

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 21st February 2024 at 6.00pm.

PRESENT: Councillor L. Carter (Mayor).

Councillors: L. Corbett, P. Corbett, I. Hodge, P.A. Johnson, J. Jones, M. Lewis-Jones, E.B. Palmer, S. Rush, B. Scragg, M. Sprake, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Councillors P. Cooper and P. Curtis. Councillor C. Argent was absent without apology.

IN ATTENDANCE: J. Baker (Clerk), M. Fearnley (Deputy Clerk), and C. Pickstock (Support Officer).

120. **DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT**

Agenda Item	Name of Councillor	Personal	Prejudicial	Nature of Interest
5.2	P. Corbett		✓	Appellant is brother in law.

Nb. Those members that declared a prejudicial interest left the meeting room and took no part in the debate of the stated item.

121. **MAYOR’S REMARKS**

The Mayor was saddened to hear about the recent tragic passing of Mr Peter Footit. Some members knew Peter as being instrumental in the stage management of the Well Inn Music Festival over many years, and condolences were sent to Peter’s family.

The Mayor attended the Denbigh Mayor’s Charity Concert event on Saturday 20th January.

The Mayor was privileged to attend the DASU shop on Thursday 15th February and meet with Doreen to recognise her outstanding achievement in raising £100,000 over the last ten years from the donations received at the shop. Doreen had been and continued to be an asset to the town.

The Mayor thanked the Support Officer for their hard work in arranging the Charity Ball at the Stamford Gate on Saturday 2nd March.

The Mayor reminded members about the excellent training courses that were available through One Voice Wales and other organisations such as Planning Aid Wales. The Clerk sent out monthly bulletins with the course dates and anyone wanting to expand their knowledge on how Councils work should book on a course.

Finally, the Clerk had received notification of a free portrait available of King Charles to display in public buildings. Many Councils had already taken advantage of this offer.

RESOLVED:

That the Clerk proceed with an order for the King's portrait. That the Clerk sends a condolence card to the family of Peter Footit.

122. MINUTES & MEETINGS

122.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Holywell Town Council meeting held on Wednesday 17th January 2024.
- Resources Committee meeting held on Wednesday 31st January 2024.
- Town Centre & Events Committee meeting held on Wednesday 7th February 2024.
- Resources Committee meeting held on Tuesday 13th February 2024.

122.2. Briefing with Flintshire County Council

RESOLVED:

That the following nominations be confirmed with the County Council for the stated working groups.

- Safer Streets 5 Intervention Hub Working Group
Councillors L. Corbett and D. Thomas.
- Greenfield Valley Masterplan/Visioning Working Group
Councillor M. Sprake.

123. PLANNING

Councillors E.B. Palmer and S. Rush joined the meeting at this point.

123.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

In respect of **FUL/000006/24** it was confirmed that the media platform was not for a screen, but for camera use and by reporters that attended the matches.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
FUL/000006/24	PROPOSAL: INSTALLATION OF A TV GANTRY / MEDIA PLATFORM FOR BROADCAST OF FOOTBALL MATCHES. LOCATION: Holywell Town Football Club, Grounds, Halkyn Road, Holywell, CH8 7TZ. The Council had no objection to this application provided that an environmental assessment survey was undertaken to consider and mitigate any impact to the wildlife in the immediate vicinity.
FUL/000090/24	PROPOSAL: CONSTRUCTION OF TWO DETACHED HOUSES WITH SITE WORKS INCLUDING TREE/PLANT PROTECTION, DRY STONE WALLS AND MANAGEMENT OF CONTAMINATED SOIL. LOCATION: Glannant, Holway Road, Holway, Holywell, CH8 7NN. The Council had no objection to this application.

123.2. Planning Appeal – Outline Planning Permission For One Dwelling With Three Bedrooms, Land At Wood Lane, Holywell

Members discussed appeal number **CAS-03044-N3Y2T2**, that related to planning application **FUL/000072/23**. The Council had previously confirmed their support for this application. Members provided some historical context based on their local knowledge. Members referred to the LDP Deposit Plan and the original intention to build 1,000 dwellings on adjacent land. Based on the advice provided in the Case Officer's letter the Council had the option of noting this appeal as received, withdrawing their comments or providing additional comments. The deadline for responses was Tuesday 27th February 2024.

RESOLVED:

That the Council provide additional comments in support of the appeal. Cllr I. Hodge would work with the Clerk to provide further context and historical background.

Cllr P.A. Johnson abstained from the voting for this item.

