

Cyngor Tref Treffynnon Holywell Town Council

Swyddfeydd Bank Place,
Treffynnon,
Sir y Fflint, CH8 7TJ

Tel: (01352) 711757



Bank Place Offices,
Holywell,
Flintshire, CH8 7TJ

Tel: (01352) 711757

e-bost/e-mail: town.clerk@holywell.wales

Gwefan/Website: holywell.wales

NOTE: The following meeting will be a hybrid meeting.

If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

14th November 2025

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Wednesday 19th November 2025** at **6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Baker'.

J. Baker

Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests:

3. PUBLIC SPEAKERS

The following speakers will address members separately about local matters of concern.

- Mr Liam Thorley
- Mr Andrew Blackwell

4. MAYOR'S REMARKS

5. MINUTES & MEETINGS

5.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Holywell Town Council meeting held on Wednesday 15th October 2025.
- Development Committee meeting held on Wednesday 22nd October 2025.
- Special meeting of Holywell Town Council held on Wednesday 29th October 2025.
- Special meeting of Holywell Town Council held on Wednesday 12th November 2025.

5.2. Meetings of Committees, Working Groups, and Outside Bodies

Members to consider any nominations for the vacant School Governor position at Ysgol Treffynnon, following the resignation of Cllr L. Corbett.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 15th October 2025 at 6.00pm.

PRESENT: Councillor M. Sprake (Mayor).

Councillors: C. Blackwell, L. Corbett, P. Corbett, I. Hodge, P.A. Johnson, M. Lewis-Jones, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Cllrs C. Argent, P. Cooper, P. Curtis, L. Hodge, E.B. Palmer, and S. Rush.

IN ATTENDANCE: J. Baker (Clerk).

57. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Agenda Item	Name of Councillor	Personal	Prejudicial	Nature of Interest
7.2.	All Town Councillors	✓		Draft Annual Remuneration Report 2026/27 – Members Allowances

58. MAYOR’S REMARKS

The Mayor thanked everyone that attended his civic service at Holy Trinity Church, Greenfield on Sunday 28th September. Special thanks were given to Simon Bonfield and those others that contributed and helped with the arrangements for the service.

The Mayor attended this year’s Wales in Bloom Awards in Wrexham on Friday 3rd October, and was pleased to announce that the Council were awarded a silver gilt. The Development Committee could review the Judge’s report in due course, but the informal feedback the Mayor had received pointed to small margins to progress to a gold score.

The Mayor attended the Holywell Age and Dementia BBQ event and thanked the organisers for the invite and arranging the event.

The Clerk had confirmed that the ground level floodlights with colour filters were now installed at the council offices and had suggested testing with pictorial images for Remembrance Sunday and the Christmas period.

The Clerk had advised that the December full council meeting had been traditionally held at an offsite venue, and a buffet was normally arranged.

RESOLVED:

That the Clerk proceed with the floodlighting testing as advised. That the December meeting be held at the Council Offices with a buffet provided.

59. MINUTES & MEETINGS

59.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 17th September 2025.
- Town Centre & Events Committee meeting held on Wednesday 8th October 2025. *Clerk would amend minutes before publishing: minute number TC15 Well Inn Festival Review – narrative on the children's lunch packs.*

60. PLANNING

60.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation. The Planning Working Group provided their report to the meeting.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
FUL/000795/25	PROPOSAL: INSTALLATION OF AIR SOURCE HEAT PUMP TO SIDE OF PROPERTY WITH ADDITIONAL LANDSCAPING TO SUPPORT BIODIVERSITY NET GAIN. LOCATION: Hillcrest, Brynford Road, Milwr, Holywell, CH8 7RP. <i>The Council had no objections to this application.</i>

61. ACCOUNTS

61.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS PAYABLE – SEPTEMBER 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
11049	BP	HMRC	Staff PAYE/NI - Sept 25	1,949.80	***
11050	BP	Clwyd Pension Fund	Staff Pension - Sept 25	2,057.01	***
11051 - 11053	BP	Council Staff	Staff Salaries - Sept25	5,692.25	***
11054	BP	Cllr M. Sprake	Travel Costs - Rhyl Civic Service 7/9/25	16.00	***^
11055	BP	Event Sound	Stage Services - Well Inn Music Festival	2,160.00	^^
11056	BP	Sean Seery	Perform at Well Inn Music Festival	200.00	^^
11057	BP	Flint Guitar School	Perform at Well Inn Music Festival	200.00	^^
11058	BP	Graeme Martin	Perform at Well Inn Music Festival	200.00	^^
11059	BP	P.A. Duncan	Perform at Well Inn Music Festival	75.00	^^
11059a	BP	Dawn C. Powell	Perform at Well Inn Music Festival	25.00	^^
11060	BP	G. L. Roberts	Perform at Well Inn Music Festival	50.00	^^
11061	BP	Francesca Hughes	Perform at Well Inn Music Festival	50.00	^^
11062	BP	Holywell Area Comm. Museum	Children's Lunch Pack Items - Well Inn	225.00	^^
11063	BP	Holywell Area Comm. Museum	Contribution to Electric Supply - Well Inn	20.00	^^
11064	BP	Automated Systems Group	Copier Charges	56.01	****
11065	BP	Supertemps	Agency Support Costs w.b.26/8	493.02	****
11066	BP	United Artisans UK	Cooking Demo - Food & Drink Event	100.00	^^
11067	BP	Holywell Garden Centre	Watering & Feed of Baskets - August	710.00	^^
11068	BP	Holywell Garden Centre	Caretaker Maintenance Works HGC121	270.00	^^

