

## **HOLYWELL TOWN COUNCIL**

### **CYNGOR TREF TREFFYNNON**

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 20<sup>th</sup> September 2023 at 6.00pm.

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**PRESENT:** Councillor L.A. Carter (Mayor).

Councillors: L. Corbett, P. Corbett, P. Curtis, I. Hodge, P.A. Johnson, M. Lewis-Jones, E.B. Palmer, B. Scragg, M. Sprake, and D. Thomas.

**APOLOGIES FOR ABSENCE** were received from Councillors C. Argent, and S. Rush. Councillor J. Jones was absent without apology.

**IN ATTENDANCE:** J. Baker (Clerk), and M. Fearnley (Deputy Clerk).

50. **PRESENTATION – TREE OF LIFE PROJECT**

Barry Harrison and Paul Islip, from the Rotary Club of Flint and Holywell attended the meeting and spoke to members about their Tree of Life project. This would involve the placement of electric lights on a tree by Tower Gardens, that could be used to supplement the town's festive lighting, and for other notable occasions. The Rotary Club had requested financial support to complete the project, which had been installed in other towns.

Members were mindful that other costs should be considered such as installation costs for the power supply and the installation of the lights themselves. The project also included stars organised through the Holywell and Greenfield schools that could be placed on the nearby railings. Any financial commitment from the Council would need to be funded from the Council's reserves.

**RESOLVED:**

That the Clerk researches the different cost components and obtains up to date quotations. These would be reported to the next meeting of the Town Centre & Events Committee.

51. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

| Minute No. | Name of Councillor | Personal | Prejudicial | Nature of Interest                    |
|------------|--------------------|----------|-------------|---------------------------------------|
| 50         | I. Hodge           | ✓        |             | Member of the Rotary Club             |
| 57.7       | E.B. Palmer        | ✓        |             | Chair of Clwyd Pension Fund Committee |
| 58         | L.A. Carter        |          | ✓           | Trustee of One Step CIC               |
| 58         | D. Thomas          |          | ✓           | Director of One Step CIC              |

Nb. Those members that declared a prejudicial interest left the meeting room and took no part in the debate of the stated item.

52. MAYOR’S REMARKS

The Mayor was delighted to attend the following civic engagements over the summer and early autumn period:

- Fron Park Bowling Club Waterhouse Cup Sunday 30th July
- Music 4 Youth Event Saturday 19th August
- Plas Yr Ywen Extra Care Home Official Opening Friday 15th September
- Middlewich Town Council Mayors Civic Service Sunday 17<sup>th</sup> September
- Wales in Bloom Awards, Denbigh Friday 8<sup>th</sup> September (attended by Deputy Mayor and Consort)

At Plas Yr Ywen Care Home the Mayor spoke with the Manager Deborah Davies and was seeking the Council’s approval to commence partnership working, to assist with the Wales in Bloom entry, through the knitting of displays for the town centre.

The Mayor attended the Well Inn Music Festival in the town centre on Saturday 2nd September and would like to thank all that took part and volunteered to make it another successful event. The Mayor also passed congratulations onto the new owners of the Feathers public house, following its reopening.

The Mayor thanked all those that attended the Civic Service at St Peters Church on Sunday 10th September, and Father Dominic for his support with planning and conducting the service itself. The Mayor thanked the Holywell Band, Town Crier and staff for their contributions to the day.

Finally, regarding the councillor vacancy in Greenfield ward, the Clerk had received confirmation that if the Greenfield Election is contested the poll will take place on Thursday 26th October. The Clerk would publish the Notice of Election on Thursday 21st September, so the community was aware.

RESOLVED:

- 1) That the Mayor continue the arrangements with Plas Yr Ywen Care Home to support the Wales in Bloom entry next year, through knitted tribute displays.
- 2) That poll cards be ordered at a cost of circa £800 to support the arrangements for the Greenfield By-Election on 26th October. Clerk to check on which elections Voter ID is applicable.

53. MINUTES & MEETINGS

53.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 19<sup>th</sup> July 2023.
- Town Centre & Events Committee meeting held on Wednesday 16<sup>th</sup> August 2023.
- Development Committee meeting held on Wednesday 13<sup>th</sup> September 2023.

53.2. Meetings of Committees and Working Groups

Town Centre & Events Committee – DBS Checks

The Clerk provided an update on the options available. Members discussed whether to mandate a check for every Councillor, or just when relevant for specific projects.

