented at our Statutory Consultation. For the HRSG emission stacks, this is an increase of 65m from an initial 85m. The increase in the height of the stacks would help to mitigate the human health and ecological effects of the CQLCP project. In determining the new proposed maximum height parameters, Uniper has also considered the potential landscape and visual impacts as well as impacts on the setting of designated heritage assets such as listed buildings and scheduled monuments.

Uniper considers that the proposed increase to the emission stack heights is a necessary and appropriate revision to the project's design to mitigate the environmental effects of the project as far as possible, in all operating scenarios.

We have produced a Supporting Information Report for this targeted consultation which describes our updated design and any corresponding changes to proposed mitigation measures. You can find this during the consultation period on our consultation website here: www.uniperuk.consulting/cqlcp/project-consultation-documents-3/.

We have also produced a targeted consultation newsletter, a copy of which is enclosed with this letter.

Providing your feedback

As stated above, we will extend our targeted consultation until **Monday 23 June.** To guarantee that your feedback is captured, we kindly ask that all responses are sent by this deadline.

uniper

Feedback can be provided by:

- Sending us an email at **info@connahsquaylcp.co.uk**
- Writing to us at **FREEPOST CQLCP** (no stamp required)

Following our targeted consultation, we will report on the outcomes of this process in our Consultation Report, which we will submit as part of our DCO application later this year.

We will consider all comments received during the consultation, as well as from our ongoing engagement with our local communities and stakeholders. We value all your feedback and will continue to use it to influence the design of the project, where possible.

Contact us

If you would like to talk to us about the CQLCP project or if we can be of any assistance, then please contact our Community Relations Team by emailing us at info@connahsquaylcp.co.uk or calling us on 0800 0129156. You can also write to us at FREEPOST CQLCP or visit our website at www.uniperuk.consulting/cqlcp for more information about the CQLCP project.

Yours sincerely,

Helen Rogers

Helen Rogers
Project Manager
Uniper

Encl.
- Targeted consultation newsletter referenced above.

7.5. Review of Holywell Street Market

Members to consider the attached email, sent by Flintshire County Council.

We are intending to undertake a review of the Holywell Street Market, and we would welcome your views as Holywell Town Council members.

As you are aware, despite numerous attempts to grow the market over the years, the market remains small; with little to no interest from new traders coming forward despite the efforts of officers to attract new businesses. The market generates no income to the Council (as set out below). In addition to the financial cost, the market does not appear to generate any significant footfall to the town centre and appears little used by residents.

Holywell Street Market	**Per Week**	**Per Annum**
Current number of stalls on average	2	
Number of stalls on average over the past 2 years	3	
Current delivery cost incurred	£142.00	£7,384.00
Current pitch rent collected	£17.00	£884.00
Current financial loss incurred	£125.00	£6,500.00

We intend to engage Built ID; a mobile phone platform that will survey the people of Holywell and surrounding areas to gather evidence from residents and businesses on their use of the market and their views on its role in the town. The consultation will commence during July 2025.

This evidence will be used to inform the review process; ultimately concluding in a report to Cabinet and Overview and Scrutiny on the future of the street market. Please be advised that the decision to close the market or otherwise will rest with the Flintshire County Council Cabinet.

7.6. <u>Holywell Rambling Club</u>

Members to consider the attached email, sent by Holywell Rambling Club.

The Club was formed in 1956. So, 2026 is our 70th anniversary. To mark this milestone the Club has decided that it would like to plant some daffodil bulbs around the town. The idea is to plant them on Saturday October 11th. The Scouts have been approached and are willing to help with the planting.

We have identified places in and around the town where the daffodils could be planted. We feel that the approaches to the town would be the prime spots. The Club will purchase 1,000 bulbs for these areas.

Prime Spots:

- Near Hillcrest Garage (land ownership could be an issue here)
- Opposite to the flower beds on the Hospital Side of the junction.
- Opposite the Fire Station
- The path between The Strand and Penymaes Estates
- Abbots Walk and Nant y Coed

We would welcome groups becoming involved in supplying the bulbs or involved in their planting, Perhaps the Council could support us and turn it into a Community Event?

7.7. Holywell 1-2 Year Place Making Action Plan

Members to consider a response to the attached email, sent by Flintshire County Council. *The Place Making Plan and Action Plan were circulated with this email to members on 5th June, and it is recommended that a working group be formed to deal with the response by the stated deadline.*

I am pleased to confirm that the Holywell Place Making Plan has been approved by Flintshire County Council Cabinet.