11069	BP	Corbett Cars	Contribution to Electric Supply - Well Inn	20.00	^^
11070	BP	Cllr M. Sprake	Travel Costs - Llangollen Civic Service 14/9/25	28.00	***^
11071	BP	One Voice Wales	Training Chair Skills Cllr D. Smith	65.00	****
11072	BP	A Little Magic	Children's Stage - Well Inn Music Festival	400.00	^^
11073	BP	Geoffrey Evans	Stage Management Fees - Well Inn Music Festival	250.00	^^
11074	BP	Daniel Hollinrake	Perform at Well Inn Music Festival	50.00	^^
11075	BP	Donna Lewis	Perform at Well Inn Music Festival	50.00	^^
11076	BP	The Cheesecutters	Perform at Well Inn Music Festival	200.00	^^
11077	BP	Rhythm & Groove	Perform at Well Inn Music Festival	200.00	^^
11078	BP	Holywell Rambling	Contribution to Daffodil Planting	33.33	^^
11079	BP	Cheshire West & Chester	Subscription to FABC/Radio (PACT Grant)	360.00	****
11080	BP	Delyn Press	Amended Postcards - Tourism Discount Scheme	96.00	^^
11081	BP	Supertemps	Agency Support Costs w.b. 9/9/25	745.74	****
11082	BP	Supertemps	Agency Support Costs w.b. 2/9/25	493.02	****
11083	BP	North East Wales Mind	Sessions	200.00	***
11084	BP	Daydream Designs	Website Tech Support - July	94.80	****
11085	BP	Daydream Designs	Website Tech Support - Aug	94.80	****
11086	BP	Veolia	Trade Waste Charges Aug25	83.21	****
11087	BP	Flintshire County Council	Business Rates - Bank Place Offices (2 of 2)	4,473.00	****
11088	BP	Ysgol Treffynnon	Contribution for Trophies Awards Ceremony	24.00	**
11089	BP	Ysgol Maes-y-Felin	Eco Uniform Donation	100.00	**
11090	DD	British Telecom	Phone & Broadband Aug25	70.09	****
11091	DD	Yu Energy	Gas Bank Place Aug25	14.37	****
11092	DD	Corona Energy	Electric 12/13 BP Aug25	71.22	****
11093	DD	EDF Energy	Electric 14 BP Aug25	25.53	****
11094	DD	EDF Energy	Electric Hub Aug25	20.44	****
11095	DD	Vodafone Business	Office Mobile Sep25	27.90	****
11096	DD	Wirehouse HR	Employment Services Sep25	132.00	****
11097	DD	British Telecom	Phone & Broadband Sep25	70.09	****

11098	VIS	Microsoft	ICT Subscription	66.24	****
11099	VIS	Microsoft	ICT Subscription	11.52	****
11100	VIS	Ionos Cloud	Office Premium/Mail Pro	100.59	****
11101	VIS	MNS Late Shop	Refreshments - Well Inn	34.00	^^
11102	VIS	Tesco	Refreshments	10.80	****
11103	VIS	RBLI	Remembrance Flag	19.98	^^
11104	VIS	Tesco	Refreshments	1.20	****
11105	VIS	Tesco	Card	2.25	****
11106	VIS	Tesco	Soap	4.00	****
11107	VIS	Zoom	Zoom Pro Subscription	16.79	****
11108	VIS	WH Smith	A5 Book	6.99	****
11109	VIS	Newton Flags	2 x Welsh Flags Sewn	325.80	^^
11110	VIS	Tesco	Refreshments	6.45	****
11111	VIS	Hampshire Flags	Union Jack Flag Sewn	95.29	^^
11112	VIS	Tesco	Refreshments	1.20	****
11113	DR	HSBC Bank	Bank Charges Aug25	11.25	****
TOTAL				23,755.98	

SCHEDULE OF ACCOUNTS RECEIVABLE – SEPTEMBER 2025

Date	Category	Name	Payment Details	Amount £
18/09/25	Income	Various	Smart Water Kits (16)	160.00
TOTAL				160.00

Categories – Income, Grant, VAT Refund, Refunds, Bank Transfers

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***** Local Government (Misc. Provisions) Act 1953 S.4
- ^^^^* Local Government Act 1972 S.173, S.174
- ^^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142

- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31
62. CORRESPONDENCE

62.1. Red Lion Public House, High Street, Holywell

Members considered the email received from the new owner Mr Lloyd-Roberts. At this early stage no long term direction had been determined for the pub.

RESOLVED:

That Mr Lloyd-Roberts be invited to the next meeting of the Town Centre & Events Committee. Clerk to make the arrangements.

62.2. Submission of the Draft Annual Remuneration Report 2026/27

Members considered a response to the email and draft report. The full report was included in the agenda email.

RESOLVED:

That the Council note this item as received.

62.3. Flintshire Summer Playschemes 2026

Members considered the correspondence from the Play Development Team that outlined next year's playscheme arrangements and costs.

RESOLVED:

That the Clerk contact the local schools and churches to confirm their plans for play activities over the 2026 summer holiday period. The matter would then be reconsidered at the next Council meeting.

62.4. Context for Welsh Government Consultation – A494 River Dee Bridge Replacement Scheme

Members considered a response to the above consultation, sent on by Mott MacDonald, the consultants engaged on the scheme. As part of the

environmental mitigation works for the scheme, some small scale environmental improvement works were proposed on the foreshore north east of Greenfield Recycling Centre, and to the north west of Bagillt Estuary. Members supported the proposed works but requested further information and context.

RESOLVED:

That the Clerk confirm the Council's support for the proposed works and requests the appointed consultants to attend a meeting with the Development Committee.

62.5. Connah's Quay Low Carbon Power Examination

Members considered a response to the attached email, from Uniper. Uniper were exploring the potential development of a new gas-fired power station with carbon capture technology at its Connah's Quay site in Flintshire, the Connah's Quay Low Carbon Power (CQLCP) project. If consented and developed the new power station would be capable of providing up to a likely maximum of 1.38 GW of low carbon power, to help meet the growing need for electricity, whenever it is required.

RESOLVED:

That the Council note this item as received.

62.6. Reports Received

The following items had been received and already circulated to members.