124. ACCOUNTS

124.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS – JANUARY 2024

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
9921 - 9923	BP	Council Staff	Staff Salaries - Jan24	5,802.63	***
9924	BP	HMRC	Staff PAYE/NI - Jan24	1,918.89	***
9925	BP	Clwyd Pension Fund	Staff Pension - Jan24	2,129.87	***
9926	BP	Flintshire County Council	Play Area Upgrade - Strand Walk	10,000.00	^^^
9927	BP	Flintshire County Council	CCTV Charges - Jan24-Mar24	3,864.73	*****
9928	BP	Flintshire County Council	Install Book Repository	415.06	*****
9929	BP	Viking	Diaries/Planners	26.29	*****
9930	BP	Daydream Designs	Website Tech Support - Dec23	94.80	*****
9931	BP	Philip Jones Computers	ICT Support Costs Q3	180.00	*****
9932	BP	NW Association of Local Councils	2 x Meeting Lunches	44.00	^^**
9933	BP	DASU	Supply Power - Christmas Lights Event	50.00	^^
9934	BP	J. Baker	Reimbursement of Sundry Items	9.55	*****
9935	BP	C. Pickstock	Reimbursement of Sundry Items	2.99	*****
9936	BP	A Little Magic	PACT Beauty Workshops (PACT Grant)	150.00	^^
9937	BP	Holywell Garden Centre	Redecoration Works, Grab Rails, Council Offices	1,336.98	*****
9938	BP	NPower	Electric - Events Hub Dec23	59.16	*****

9939	BP	NPower	Electric - Events Hub Nov23	57.98	****
9940	BP	Mayor of Denbigh Charity	2 x Tickets for Charity Concert	20.00	^^
9941	BP	BKB Solutions Ltd	Removal of Christmas Lighting	3,000.00	^^
9942	BP	IS Consultancy	Book Repository Crest Sign	75.00	****
9943	BP	Viking	Stationery	76.24	****
9944	BP	Stamford Gate Hotel	Deposit Mayors Charty Ball	100.00	^^
9945	BP	Kassidys	Supply buffet for Council	135.00	****
9946	BP	Cllr E.B. Palmer	Financial Loss/Car Park	121.90	^^**
9947	BP	Mold Town Council	2 x Tickets for Mayors Charity Dinner Dance	70.00	^^
9948	DD	Opus Energy	Gas Bank Place Offices Dec23	368.99	****
9949	DD	BNP Paribas	Copier Lease 16/1-15/4	154.80	****
9950	DD	EDF Energy	Electric Bank Place Nov23	155.64	****
9951	DD	EDF Energy	Electric Bank Place Nov23	26.40	****
9952	DC	Tesco	Refreshments	2.20	****
9953	DC	1&1 Internet Ltd	Office Premium/Mail Pro	100.59	****
9954	DC	Tesco	Refreshments	1.55	****
9955	DC	Tesco	Refreshments	1.20	****
9956	DC	Home Bargains	Consumables	4.78	****
9957	DC	Zoom	Zoom Pro Subscription	15.59	****
9958	DC	ICO	Data Protection Fee	40.00	***
9959	DC	Tesco	Refreshments	1.20	****
9960	DC	Tesco	Refreshments	1.20	****
9961	DC	HSBC Bank	Bank Charges - Dec23	10.40	****
			TOTAL	30,625.61	

INCOME/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – JANUARY 2024

Date	Category	Name	Payment Details	Amount £
Various	MAYORS CHARITY	Multiple Debtors	Charity Ball Tickets	208.00
23/01/24	REFUND	British Telecom	Phone Bill Refund	335.71
29/01/24	MAYORS CHARITY	Multiple Councillors	Contribution in Lieu of Christmas Cards	35.00
			TOTAL	578.71

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111

^^ Local Government Act 1972 S.144, S.145
 ^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
 ^^ Local Government Act 1972 S.143
 *^ Local Government Act 1972 S.140
 **^ Local Government Act 1972 S.176
 ***^ Local Government Act 1972 S.13
 ***^* Local Government Act 1972 S.34
 ***^* Local Government (Misc. Provisions) Act 1953 S.4
 ^^*** Local Government Act 1972 S.173, S.174
 ^^*** Local Government (Miscellaneous Provisions) Act 1976 S.4
 < Local Government Act 1972 S.124
 # Local Government Act 1972 S.142
 ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
 ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
 #### Litter Act 1983 S.5-6
 ***** Local Government & Rating Act 1997 S.31

125. COMMUNITY ENGAGEMENT

125.1. Monthly Report

Members considered this month's report from the Deputy Clerk. There were action points regarding litter picks, smart towns, and summer playschemes.