One of the actions agreed at Cabinet was the development of a 1-2-year action plan to identify what actions will be implemented with current resources amongst FCC, partners, and key stakeholders. I'm therefore e-mailing to request input from Holywell Town Council to help shape the emerging 1-2 year action plan, to ensure the collaborative work we do is captured as part of the overall programme of activity positively contributing towards place making plan implementation in Holywell in 2025-26 and 2026-27.

The aim is to develop a deliverable action plan containing projects/ activities aligned to the priorities of the Place Making Plan that will be monitored every 3-4 months using a traffic light system (red, amber and green) to capture progress amongst the range of stakeholders involved in delivering activity, and report against this.

The place making action plan for Holywell will be published online, and an annual update showcasing the achievements and collaborative work amongst stakeholders will be produced.

Attached is the approved Place Making Plan for Holywell (PDF documents in Welsh and English), along with an action plan template for the Holywell Place Making Plan (Excel document) which comprises 2 tabs:

1) the action plan template to capture the range of projects/ activities that stakeholders will be undertaking in 2025-26 and 2026-27,
2) a summary list of the 9 priorities contained in the Place Making Plan – for your reference.

A range of key stakeholders previously engaged, consulted and involved in shaping the development of the Place Making Plan are being asked to feed into the development of the 1-2-year action plan. I would be grateful if your organisation could please consider any activities/ projects you have planned

that you wish to be included in the action plan for Holywell, specifically, activity that relates to the 9 identified priorities within the Holywell Place Making Plan.
To assist with the completion of the action plan template, I've inserted one of the projects FCC Regeneration will be delivering in 2025-26 with external funding secured – as an example of the detail/ information sought in the action plan.

Please could I request that any information from Holywell Town Council is inputted into the attached action plan template (excel document) and returned by **5pm Friday 4 July 2025** via e-mail to: regeneration@flintshire.gov.uk, to enable us to collate actions into the master action plan document?

7.8. LGPS Access and Fairness Consultation

Members to consider a response to the attached email, and associated consultation.

On 15 May 2025, MHCLG launched a consultation on changes to the Local Government Pension Scheme in England and Wales. The proposed changes are intended to improve fairness in and access to the LGPS. Some of the changes relating to the gender pensions gap will have an impact on payroll. Therefore, we have been asked to let our employers know about the consultation as you are also able to respond to it if you wish.

The Government is seeking views on which proposals would benefit from a later implementation date because of complexity. Responses from administering authorities, employers, payroll providers and pension software providers are welcome.

The consultation can be found at:
https://www.gov.uk/government/consultations/local-government-pension-scheme-in-england-and-wales-access-and-fairness

The consultation closes on 7 August 2025.

The proposals include:
Survivor benefits and death grants
- equalising survivor benefits
- removing the age 75 limit for death grant eligibility
- removing the requirement for a death grant to be paid to the personal representatives where it is not paid within the two-year period
- removing the requirement to nominate a cohabiting partner in the 2008 Scheme.

Gender pensions gap benefits

- making authorised absences of less than 31 days automatically pensionable
- aligning the cost of buying back lost pension for authorised absences of over 30 days with the standard member contribution rates
- extending the time limit for electing to buy back lost pension from 30 days to 12 months
- removing the limit that provides employers must only share the cost of buying back lost pension for a maximum period of three years
- updating the definition of child-related leave to include all periods of additional maternity, adoption and shared parental leave without pay.

Gender pensions gap reporting

- making gender pensions gap reporting mandatory for administering authorities with effect from the 2025 valuation
- the actuarial report and the annual report of that year must include the required information
- employers with more than 100 employees will also be required to report gender pensions gap (reported in the rates and adjustments certificate)

Opt outs

- making reporting the rate of opt outs mandatory for administering authorities
- reports must be included in the annual report each year
- collection of additional opt-out data by MHCLG e.g. ethnicity, religion, marital status, hours, salary etc
- there will be a mandated opt out form.

Forfeiture

- removing the requirement that a member must have left employment because of the offence for forfeiture to be possible
- abolishing the three-month time limit for an application to be made
- removing regulation 92 (interim payments directions)
- publishing guidance on making a forfeiture application.

McCloud remedy

Correcting regulations to provide the McCloud remedy works as expected in relation to:

- recalculating pension debits
- deaths on 30 September 2023
- transfers from other public service pension schemes where the member is over age 65
- interest on Club transfers
- interest on part 4 tax losses.

Abolition of LTA changes

- revoking regulation 50 (limit on total amount of benefits) and withdrawing LTA actuarial guidance
- amending the definition of a BCE
- updating actuarial guidance on cash commutation to include the payment of PCELS
- legislating for the maximum PCELS to be 25% of the capital value of the benefits being crystallised (subject to contracting out limits).