Ref	Item	Date Circulated
A	Flintshire County Council Updates	Various Dates
B	Welsh Government Updates	Various Dates
C	North Wales Police Alerts	Various Dates
D	One Voice Wales Updates & Training Courses	Various Dates
E	Planning Aid Wales Training Courses	Various Dates
F	OPCC Newsletters	Various Dates
G	Thomas Pennant Society Update	12/09/25 & 24/09/25
H	FLVC e-bulletin	18/09/25 & 6/10/25
I	NW Association of Councils – A55 Issues from Welsh Government	23/09/25
J	Wales 20mph 2nd Anniversary	23/09/25
K	Holway Mines Update	25/09/25
L	Audit Wales Report - 2024/25 Council Accounts	26/09/25

M	Glan Clwyd Kilimanjaro Trek and ICU Garden	29/09/25
N	Greenfield Valley Cafe Refurbishment	09/10/25

63. MEMBERS' ITEMS

Councillor	Subject	Motion
M. Sprake	Welsh Water Outage Review (<i>c/f from September Meeting</i>)	Members to consider sending a letter to request feedback and review outcomes on the recent water outage affecting residents living along the coastal areas. Members requested a water station for the Holywell and Greenfield area should this situation arise again in the future. RESOLVED: That Welsh Water be invited to a future meeting of the Council, in order for members to acknowledge and understand the process that they are reviewing.
L. Corbett	School Crossing Lollipop Lady	Members to consider requesting a transfer of the Lollipop Lady from Ysgol Maes y Felin to facilitate safe crossing at Ysgol Gwenffrwd and St. Winefride's RC schools. There was already a pelican crossing in place along Pen y Maes Road adjacent to Ysgol Maes y Felin. RESOLVED: That the Clerk writes to Katie Wilby, Chief Officer Streetscene & Transportation, Flintshire County Council, to request the Lollipop Lady be transferred to provide a safe crossing facility on Whitford Street, adjacent to Ysgol Gwenffrwd and St. Winefride's RC School.
D. Thomas	Decisions Record / Action Plan	Members to consider a procedure to monitor council decisions. The Clerk confirmed that a spreadsheet had been used in the past and had been re-established from the start of the civic year, to monitor and track council decisions and resolutions. RESOLVED: That the Clerk provides a copy of the current spreadsheet with the monthly agendas.
C. Blackwell	Traffic Calming Measures – Greenfield Road	Members to consider approaching Flintshire County Council and Welsh Government to

		request funding for the installation of average speed cameras. Cllr C. Blackwell confirmed at the meeting that this matter was now being taken forward by Cllr E.B. Palmer at County level.
C. Blackwell	Greenfield Resident's Group	Members to approve the Deputy Clerk's attendance at the next group meeting to advise on funding streams and charity status. <u>RESOLVED:</u> That the Deputy Clerk attends the next group meeting to provide advice as required.

64. REPRESENTATIVE REPORTS

None were reported.

65. COUNTY COUNCILLOR REPORTS

Cllr I. Hodge referred to the forthcoming meeting of the Flintshire Standards Committee, that was a joint meeting with Town and Community Councils. Members were encouraged to attend and/or provide agenda items.

Cllr P.A. Johnson referred to a recent report on Theatr Clwyd and its continued development, which was very positive for the County.

66. EXCLUSION OF PUBLIC & PRESS

RESOLVED:

That the public and press be excluded for the following minute 67, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the staffing considerations.

67. STAFFING

The Mayor provided an update on recent correspondence received.

RESOLVED:

That the Mayor and Clerk be given approval to proceed with the actions required.

68. CLOSE OF MEETING

The Mayor closed the meeting at 7.40pm.

.....
Mayor

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Development Committee** held in the Council Chamber, Bank Place Offices, Holywell on Wednesday 22nd October 2025 at 6.00pm.

PRESENT: Councillor M. Sprake (Chair).
Councillors: D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE: were received from Cllr I. Hodge.
Cllrs C. Blackwell, P. Cooper, E.B. Palmer, and S. Rush were absent without apology.

IN ATTENDANCE: J. Baker (Clerk), and M.G. Fearnley (Deputy Clerk).

DC10. DECLARATIONS OF INTEREST

None were received.

DC11. TOURISM STUDY ACTIONS UPDATE

The Deputy Clerk provided an update on the post card discount scheme. Several visits have been made and post cards handed out. Fifteen local businesses had now taken part in the scheme. Members requested a list of the tourism and other establishments where post cards had been dropped.

The Deputy Clerk relayed cost details to members of the tourism video. One day's filming and editing, for a 90-120 second video, would cost £1,350. A £1,500 contribution from Flintshire County Council had been agreed.

RESOLVED:

- 1) That the Deputy Clerk sources a second quote for the video and works towards a Spring 2026 release date.
- 2) That the Deputy Clerk circulates the post card drop list to members. Members to consider any further drop locations and advise the Deputy Clerk.

DC12. SNOOKER HALL / ACADEMY PROJECT

The Deputy Clerk confirmed that the survey had reached the threshold as to be statistically relevant. The survey was positive in terms of the demand for a local

venue. The next stage would be to seek funding to undertake a feasibility study for the project. Some locations had been considered.

RESOLVED:

- 1) That Cllr D. Smith works with the Deputy Clerk on a press release and bullet points to support an outline for the feasibility study.
- 2) That the Clerk checks on the legal implications of the Council's input into this project.

DC13. CCTV - MOBILE CAMERA MOVEMENT

The Deputy Clerk provided an update. There had been a delay while a suitable contractor with the appropriate qualifications had been appointed, and also on receiving advice from the County Council. The cost would be in the region of £400-£500. The full Council had already approved the relocation to the Strand.

RESOLVED:

- 1) That the Deputy Clerk expedites the relocation of the camera.
- 2) That annual reviews of the mobile cameras commence from early 2026, at the next meeting. That the Police be invited to the next meeting to provide operational feedback and inform the review.

DC14. COMMUNITY HUB UPDATE

The Deputy Clerk provided an update. The working group had met with the appointed consultant. Support was to be requested from Flintshire County Council/Ysgol Treffynnon before the feasibility study could be finalised.

RESOLVED:

That the current position be noted.

DC15. BUSINESS PLAN REVIEW

The Deputy Clerk provided an update on completed projects so far on the Council's business plan.