RESOLVED:

That the Council undertake a blanket check for Cllrs L. Corbett, D. Thomas, and the Deputy Clerk based on their work with the PACT grant in the community. Further checks may be necessary dependent on future areas of work.

53.3. Committee, Working Group and Outside Body Vacancies

RESOLVED:

That the following appointments be confirmed:  
Development Committee – Cllr E.B. Palmer.  
Financial Assistance Working Group – Cllr L.A. Carter.  
Holywell & Greenfield Railway Station Forum – Cllr M. Sprake.  
School Governor Ysgol Maes Glas – Cllr. M. Lewis-Jones.  
North Wales Association of Local Councils - Cllr E.B. Palmer.

53.4. Chairs Advisory Group

Members noted the discussion points from the meeting held on Wednesday 19<sup>th</sup> July 2023, and considered recommendations for the reading of agendas, planning application retrieval at Council meetings, apologies to the Clerk/meeting organiser and personal membership of chat groups.

RESOLVED:

That all recommendations be approved.

54. PLANNING

54.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

| Application Number | Proposal Details                                                                                                                                                                                                                                                     |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FUL/000742/23      | PROPOSAL: PROPOSED NEW VEHICLE PARKING AND ENTRANCE ONTO HIGHWAY.<br>LOCATION: 5 St Peters Estate, Coleshill Street, Holywell, CH8 7UW.<br><b>The Council supported this application and had no objections provided it meets all the required Highways consents.</b> |
| FUL/000712/23      | PROPOSAL: PROPOSED EXTENSION AND ALTERATIONS TO DWELLING.<br>LOCATION: MARLEY COTTAGE, Access Leading To Woodview Off B5121, Greenfield Road, Holywell, CH8 7QF.<br><b>The Council supported this application and had no objections.</b>                             |
| FUL/000747/23      | PROPOSAL: PROPOSED SINGLE STOREY EXTENSION TO PROVIDE ADDITIONAL CONSULTING ROOMS, RECEPTION AND DISABLED ACCESS.<br>LOCATION: PENDRE SURGERY, Coleshill Street, Holywell, CH8 7RS.<br><b>The Council supported this application and had no objections.</b>          |

## 55. ACCOUNTS

### 55.1. Accounts for Payment

#### RESOLVED:

That payment of the following accounts be approved.

#### **SCHEDULE OF ACCOUNTS – JULY 2023**

| <b>Voucher Number</b> | <b>Payment Method</b> | <b>Creditor Name</b>        | <b>Payment Details</b>                        | <b>Amount £</b> | <b>Power Key</b> |
|-----------------------|-----------------------|-----------------------------|-----------------------------------------------|-----------------|------------------|
| 9600 - 9602           | BP                    | Council Staff               | Staff Salaries Jul23                          | 5,478.27        | ***              |
| 9603                  | BP                    | HMRC                        | Staff PAYE/NI Jul23                           | 1,837.61        | ***              |
| 9604                  | BP                    | Clwyd Pension Fund          | Staff Pension Jul23                           | 447.06          | ***              |
| 9605                  | BP                    | Cllr L.A. Carter            | Reimbursement of Expenses                     | 46.50           | *                |
| 9606                  | BP                    | DJs Line dancers            | Event Grant - Line Dance Festival             | 500.00          | ^^               |
| 9607                  | BP                    | Transition Holywell & Dist. | Event Grant - Dancing World Festival          | 500.00          | ^^               |
| 9608                  | BP                    | Ysgol Treffynnon            | Mayoral Donation - Annual Prize Giving Awards | 60.00           | ^^               |
| 9609                  | BP                    | Fron Park Bowling Club      | Financial Assistance Donation                 | 300.00          | ^^^              |
| 9610                  | BP                    | Music 4 Youth               | Financial Assistance Donation                 | 500.00          | ^^               |
| 9611                  | BP                    | Point of Ayr Mining Museum  | Financial Assistance Donation                 | 470.00          | ^^               |
| 9612                  | BP                    | Kings Head CIC              | Financial Assistance Donation                 | 500.00          | ^^               |
| 9613                  | BP                    | Kids Cancer Charity         | Financial Assistance Donation                 | 500.00          | ^^               |
| 9614                  | BP                    | Greenfield FC Youth         | Financial Assistance Donation                 | 500.00          | ^^               |
| 9615                  | BP                    | Holywell Market Group       | Financial Assistance Donation                 | 500.00          | ^^               |
| 9616                  | BP                    | Denbigh in Bloom            | Wales in Bloom Awards 2023 (Deputy Mayor)     | 34.00           | ^^               |
| 9617                  | BP                    | Veolia                      | Trade Waste Bags                              | 130.08          | ****             |
| 9618                  | BP                    | Flintshire County Council   | CCTV Charges Jul-Sep 2023                     | 3,864.73        | *****            |
| 9619                  | BP                    | Chubb Fire & Security Ltd   | Alarm Maintenance Contract Sep23-Aug24        | 1,146.54        | ****             |
| 9620                  | BP                    | PHS Group                   | Sanitary Service Contract Jul23-Jun24         | 322.60          | ****             |
| 9621                  | BP                    | Npower                      | Events Hub Electric Feb23                     | 26.06           | ****             |
| 9622                  | BP                    | Npower                      | Events Hub Electric Mar23                     | 54.03           | ****             |
| 9623                  | BP                    | Npower                      | Events Hub Electric Apr23                     | 69.68           | ****             |
| 9624                  | BP                    | Npower                      | Events Hub Electric May23                     | 65.62           | ****             |
| 9625                  | BP                    | UK Vending Ltd              | Drinks Pods - Council Chamber                 | 63.92           | ****             |