Other changes

- allowing small pot payments to be made to members who left the LGPS before 1 April 2008
- allowing deferred members who left before 1 April 2008 to buy additional pension with in-house AVC pots
- allowing for the payment of refunds beyond the 5-year limit
- other miscellaneous changes.

7.9. Reports/Correspondence Received

The following items have been received this month and were circulated to members.

Ref	Item	Date Circulated
A	Flintshire County Council Updates	Various Dates
B	Welsh Government Updates	Various Dates
C	North Wales Police Alerts	Various Dates
D	One Voice Wales Updates & Training Courses	Various Dates
E	Planning Aid Wales Training Courses	Various Dates
F	OPCC Newsletters	Various Dates
G	Llais monthly newsletter	20th May 2025 & 29th May 2025
H	FLVC Bulletin	20th May 2025
I	RHS & BBC The One Show's Growing Together Award 2025 competition	29th May 2025
J	Fit, Fed & Read Timetable	4th Jun 2025
K	FCC Flintshire Community Chest – Round 1	4th Jun 2025
L	Transition Group Wall Art Project	9th Jun 2025
M	Greenfield Valley Volunteers Newsletter	11th Jun 2025

8. REPRESENTATIVE REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

9. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for agenda item 11, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the sensitivity of the financial information presented.

11. APPLICATIONS FOR FINANCIAL ASSISTANCE

- **Schedule A** Donations granted 1/04/20 – 31/03/25
- **Schedule B** Budget Provision 2025/26 & Donations Paid To Date 2025/26
- **Schedule C** Financial Assistance Applications – June 2025

SCHEDULE A - Donations to Organisations 01/04/20 – 31/03/25

Ref	Organisation	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
1	50+ Action Group Flintshire	-	-	-	-	250
2	Age & Dementia Holywell	-	-	-	-	500
3	Benefit Advice Shop	-	-	-	-	500
4	Carmel Bowling Club	300	-	-	200	250
5	Carmel Cricket Club	250	-	-	-	-
6	Carmel & Holywell Woodcraft Assoc.	-	-	-	500	500
7	Citizens Advice Flintshire	750	1,000	1,000	-	-
8	Cylch Ti Afi					200
9	Delyn Gymnastics Club	-	500	-	-	-
10	Flintshire Foodbank	250	-	-	-	-
11	Fron Park Bowling Club	-	-	-	300	300
12	Greenfield FC Youth	-	-	-	500	-
13	Greenfield Football Club	500	-	500	500	-
14	Holywell Area Community Museum	-	500	-	500	1,000
15	Holywell Market Group	-	200	-	500	-
16	Holywell Swimming Group	-	-	-	-	500
17	Home Start Flintshire	-	-	500	-	-
18	Holywell Town Football Club	-	-	-	500	300
19	Hope House Hospice	200	-	-	-	-
20	Kids Cancer Charity	-	-	-	500	-
21	Love Holway	-	-	-	-	500
22	Merched Y Wawr	-	-	-	150	-
23	Music 4 Youth	-	-	-	500	-
24	Point Of Ayr Mining Museum	-	-	-	470	-
25	Samaritans	-	200	-	-	-
26	Scouts Cymru	-	-	400	200	-
27	St. Kentigern Hospice	200	-	-	-	-
28	The Table @ St. Peters	-	-	-	-	500
29	Thomas Pennant Society	-	-	300	-	250
30	Urdd Gobaith Cymru	-	100	-	-	-
31	Wales Air Ambulance	-	-	200	200	200
	TOTAL	**2,450**	**2,500**	**2,900**	**5,520**	**5,750**

SCHEDULE B - Donations Budget & Paid To Date 2025/26

Ref	Organisation	£
	Budget	7,000
	Paid To Date	
	Total Paid	**0**
	Balance Remaining	**7,000**

SCHEDULE C - Applications for Financial Support – June 2025

Ref	Organisation	Amount Requested £	Previously Supported (Last 5 Years)
1	Transitional Holywell & District	500	No
2	Marie Curie Wales	Any	No
3	Kids Cancer Charity	500	Yes
4	Llangollen International Eisteddfod	150	No
5	Estuary Voluntary Car Scheme	522	No
6	Fron Park Bowling Club	300	Yes
7	North Wales Classic Car Club	500	No
8	Ysgol Bro Carmel	500	No
9	Thomas Pennant Society	250	Yes
10	Greenfield Football Club	750	Yes
11	Carmel Cricket Club	500	Yes
12	50+ Action Group	200	Yes
13	The Holywell Band	500	No
	TOTAL	**5,172**	

The Council's grant awarding policy can be found on the website. Copies are also available to members from the Clerk on request. The Council's Financial Assistance Working Group will review all new applications in line with the policy guidelines and make appropriate recommendations to the meeting.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.