RESOLVED:

That the Deputy Clerk produces a list of completed projects for the next meeting.

DC16. WALES IN BLOOM

The Chair was pleased to announce the town were awarded a silver gilt at the awards. The Chair thanked Simon Bonfield for his work on the portfolio. The Council could review the report detail once it was received at the next meeting. The planters in town were to be reviewed.

The Clerk asked members to consider winter bedding in the barrier baskets above the underpass on Rue St. Gregoire. The cost could be contained within the existing base budget and added to the SLA with the Service Provider.

RESOLVED:

- 1) That the Clerk proceeds with the winter bedding for the barrier baskets.
- 2) That the Deputy Clerk produces a map showing the planter positions on the High Street and their condition. Planters would be an agenda item for the next meeting.

DC17. CLOSE OF MEETING

The Chair closed the meeting at 7.25pm.

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Chair

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Special Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 29th October 2025 at 6.00pm.

PRESENT: Councillor M. Sprake (Mayor).

Councillors: C. Blackwell, P. Cooper, L. Corbett, P. Corbett, I. Hodge, L. Hodge, P.A. Johnson, M. Lewis-Jones, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Cllr E.B. Palmer. Cllrs C. Argent, P. Curtis, and S. Rush were absent without apology.

IN ATTENDANCE: J. Baker (Clerk).

69. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

70. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute 71, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the staffing considerations.

71. STAFFING

Members received an update from the Mayor.

RESOLVED:

That the Clerk be authorised to follow up on action points agreed at the meeting.

72. CLOSE OF MEETING

The Mayor closed the meeting at 7.00pm.

.....
Mayor

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Special Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 12th November 2025 at 6.00pm.

PRESENT: Councillor M. Sprake (Mayor).

Councillors: L. Corbett, P. Corbett, P. Curtis, P.A. Johnson, M. Lewis-Jones, E.B. Palmer, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Cllrs C. Blackwell, P. Cooper, I. Hodge, and L. Hodge. Cllrs C. Argent and S. Rush were absent without apology.

IN ATTENDANCE: J. Baker (Clerk).

73. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

74. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute 75, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the staffing considerations.

75. STAFFING

Members received an update from the Mayor.

RESOLVED:

That the Clerk be authorised to follow up on the action points agreed at the meeting.

76. CLOSE OF MEETING

The Mayor closed the meeting at 6.45pm.

.....
Mayor

6. PLANNING

6.1. New Applications

To consider the applications received.

Application Number	Proposal Details
FUL/000829/25	PROPOSAL: 2 STOREY SIDE EXTENSION. LOCATION: 32, Rayon Road, Greenfield, Holywell, CH8 7EQ.
FUL/000812/25	PROPOSAL: WORKS TO CREATE A TOTAL OF 4 NEW RESIDENTIAL UNITS COMPRISING THE CONVERSION OF THE GRADE II LISTED BUILDING INTO X3 THREE BED DWELLINGS WITH INTERNAL & EXTERNAL ALTERATIONS; IN ADDITION, THE DEMOLITION OF A SINGLE STOREY ADDITIONS TO THE WEST OF THE LISTED BUILDING & THE ERECTION OF A NEW SINGLE BED RESIDENTIAL UNIT ONTO THE WEST ELEVATION WITH PARKING, SURFACING & OTHER ASSOCIATED WORKS. LOCATION: Brynford House, 21, Brynford Street, Holywell, CH8 7RD.
LBC/000813/25	PROPOSAL: LISTED BUILDING CONSENT FOR WORKS TO CREATE A TOTAL OF 4 NEW RESIDENTIAL UNITS COMPRISING THE CONVERSION OF THE GRADE II LISTED BUILDING INTO X3 THREE BED DWELLINGS WITH INTERNAL & EXTERNAL ALTERATIONS; IN ADDITION, THE DEMOLITION OF A SINGLE STOREY ADDITIONS TO THE WEST OF THE LISTED BUILDING & THE ERECTION OF A NEW SINGLE BED RESIDENTIAL UNIT ONTO THE WEST ELEVATION WITH PARKING, SURFACING & OTHER ASSOCIATED WORKS. LOCATION: Brynford House, 21, Brynford Street, Holywell, CH8 7RD.
FUL/000357/25	PROPOSAL: CHANGE OF CURRENT USE FROM A1/A2 TO MIXED RETAIL/BEAUTY. 2 BEDROOM APARTMENT TO BE USED AS HOLIDAY RENTAL. EXTERNAL FIRE SAFETY STAIRCASE AND WALKWAY FROM HOLIDAY RENTAL ON 1ST FLOOR TO THE OUTSIDE YARD. LOCATION: 57, High Street, Holywell, CH8 7TF.
FUL/000743/25	PROPOSAL: RETROSPECTIVE APPLICATION FOR AGRICULTURAL TRACKS. LOCATION: Land adj. Old Miners Rest, Pen y Ball Hill, Holywell, CH8 8SU.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