|       |    |                                |                                                         |                  |      |
|-------|----|--------------------------------|---------------------------------------------------------|------------------|------|
| 9625a | BP | Holywell Town FC               | Financial Assistance Donation                           | 500.00           | ^^   |
| 9626  | BP | Holywell Garden Centre         | Bowser Charger Repair                                   | 60.00            | ^^   |
| 9627  | BP | Holywell Garden Centre         | Water Baskets Jun23                                     | 550.00           | ^^   |
| 9628  | BP | NHBS Ltd                       | Sweep Nets (Heritage Grant)                             | 546.48           | **** |
| 9629  | BP | JRB Enterprises                | Supply 4 Dog Waste Bag Dispensers (Heritage Grant)      | 524.10           | **** |
| 9630  | BP | Thorncloffes                   | Rakes/Brushes/Wheelbarrows (Heritage Grant)             | 1,067.04         | **** |
| 9631  | BP | C. Baglin                      | Attend Diversity Event                                  | 150.00           | ^^   |
| 9632  | BP | Drumming In Wales              | Workshop at Diversity Event                             | 625.00           | ^^   |
| 9633  | BP | Rosiez Ltd                     | Assorted Baps - Diversity Event                         | 225.00           | ^^   |
| 9634  | BP | Holywell & Greenfield Churches | Donation in lieu of World DJ Services - Diversity Event | 50.00            | ^^   |
| 9635  | BP | Naturescape                    | Wildflower Meadow Mix (Heritage Grant)                  | 545.99           | ^^   |
| 9636  | BP | Heather Jones                  | Reimbursement of Sundry Items - Diversity Event         | 47.03            | ^^   |
| 9637  | DD | Plusnet                        | Alarm Line Jul23                                        | 23.62            | **** |
| 9638  | DD | Plusnet                        | Phone & Broadband Jul23                                 | 46.18            | **** |
| 9639  | DD | BNP Paribas                    | Copier Lease 16/7-15/10                                 | 154.80           | **** |
| 9640  | DD | EDF Energy                     | Electric Bank Place Jun23                               | 59.98            | **** |
| 9641  | DD | Plusnet                        | Alarm Line Aug23                                        | 23.62            | **** |
| 9642  | DD | Opus Energy                    | Gas Bank Place 15/6-15/7                                | 28.46            | **** |
| 9643  | DC | Home Bargains                  | Washing Up Liquid                                       | 1.98             | **** |
| 9644  | DC | Amazon                         | 2 Hedgehog Shelters (Heritage Grant)                    | 69.98            | **** |
| 9645  | DC | Amazon                         | 5 Hand Forks (Heritage Grant)                           | 19.90            | **** |
| 9646  | DC | Amazon                         | 4 Watering Cans (Heritage Grant)                        | 51.35            | **** |
| 9647  | DC | 1&1 Internet Ltd               | Office Premium/Mail Pro                                 | 100.59           | **** |
| 9648  | DC | Amazon                         | 6 Spade Sets (Heritage Grant)                           | 23.99            | **** |
| 9649  | DC | Amazon                         | 8 Watering Cans (Heritage Grant)                        | 57.12            | **** |
| 9650  | DC | Amazon                         | 6 Bat Houses (Heritage Grant)                           | 84.98            | **** |
| 9651  | DC | Currys                         | HP Laptop (Events Area)                                 | 499.00           | **** |
| 9652  | DC | Tesco                          | Refreshments                                            | 1.20             | **** |
| 9653  | DC | Amazon                         | 12 Channel Mixer Deck                                   | 148.75           | **** |
| 9654  | DC | Amazon                         | Microphone Cables                                       | 40.98            | **** |
| 9655  | DC | C.M. Scott                     | Engrave Shield                                          | 14.40            | ^^   |
| 9656  | DC | Tesco                          | Refreshments                                            | 1.20             | **** |
| 9657  | DC | Zoom                           | Zoom Pro Subscription                                   | 15.59            | **** |
| 9658  | DC | Amazon                         | Laptop Case                                             | 19.64            | **** |
| 9659  | DC | Tesco                          | Refreshments                                            | 4.69             | **** |
| 9660  | DC | Tesco                          | Refreshments - Diversity Event                          | 25.20            | **** |
| 9661  | DR | HSBC Bank                      | Bank Charges Jun23                                      | 11.00            | **** |
|       |    |                                | <b>TOTAL</b>                                            | <b>24,335.54</b> |      |