7. ACCOUNTS

7.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS PAYABLE – OCTOBER 2025

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
11114 - 11116	BP	Council Staff	Staff Salaries - Oct25	5,569.65	***
11117	BP	HMRC	Staff PAYE/NI - Oct25	1,894.34	***
11118	BP	Clwyd Pension Fund	Staff Pension - Oct25	2,011.37	***
11119	BP	Delyn Press	Civic Service Booklets	105.00	****
11120	BP	Supertemps	Agency Support Costs w.b. 15/9	619.38	****
11121	BP	Supertemps	Agency Support Costs w.b. 22/9	619.38	****
11122	BP	North East Wales Mind	Sessions	50.00	***
11123	BP	Automated Systems Group	Copier Charges	42.00	****
11124	BP	Rosiez Ltd	Civic Service Buffet	730.00	^^
11125	BP	Black & White Security	Security Well Inn Event	160.00	^^
11126	BP	Holywell Garden Centre	Caretaker Maintenance Works HGC122	510.00	^^
11127	BP	Holywell Garden Centre	Watering Baskets - September	325.00	^^
11128	BP	Holywell Garden Centre	Operate Parasols Well Inn Event	160.00	^^
11129	BP	The Holywell Band	Perform at Civic Service	150.00	^^
11130	BP	Flintshire County Council	CCTV Charges Oct-Dec	3,235.38	*****
11131	BP	St. John Ambulance	Attend at Party in Park event	101.40	^^
11132	BP	Delyn Press	Tourism Post Cards	372.00	****
11133	BP	Holywell Area Comm Museum	Financial Assistance Donation	500.00	^^
11134	BP	Holywell & GF Churches	Conduct Civic Service	200.00	^^
11135	BP	Cllr M. Sprake	Wales in Bloom Awards Travel Costs	30.00	***^
11136	BP	Mega Electrical	Contract Variation Works - Christmas Light Displays (1 of 3)	10,125.00	^^
11137	BP	Flintshire County Council	Contribution to Summer Playschemes 2025	8,812.80	^^^

11138	BP	Pure Glass Window Cleaning	Clean Office Windows	50.00	****
11139	BP	Daydream Designs	Website Tech Support	94.80	****
11140	BP	Viking	Wall planner & Diaries	23.62	****
11141	BP	Viking	Stationery	27.52	****
11142	BP	Automated Systems Group	Copier Charges	46.97	****
11143	BP	Flintshire County Council	Road Closure Well Inn event	115.70	^^
11144	BP	Flintshire County Council	Loan Repayment (1 of 2)	7,000.00	^
11145	BP	Holywell Garden Centre	Remove Hanging Baskets	275.00	^^
11146	BP	Veolia	Trade Waste Charges Sep25	83.03	****
11147	BP	SLCC	Joint Conference Fees	78.00	***
11148	BP	Supertemps	Agency Support Costs w.b. 29/9	619.38	****
11149	BP	Supertemps	Agency Support Costs w.b. 6/10	578.09	****
11150	BP	Supertemps	Agency Support Cost w.b. 13/10	619.38	****
11151	BP	Ysgol Maes Glas	Eco Uniform Donation	100.00	**
11152	DD	Yu Energy	Gas Bank Place Sep25	75.65	****
11153	DD	Corona Energy	Electric 12/13 BP Sep25	75.57	****
11154	DD	EDF Energy	Electric Hub Sep25	19.74	****
11155	DD	EDF Energy	Electric 14 BP Sep25	29.81	****
11156	DD	Yu Energy	Gas Bank Place Sep25	5.91	****
11157	DD	Vodafone Business	Office Mobile Oct25	27.90	****
11158	DD	Wirehouse HR	Employment Services Oct25	132.00	****
11159	DD	British Telecom	Phone & Broadband Sep25	94.93	****
11160	VIS	Microsoft	ICT Subscription	66.24	****
11161	VIS	Microsoft	ICT Subscription	11.52	****
11162	VIS	Poppy Shop	3 x Wreaths	74.97	^^
11163	VIS	Amazon	A4 Acetate Sheets	12.91	****
11164	VIS	Ionos Cloud	Office Premium/Mail Pro	100.59	****
11165	VIS	Tesco	Refreshments/Toilet Roll	15.65	****
11166	VIS	Amazon	Owain Glyndwr Flag	19.98	****
11167	VIS	Amazon	Gel Light Filter Coloured Overlay Pack	16.68	****
11168	VIS	Tesco	Refreshments	1.20	****
11169	VIS	Poppy Shop	Wreath	29.49	^^
11170	VIS	Amazon	Scotch Magic Tape	10.48	****
11171	VIS	Tesco	USB Flash Drive	8.00	****
11172	VIS	Amazon	Soup Cups for Christmas Lights Event	28.20	^^
11173	VIS	Amazon	A4 Photo Frames	31.03	****
11174	VIS	Tesco	Refreshments	6.45	****
11175	VIS	Zoom	Zoom Pro Subscription	16.79	****
11176	VIS	Amazon	Liquid Chalk Pens & Spray	26.21	****
11177	VIS	Amazon	Hi-Vis Vests	27.69	****

11178	VIS	Royal Mail	Postages - Remembrance Sunday	69.70	***
11179	VIS	Tesco	Refreshments/Batteries	22.20	****
11180	DR	HSBC Bank	Bank Charges Sep25	3.90	****
TOTAL				47,095.58	

SCHEDULE OF ACCOUNTS RECEIVABLE – OCTOBER 2025

Date	Category	Name	Payment Details	Amount £
01/10/25	Income	Various	Car Charge Income	17.31
08/10/25	Refund	Daniel Street	Damage Deposit – Silent Disco	40.00
14/10/25	Refund	Newton Flags	Combined Carriage	18.00
16/10/25	Income	Various	Mayors Charity Donations	150.00
TOTAL				225.31

Categories – Income, Grant, VAT Refund, Refunds, Bank Transfers

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^*** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31

8. CORRESPONDENCE

8.1. Summer Playschemes 2026

Members to receive an update from the Clerk following some research that was undertaken. Members to then determine the Council's requirements for the 2026 schemes.

Original correspondence reprinted below for information.

After yet another successful summer of fun in 2025, we are delighted to share all the relevant information and costings for the **2026 Summer Playscheme Programme**. The continued success of the playschemes is a direct reflection of the strong partnership between Flintshire County Council and our Town and Community Councils. Your support enables thousands of children across Flintshire to access safe, inclusive, and inspiring opportunities to play every summer.

What's Included in the 2026 Package

1. Weekly Sessions

- Each site will receive five sessions per week, lasting two hours per session, providing children with safe, stimulating, and high-quality play opportunities throughout the summer holidays.

2. Staffing and Ratios

- Each playscheme is staffed by two trained playworkers, maintaining a 1:13 staff-to-child ratio. Larger sites that require extra supervision can add additional staff at £183.66 per week, per person.

3. Recruitment and Checks

Flintshire County Council manages all aspects of recruitment, vetting, and compliance for playscheme staff, including:

- Advertising, shortlisting, and interviewing.
- Conducting enhanced DBS checks and verifying right-to-work documentation.
- Collecting references and confirming relevant qualifications.
- Ensuring all staff meet Flintshire County Council's safeguarding, conduct, and quality standards.
- This rigorous recruitment process ensures that every staff member is suitable, trained, and ready to deliver a safe and high-quality service.

4. Training and Safeguarding

All staff undertake a comprehensive pre-summer training programme to ensure consistency and excellence in delivery. Training includes:

- Safeguarding and child protection (including an additional mandatory safeguarding training day).
- First aid and health & safety.
- Equality, diversity, and inclusion awareness.
- Play work practice and risk-benefit assessment (L2APP).

This ensures all playworkers are confident, capable, and committed to creating safe, engaging, and inclusive play environments for children.

5. Comprehensive End-of-Summer Reporting

After the programme concludes, Flintshire Play Development produces a comprehensive report containing both quantitative and qualitative data, including:

- Attendance numbers and demographic analysis.
- Feedback from children, parents, and staff.
- Community engagement and partnership outcomes.
- Evaluation of delivery, outcomes, and recommendations for future development.

These reports provide Town and Community Councils with clear evidence of the value and impact of their investment in play.

6. Marketing and Promotion

Each Town and Community Council will receive individualised marketing materials to promote their local playscheme. This includes:

- Digital graphics for social media and websites.
- Customised promotional flyers and posters.
- Centralised county-wide marketing through Flintshire Play Development's Facebook page and website, which receive thousands of views during the summer period.

These materials help raise awareness, encourage attendance, and celebrate your community's involvement in supporting children's play.

Introducing the New "My Account" Portal for 2026

We are excited to announce the rollout of the new "**My Account**" portal for Flintshire Play Development, launching in 2026.

This new online system will make it much easier for parents and carers to register their children for the Summer Playscheme and other play opportunities through their Flintshire County Council '**My Account**'.

Key Benefits for Families:

- Parents and carers will only need to register their child once, and that registration will remain valid for all future years — no need to re-register annually.

- Families will be able to select multiple playscheme sites through a single account, removing the need to register individually for each location.
- The system will provide faster confirmation, easier updates, and better communication between the Play Development Team and families.
- This improvement comes directly in response to feedback from parents, who asked for a simpler and more user-friendly registration process.

A large promotional campaign will begin in April 2026 to encourage families to create their accounts early and register their children in plenty of time before playscheme sites go live.

What is Open Access Play work?

Open Access Play work in Wales refers to supervised play opportunities where children can come and go freely — without registration or cost. This model promotes inclusivity, accessibility, and a strong sense of community.

Key Features:

- **Free Access:** No fees or registration required.
- **Voluntary Participation:** Children choose when and how to play.
- **Qualified Playworkers:** Trained staff support play without directing it.
- **Community Benefits:** Builds friendships, strengthens community ties, and supports children's wellbeing.

What is Supervised Unstructured Play work?

Supervised unstructured play allows children the **freedom** to **explore** and **create** in their own way, **supported** by adults who supervise for safety but do **not** control play.

Benefits include:

- **Physical Development:** Through climbing, balancing, and exploring.
- **Cognitive Development:** Encouraging creativity, imagination, and problem-solving.
- **Social and Emotional Growth:** Fostering cooperation, communication, and confidence.

This approach provides valuable opportunities for children to manage risk, learn resilience, and build independence in a supportive environment.

The Play work Principles in Wales

The Play work Principles underpin all our work and ensure that play remains **child-led, freely chosen, and intrinsically motivated**.

They emphasise that:

- Play is a biological, psychological, and social necessity.
- The role of the playworker is to support and facilitate play, not direct it.

- Playworkers act as advocates for play, keeping children's rights at the heart of practice.

These principles reflect Wales' unique commitment to play as enshrined in the United Nations Convention on the Rights of the Child (UNCRC) and national play legislation.

What is Loose Parts Play?

Loose parts play uses open-ended materials — such as tyres, ropes, sticks, fabric, planks, and household or natural items — that children can move, combine, and transform.

Benefits include:

- Inspiring creativity and imaginative thinking.
- Encouraging teamwork and collaboration.
- Supporting physical coordination and risk-taking.
- Promoting resilience and problem-solving skills.
- Loose parts play remains a cornerstone of our summer provision, enabling children to express themselves freely and explore endless possibilities through play.

Next Steps

For Town and Community Councils not currently part of the 3-year funding plan, we kindly request:

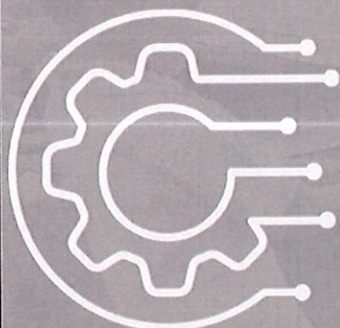
- Agreement in principle by **Friday, 28 November 2025** (Form Attached)
- Final agreement and commitment by **Friday, 19 December 2025**

This allows sufficient time for recruitment, staff training, and site preparation to ensure another successful summer of play across Flintshire.

Thank you once again for your continued partnership and commitment to supporting play in your communities. Together, we continue to champion children's rights, strengthen local connections, and create joyful, inclusive spaces where every child can thrive.

FLINTSHIRE SUMMER PLAYScheme 1-YEAR COSTS

The following costings outline the commitment expected from your Town or Community Council for the year 2026. Opting for a yearly rolling agreement means that our service will strive to maintain affordability and competitiveness in the future. However, we cannot guarantee that the costs will remain the same as those outlined in the 3-year cycle, as we are committing to those prices. These annual costs will be determined based on the prevailing economic conditions during the budgeting period.



2026

3-week scheme
£2,533.70
6-week scheme
£5,067.36



All prices include the following:

- 1 Site location (costs are per site location)
- 5 sessions per week
- 2 hours of supervised play
- 2 members of staff*
- Contributions towards; Equipment, van hire, supervisor roles, and training
- *Staff ratio is 1:13 and therefore additional staff may be required at bigger sites at an additional cost of £185.00 per week, per member.