### INCOME/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – JULY 2023

| Date | Category | Name       | Payment Details | Amount<br>£ |
|------|----------|------------|-----------------|-------------|
|      |          | Nil Return |                 | 0.00        |
|      |          |            | <b>TOTAL</b>    | <b>0.00</b> |

### SCHEDULE OF ACCOUNTS – AUGUST 2023

| Voucher Number | Payment Method | Creditor Name             | Payment Details                                              | Amount<br>£ | Power Key |
|----------------|----------------|---------------------------|--------------------------------------------------------------|-------------|-----------|
| 9662 - 9664    | BP             | Council Staff             | Staff Salaries Aug23                                         | 5,478.47    | ***       |
| 9665           | BP             | HMRC                      | Staff PAYE/NI Aug23                                          | 1,837.41    | ***       |
| 9665a          | BP             | Clwyd Pension Fund        | Staff Pension Aug23                                          | 1,725.11    | ***       |
| 9666           | BP             | Greenfield FC             | Financial Assistance Donation                                | 500.00      | ^^^       |
| 9667           | BP             | Black & White Security    | Attend Diversity Event                                       | 75.00       | ^^        |
| 9668           | BP             | Holywell Garden Centre    | Watering Baskets - July                                      | 578.00      | ^^        |
| 9669           | BP             | Holywell Garden Centre    | Paint NBs/Parasols/Other Adhoc Works                         | 827.99      | ^^        |
| 9670           | BP             | A Little Magic            | Facepainting, Glitter Tattoos, Hair Braiding Diversity Event | 440.00      | ^^        |
| 9671           | BP             | One Voice Wales           | Membership Fees 2023/24                                      | 839.00      | ^^^^      |
| 9672           | BP             | Flintshire County Council | Annual Licence Fee - Holywell Town Centre                    | 70.00       | ****      |
| 9673           | BP             | Npower                    | Electric Events Hub Jun23                                    | 37.74       | ****      |
| 9674           | BP             | C. Pickstock              | Travelling Costs Jun-Aug 2023                                | 15.75       | ***       |
| 9675           | BP             | Rosiez Ltd                | Assorted Baps - PACT Grant                                   | 30.00       | ^^        |
| 9676           | BP             | Cllr L.A. Carter          | Civic Expenses Aug 2023                                      | 72.95       | ***^      |
| 9677           | BP             | Music 4 Youth             | Stage Management Well Inn                                    | 500.00      | ^^        |
| 9678           | BP             | Music 4 Youth             | Event Grant - Concert of Young Musicians                     | 500.00      | ^^        |
| 9679           | BP             | Holywell Garden Centre    | Fit Bike Repair Station/Bollard/Phone Box                    | 750.00      | ****      |
| 9680           | BP             | Delyn Press               | Civic Service Booklets                                       | 82.00       | ****      |
| 9681           | BP             | BKB Solutions Ltd         | Refurb Christmas Lighting (Interim Payment)                  | 3,455.28    | ^^        |
| 9682           | BP             | Chubb Fire & Security Ltd | Alarm Materials - Routine Visit                              | 70.12       | ****      |
| 9683           | BP             | Npower                    | Electric Events Hub Jul23                                    | 40.77       | ****      |
| 9684           | BP             | Holywell Leisure Centre   | Contribution (2 of 4)                                        | 2,500.00    | ^^^       |
| 9685           | BP             | UK Vending Ltd            | Drinks Machine Lease 10/8 - 9/11                             | 132.60      | ****      |
| 9686           | BP             | Viking                    | Laminating Pouches                                           | 39.52       | ****      |
| 9687           | BP             | Daydream Designs          | Website Tech Support Aug23                                   | 94.80       | ****      |