8.2. Use of Council Offices by Department for Work and Pensions

The Clerk is in receipt of a request from the DWP to use the Council Offices for their local operations. The details are set out below. Members to consider this request.

DWP Proposal

There is growing data to suggest that 16 - 24 year olds are experiencing increased difficulty when competing for vacancies within the labour market, with recent data highlighting a 13.3% year-on-year increase in the Universal Credit searching for work caseload within Flintshire for this age cohort.

Due to an ongoing estate issue, Holywell Jobcentre is currently closed for face-to-face support. There is therefore a need to explore and implement alternative face-to-face outreach within the town to better equip 16 - 24 year olds within the Holywell community to compete for available vacancies within the labour market.

This proposal seeks to confirm the use of Holywell Town Council premises to host 1-2-1 employability sessions for Jobcentre customers aged 16 – 24 who are based within the Holywell community. Currently face-to-face support for

these individuals is delivered from Flint Jobcentre, requiring individuals to travel approx. 15 minutes for support.

These sessions would involve 2 members of DWP staff providing voluntary employability support to Jobcentre customers. To manage customer flow, these sessions would be by invite only, with customers being provided with a designated time to attend for their meeting.

To ensure confidentiality and to be mindful that customers may wish to discuss sensitive or personal topics during sessions, only 1 customer at a time will be seen during these sessions. It is envisaged that sessions would last no longer than 20 minutes in length.

It is proposed that sessions would take place over a 2-month pilot period on the following dates (Wednesdays) between 1:00 – 3:30:

14 January 2026
21 January 2026
28 January 2026
04 February 2026
11 February 2026
18 February 2026
25 February 2026

Based on an evaluation of the success of these, there could be scope for expanding on dates if the service proved effective. We would seek to provide an additional proposal to the Town Council in the event that this were to be explored.

As sessions are voluntary, there would be no financial consequences on payments if individuals chose not to engage with the support provided.

DWP would also seek to invite other employability organisations as appropriate (e.g. Careers Wales) to support customers during sessions as appropriate, to support with identified needs. Any staff from partner organisations would be in addition to DWP staffing during sessions.

8.3. Streetscene Winter Preparations

Members to consider the attached letter and the Council's requirements. See attached letter.

Katie Wilby
Chief Officer (Streetscene & Transportation)
Prif Swyddog (Gwasanaethau Stryd a Thrafnidiaeth)



FAO: **All Town & Community
Councils Clerks**

Your Ref/Eich Cyf
Our Ref/Ein Cyf
Date/Dyddiad
Ask for/Gofynner am
Direct Dial/Rhif Union
E-mail address:

KW/EW/IB
October 2025
Ian Bushell
English/Saesneg
01352 701234
Cymraeg/Welsh
01267 224923
ian.bushell@flintshire.gov.uk

Dear Sir/Madam,

PREPARATIONS FOR THE COMING WINTER

In an attempt to improve the countywide resilience and readiness for the coming winter, the Council will be offering the following services to the Town and Community Councils:

1. Information on local weather forecast and gritting actions.

Following the positive feedback from previous winters, Flintshire County Council is again offering the opportunity for Town and Community Councils to nominate a member of the community to receive daily details of the proposed gritting actions together with an accurate weather forecast for their area, at approximately 1pm each afternoon. This will allow the nominee to pass this important information on to other interested parties within the community. If you are interested in being part of this scheme, please provide the details of your nominated representative on the attached form.

2. Salt bins

As in previous winters, the County Council owned bins are soon to be filled and the operation will be repeated (if required) during January 2026. Prior to filling, however, each location is to be assessed to ensure it meets the Council's criteria for the provision of salt bins and any found not meeting the criteria will be removed. I would appreciate if you could remind your residents through newsletters etc. that the material in the bins is for use on the highway only and is not intended for private use.

County Hall, Mold. CH7 6NF
Tel 01352 704700
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NF
Ffôn 01352 704700
www.sirymflint.gov.uk

We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.
Rydym yn croeso awgustyn yn Gymraeg. Ymatebwn yn ddi-oddi i awgustyn a dderbynnir drwy gyfrang y Gymraeg.



If the Town/Community Council requires additional bins within the local community, to be funded at their own cost, they can be supplied by the County Council and, subject to the future availability of rock salt, filled at the same frequency as the Council owned bins. The bins will be supplied in a different colour (in order to distinguish them from Council bins, usually green) and the cost will be £150.00 to purchase and each refill thereafter will be charged at £60.00.

If you already have Town/Community Council owned salt bins that require a refilling, these are charged at £60.00 per fill, per location.

3. Bagged Rock Salt

Bagged rock salt is also available and can be delivered to a location of your choice, for use around Town and Community Council owned property.

To provide a cost-effective service, a minimum order quality of **10 bags** is required, this can be a mix of the white or brown salt if required. The costings below include delivery.

- White rock salt = £10.94 per 20kg bag + vat
- Brown Rock Salt = £9.44 per 20kg bag + vat

4. Community involvement in Snow Clearing

In an attempt to assist the local community to help themselves during any periods of heavy snow, the Council will be offering basic equipment in order that the community can take on some localised footway snow clearing work. It is stressed that the intention is for these operations to supplement the Council's own snow clearing operations and not to replace them. The Council will continue to provide the winter maintenance service at the current level of previous years.

If the Town and Community Council, or any other groups nominated by them, request equipment, they will receive the following:-

- 8 bags of rock salt
- 3 snow shovels
- Instructions and indemnity notices for those people carrying out the work

We will require the groups to store the equipment safely until it is required.

If your organisations require any of the above, then please complete the attached form and return it to Streetscene Admin, Flintshire County Council, Alltami Depot, Mold Road, Alltami, Flintshire, CH7 6LG or by e-mail using

StreetsceneAdmin@flintshire.gov.uk

Yours faithfully



Katie Wilby
Chief Officer (Streetscene & Transportation)

8.4. Bionet Awards

Members to consider the attached email from the Flintshire County Council Bionet Team, and whether to submit a nomination.

I am writing to you today to introduce the Bionet awards 2025.

In case you are not aware, Bionet is the Local Nature Partnership for North East Wales, covering the Counties of Conwy, Denbighshire, Flintshire and Wrexham. The Bionet Awards were put in place to celebrate the work being undertaken by local people, communities, organisations and businesses in North East Wales to conserve, protect and enhance biodiversity. The awards are split into eight categories including the town and community council award, community group award, and business award.

Individuals can nominate themselves or be nominated by someone on their behalf, as long as you have their permission to share their contact details. We ask that you please promote these awards using your links to the community and submit an application for any actions you've taken that have achieved a positive biodiversity impact.

To apply, please follow this link to our online application form:
<https://arcg.is/1D9Wf40>.

If you would like to read about last year's winners, you can find out more here:
<https://www.bionetwales.co.uk/project/bionet-award-winners-2024/>

The award ceremony will take place on the 5th of February 2025 at Venue Cymru, Llandudno where each winner will be presented and have the opportunity to showcase their work. Applications must be submitted by the deadline of midday on the 1st of December.

We look forward to receiving your applications.

8.5. Clwyd Pension Fund Consultation and Meeting

8.5.1. Consultation

Members to consider taking part in the following consultation, sent on by the Clwyd Pension Fund Team.

In October MHCLG launched a consultation on changes to the Local Government Pension Scheme in England and Wales. We have been asked to let our employers know about the consultation as you are also able to respond to it if you wish. Responses from administering

authorities, employers, payroll providers and pension software providers are welcome.

The Access and Protections Consultation can be found at:

<https://www.gov.uk/government/consultations/local-government-pension-scheme-in-england-and-wales-scheme-improvements-access-and-protections>

The consultation closes on 22 December 2025.

This consultation covers 4 proposals relating to the Local Government Pension Scheme in England and Wales. The proposals relate to access to the scheme and its benefits, and cover:

- Normal Minimum Pension Age
- Pension access for mayors and councillors
- Academies in the LGPS (England only)
- New Fair Deal

8.5.2. Meeting

Members to consider attendance at the Annual Employers meeting. See details below.

This year's hybrid Annual Employer and Scheme Member Representatives Meeting will be held on the afternoon of Wednesday 26th November 2025 in the Lord Barry Chamber at Ty Dewi Sant, Ewloe.

The meeting will take place between 2:00pm - 4:30pm, and lunch will be provided between 1:00pm – 2:00pm.

As 2025 is a valuation year, our actuaries – Mercer – will present the results of the interim valuation review and will be available if you want to speak to them about future employer contribution rates that will be set for 2026/2027 to 2028/2029.

You will have the opportunity to network with other employers and to ask Clwyd Pension Fund staff any questions you may have. Most benefit will be obtained from attending in person, however, a Teams invite option can be made available.

Please respond to this invite to let me know if you are able to attend and whether you will be attending in person or virtually, plus any dietary requirements. Also if it would be useful for other

representatives to attend either in person or virtually please let me know and we will send an invite and final agenda.

Please note that paid parking is available at Tŷ Dewi Sant - £1.70 for up to 9 hours.



Local Government
Pension Scheme



Cronfa Bensiynau
CLWYD
Pension Fund

Annual Employer and Scheme Member Representatives Meeting Wednesday 26th November 2025

From	To	Presentation Name	Speakers Name
2:00pm	2:30pm	Overview	Philip Latham
2:30pm	3:00pm	National changes: • Fit for Future • Access and Fairness	Philip Latham Karen Williams
3:00pm	3:45pm	Valuation	Paul Middleman (Mercer)
3:45pm	4:30pm	Q&A for valuation	Paul Middleman (Mercer)

8.6. Reports/Correspondence Received

The following items have been received this month and were circulated to members.

Ref	Item	Date Circulated
A	Flintshire County Council Updates	Various Dates
B	Welsh Government Updates	Various Dates
C	North Wales Police Alerts	Various Dates
D	One Voice Wales Updates & Training Courses	Various Dates
E	Planning Aid Wales Training Courses	Various Dates
F	OPCC Newsletters	Various Dates
G	Perthyn grant funding for community groups	14 th Oct 2025
H	FLVC Bulletin	16 th Oct 2025 & 13 th Nov 2025
I	NW Fire Service - Our five principles for keeping communities safe - have your say	23 rd Oct 2025
J	Holywell Business Meeting Monday 27th October hosted by Hannah Blythyn MS	27 th Oct 2025
K	North and Mid Wales Association of Local Councils - adopted rail survey report 2025	27 th Oct 2025
L	FLVC Meet the Funder - National Lottery Community Fund	28 th Oct 2025
M	North and Mid Wales Association of Local Councils - minutes of quarterly meeting October 2025	19 th Oct 2025
N	Letter from Derryn Blanchard BEM	10 th Nov 2025
O	Thomas Pennant Society Update	10 th Nov 2025
P	Report/Session Links - Recent Welsh Water Outage in Greenfield, Holywell, Flintshire	11 th Nov 2025
R	Last chance to have your say on the proposed Glyndŵr National Park	13 th Nov 2025

9. MEMBERS' ITEMS

Councillor	Subject	Motion
P. Cooper	Digital IDs	Cllr Cooper will report further at meeting.
L. Corbett	High Street business matter of concern	Cllr Corbett will report further at meeting.
C. Blackwell	Traffic Issue – Ysgol Maes Glas	Cllr Blackwell will report further at meeting.

10. HOLYWELL PUBLIC TOILETS

Flintshire County Council have commenced a public consultation on the future operation of public toilets. The survey is open until the 2nd December 2025. Holywell Town Council are required to set their budget for the 2026/27 financial year by the end of January 2026. Members to determine the Council's position on a potential asset transfer of the Holywell public toilets, and if considered appropriate appoint a working group to plan and prepare for any transfer of responsibility.

11. REPRESENTATIVE REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

12. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.