|              |    |                  |                                   |                  |      |
|--------------|----|------------------|-----------------------------------|------------------|------|
| 9688         | DD | EDF Energy       | Electric 12/13 Bank Place Jun-Jul | 217.38           | **** |
| 9689         | DD | EDF Energy       | Electric 14 Bank Place Jul        | 17.01            | **** |
| 9690         | DD | Plusnet          | Phobe & Broadband Aug23           | 46.18            | **** |
| 9691         | DD | Opus Energy      | Gas Bank Place 17/7-15/8          | 30.14            | **** |
| 9692         | DC | Home Bargains    | Hamper Items (Mayoral Donation)   | 25.40            | ^^   |
| 9693         | DC | Home Bargains    | Cleaning Equipment                | 18.80            | **** |
| 9694         | DC | Tesco            | Refreshments                      | 0.90             | **** |
| 9695         | DC | Canva            | Subscription                      | 99.99            | **** |
| 9696         | DC | 1&1 Internet Ltd | Office Premium/Mail Pro           | 100.59           | **** |
| 9697         | DC | Tesco            | Refreshments                      | 7.80             | **** |
| 9698         | DC | Amazon           | Washing Up Bowls                  | 13.98            | **** |
| 9699         | DC | Amazon           | Self-Sealing Bags                 | 13.69            | **** |
| 9700         | DC | Amazon           | 3 x 100 Lunch pack Bags           | 48.57            | **** |
| 9701         | DC | Vevor            | Badge Making Machine              | 94.99            | **** |
| 9702         | DC | Tesco            | Refreshments                      | 1.20             | **** |
| 9703         | DC | Royal Mail       | Postages                          | 28.94            | ***  |
| 9704         | DC | Zoom             | Zoom Pro Subscription             | 15.59            | **** |
| 9705         | DC | Tesco            | Refreshments                      | 1.20             | **** |
| 9706         | DC | Tesco            | Refreshments                      | 3.30             | **** |
| 9707         | DR | HSBC Bank        | Bank Charges Jul 23               | 8.00             | **** |
| <b>TOTAL</b> |    |                  |                                   | <b>21,486.16</b> |      |

### **INCOME/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – AUGUST 2023**

| Date         | Category | Name                      | Payment Details              | Amount<br>£      |
|--------------|----------|---------------------------|------------------------------|------------------|
| 30/08/23     | REFUND   | Flintshire County Council | VAT Charge Refund            | 100.00           |
| 31/08/23     | INCOME   | Flintshire County Council | Local Taxation Precept (2/3) | 91,666.67        |
| 31/08/23     | INCOME   | Power Portal Ltd          | Car Charge Point             | 35.90            |
| <b>TOTAL</b> |          |                           |                              | <b>91,802.57</b> |

### **Powers to Make Payments:**

- \* The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- \*\* Local Government Act 1972 S.137
- \*\*\* Local Government Act 1972 S.112, 151
- \*\*\*\* Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- \*^ Local Government Act 1972 S.140
- \*\*^ Local Government Act 1972 S.176
- \*\*\*^ Local Government Act 1972 S.13
- \*^^\* Local Government Act 1972 S.34

\*\*\* Local Government (Misc. Provisions) Act 1953 S.4  
 ^^\*\* Local Government Act 1972 S.173, S.174  
 ^^\* Local Government (Miscellaneous Provisions) Act 1976 S.4  
 < Local Government Act 1972 S.124  
 # Local Government Act 1972 S.142  
 ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)  
 ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials  
 #### Litter Act 1983 S.5-6  
 \*\*\*\*\* Local Government & Rating Act 1997 S.31

## 56. COMMUNITY ENGAGEMENT

### 56.1. Monthly Report

Members considered this month's report from the Deputy Clerk. There were action points that covered community litter picks, grant funding, Smartwater Technology, a Regeneration Seminar, the Book Repository, and Treffynnon Scout Group.

#### RESOLVED:

- 1) That the next litter pick take place at Greenfield Dock, on Tuesday 24<sup>th</sup> October at 10am. Future litter picks would take place at Pen y Maes Woods and Holway Community Centre respectively.
- 2) That the Deputy Clerk apply for grant funding to the Flintshire Tourism Feasibility Fund. Matchfunding of 30% applied to this fund.
- 3) That the Deputy Clerk apply for grant funding to the Community Key Fund.
- 4) That the Deputy Clerk follow up on the Smartwater Technology "We Don't Buy Crime" initiative.
- 5) That Cllr E.B. Palmer attend the Regeneration Seminar in Manchester on Thursday 5<sup>th</sup> October.
- 6) That the Book Repository be installed in Strand Park at a cost of £345.88. Clerk to make the arrangements.
- 7) That the request for community involvement from Treffynnon Scout Group be referred to the Town Centre & Events Committee. Cllr Hodge would raise the matter at the next Age & Dementia Group meeting.

57. CORRESPONDENCE RECEIVED

57.1. Flintshire Local Area Plan Stakeholder Workshop

Members considered any nominations to attend the above workshop on Friday 22<sup>nd</sup> September 2023.

RESOLVED:

That Cllr M. Sprake attend the workshop.

57.2. SLCC & OVW Joint Event

Members considered the Clerk's attendance at the above event on Wednesday 8<sup>th</sup> November 2023.

RESOLVED:

That approval be given for the Clerk to attend.

57.3. One Voice Wales Conference

Members noted as received the conference details, due to take place on Saturday 30<sup>th</sup> September 2023.

57.4. Use of Town Council Office Ground Floor Facilities – Holywell Area Services Community Lounge

Members considered a request from the above organisation to use the Council Offices for their weekly meetings every Wednesday.

RESOLVED:

That approval be given for use of the Council Offices.  
Clerk to arrange and confirm the details.

57.5. Request from County Councillor Rosetta Dolphin – Petition for Mural

Members considered a request from Cllr Dolphin, to allow placement of a physical petition on the Council's Information Stall, as and when this is run on the High Street. The mural was to pay tribute to famous and prominent people who were born or raised in Holywell.

RESOLVED:

That approval be given for the placement of the petition. Clerk to make the arrangements.

57.6. Product Design Project – Ysgol Treffynnon

Members considered the request from Matthew Hobbs, Ysgol Treffynnon, for members to visit the school and speak about the town's history, and the Council's vision for the future.

RESOLVED:

That Cllr B. Scragg and the Deputy Clerk visit the school. Deputy Clerk to make the arrangements.

57.7. Vacancy for an Employer Representative – Clwyd Pension Fund

Members considered any nominations for this position.

RESOLVED:

That Cllr L.A. Carter be nominated for the position. Clerk to complete the application documents.

57.8. Boundary Commission for Wales – Boundary Review Feedback Questionnaire

Members considered the appointment of a small working party to complete the questionnaire, the deadline for responses was 30<sup>th</sup> September 2023.

RESOLVED:

That Cllrs I. Hodge, B. Scragg, and M. Sprake be nominated to work with the Clerk and complete the questionnaire. Clerk to make the arrangements.

57.9. Email from One Voice Wales – The Welsh Ombudsman's Public Consultation: Our Equality Plan 2023-2026

Members noted as received the consultation details.

57.10. Welsh Government Email – RAAC Reinforced Autoclaved Aerated Concrete Survey Information

The Welsh Government had requested RAAC information for Council Assets. An indicative Nil Return had been submitted to comply with the fixed response deadline. Cllr B. Scragg reported that neither the Council Offices or Events Hub were likely to be affected due to the age and structure of the buildings.

**RESOLVED:**

That the Council note the position as reported.

**57.11. Reports Received**

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was at the office where the item is marked \*, or \*\* if already circulated to Members:

| Ref | Item                                                                                               | Status | Date Circulated                                  |
|-----|----------------------------------------------------------------------------------------------------|--------|--------------------------------------------------|
| A   | Flintshire County Council Updates                                                                  | **     | Various Dates                                    |
| B   | Welsh Government Updates                                                                           | **     | Various Dates                                    |
| C   | North Wales Police Alerts                                                                          | **     | Various Dates                                    |
| D   | One Voice Wales Updates & Training Courses                                                         | **     | Various Dates                                    |
| E   | Planning Aid Wales Training Courses                                                                | **     | Various Dates                                    |
| F   | OPCC Newsletters                                                                                   | **     | Various Dates                                    |
| G   | S. Williams - Town Observations                                                                    | **     | 25 <sup>th</sup> Jul 2023                        |
| H   | Support to capture older people's experiences of digital exclusion                                 | **     | 25 <sup>th</sup> Jul 2023                        |
| I   | Age Friendly Wales Newsletter - July 2023                                                          | **     | 25 <sup>th</sup> Jul 2023                        |
| J   | Awel y Môr Newsletter                                                                              | **     | 25 <sup>th</sup> Jul 2023                        |
| K   | Aura Leisure & Libraries - Invitation to Fit, Fed & Read events                                    | **     | 7 <sup>th</sup> Aug 2023                         |
| L   | Music4Youth - August Newsletter                                                                    | **     | 7 <sup>th</sup> Aug 2023                         |
| M   | Dual Carriageway Autumnal Routine Maintenance Programme                                            | **     | 7 <sup>th</sup> Aug 2023                         |
| N   | Holywell Autumn Club Closure Letter                                                                | **     | 14 <sup>th</sup> Aug 2023                        |
| O   | Rob Roberts MP Invitation to attend a Gala Dinner in honour of Giddo's Gift                        | **     | 16 <sup>th</sup> Aug 2023                        |
| P   | Thomas Pennant Society Updates                                                                     | **     | 16 <sup>th</sup> Aug & 4 <sup>th</sup> Sept 2023 |
| Q   | Planning Committee Case OUT/000042/22                                                              | **     | 17 <sup>th</sup> Aug 2023                        |
| R   | Planning Hearing Case 063033                                                                       | **     | 23 <sup>rd</sup> Aug 2023                        |
| S   | Small Town & Town Centre Summit                                                                    | **     | 29 <sup>th</sup> Aug 2023                        |
| T   | Greenfield Valley SPF Programme Update                                                             | **     | 29 <sup>th</sup> Aug 2023                        |
| U   | Update from Shereen Devine                                                                         | **     | 4 <sup>th</sup> Sept 2023                        |
| V   | Rob Roberts MP Press Release - Delyn MP calls for political unity to safeguard our school children | **     | 5 <sup>th</sup> Sept 2023                        |
| W   | Planning Aid Wales Training Courses                                                                | **     | 14 <sup>th</sup> Sept 2023                       |

58. MEMBERS AGENDA ITEMS

| Councillor | Subject                             | Motion                                                                                                                                   |
|------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| D. Thomas  | One Step CIC Youth Club             | Request for the Deputy Clerk to research and apply for grant funding to support the One Step operations.                                 |
| P. Curtis  | Police Presence/Contact at Meetings | Request the return of formal invites to the District Inspector to attend regularly at Full Council meetings.                             |
| I. Hodge   | Pen-y-Maes Play Scheme              | Request the County Council to confirm its maintenance schedule for the playing field, as the long grass had affected attendance figures. |

RESOLVED:

- 1) That the Deputy Clerk assists the One Step CIC with its grant funding applications, subject to current workload requirements and confirmation from the County Monitoring Officer.
- 2) That the Clerk contact DI Wesley Williams to request regular attendance at the monthly Council meetings.
- 3) That the Clerk request a meeting with the County Council, on receipt of the 2024 play scheme letter.

59. REPRESENTATIVE REPORTS

None were reported.

60. COUNTY COUNCILLOR REPORTS

Cllr I. Hodge had sent in a written update. Cllr I. Hodge had been appointed as Chair of the School Parking Task & Finish Group and reminded members to view the SCRIS Safe Access to Schools information on the County Council's website.

61. CLOSE OF MEETING

The Mayor closed the meeting at 8.30pm.

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Mayor