RESOLVED:

- 1) Litter Pick at Pen Y Maes Woods Tuesday 27th February 2024. Cllrs I. Hodge, P. Corbett, L. Corbett, B. Scragg, and D. Thomas would attend. Equipment to be collected from the Council Offices on the day.
- 2) Smart Towns conference on Friday 15th March in Wrexham. Cllrs I. Hodge and E.B. Palmer were nominated to attend. *Clerk's Note: subsequent to the meeting Cllrs L.A. Carter and D. Thomas were now attending in place of the original nominees.*
- 3) That the Council support a playscheme in Fron Park in addition to the already approved Holway scheme. Both schemes to run for six weeks over the summer. That promotional banners be purchased to advertise both schemes.

Cllr P.A. Johnson left the meeting at this point.

126. CORRESPONDENCE

126.1. The Former Holywell & District Society Book Fund

Members considered the operation of a community book fund, at the request of the former Society. Residual funding was available, and the Clerk had checked any legal and financial implications.

RESOLVED:

That the Council note this request as received.
Members supported the general principle of the book fund and requested that the Clerk signpost the Society onto Aura Leisure and Libraries, which held the necessary expertise to support such a project.

126.2. Joint One Voice Wales / Planning Aid Wales Event

Members considered any nominations for this event, which was due to be held on Thursday 7th March 2024.

RESOLVED:

That Cllr L.A. Carter be nominated to attend this event.
Clerk to make arrangements.

126.3. Lluesty Woodland Maintenance Advice

The Council had received an enquiry about the treeline and overhanging branches, which bordered the Beeches through road. The Clerk relayed the advice from Stuart Body, Forestry Officer, Flintshire County Council.

RESOLVED:

That the Clerk arranges for remedial work to be completed to the treeline in the form of trimming back the overhang as specified by the Forestry Officer. Clerk to advise the enquirer.

126.4. Standards Committee – Town and Community Council Representative

Members considered the nominations for the above committee and were required to select a first and second preference.

RESOLVED:

That the Clerk confirm the following nominations to the Monitoring Officer:

1. First Preference – Cllr Russell Davies.
2. Second Preference – Cllr Ros Griffiths.

126.5. Flintshire's Local Area Energy Planning Workshop

Members considered any nominations for this event, which was due to be held on Wednesday 13th March 2024.

RESOLVED:

That the Council note the invite to this workshop as received.

126.6. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was at the office where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Updates	**	Various Dates
B	Welsh Government Updates	**	Various Dates
C	North Wales Police Alerts	**	Various Dates
D	One Voice Wales Updates & Training Courses	**	Various Dates
E	Planning Aid Wales Training Courses	**	Various Dates
F	OPCC Newsletters	**	Various Dates
G	Llais North Wales Facebook Page	**	22 nd Jan 2024
H	Thomas Pennant Society Coffee Morning	**	23 rd Jan 2024
I	Safer Internet Day – CQ Civic Hall	**	24 th Jan 2024
J	New National Park Proposal	**	24 th Jan 2024
K	FLVC Bulletin – Jan24	**	25 th Jan 2024
L	Buckingham Palace Garden Party	**	31 st Jan 2024
M	Cadwyn Clwyd Key Fund (Reopened)	**	31 st Jan 2024
N	FLVC Bulletin – Feb24	**	9 th Feb 2024
O	Rob Roberts MP – Call For Political Unity Amidst Funding Challenges	**	12 th Feb 2024

127. MEMBERS AGENDA ITEMS

Item from Cllr P. Corbett. Cllr Corbett had requested that the need for double yellow lines be revisited as you approach the traffic lights on Halkyn Road, to alleviate parking concerns that were causing a hazard to motorists and pedestrians.

Members had received complaints and had also noted that the traffic light signals were not working as intended on an auto sensor system. Members were concerned about the safety aspect and also stated the parking should be looked at as part of a nearby planning application.

RESOLVED:

That the Clerk follow up on the Council's concerns with the County Council's Streetscene Department.

128. ANNUAL RISK MANAGEMENT ASSESSMENT

Members considered the latest risk assessment prepared by the Clerk, who confirmed any changes.

RESOLVED:

That the Risk Assessment be approved. Clerk to publish on the Council's website.

129. REPRESENTATIVE REPORTS

Cllr I. Hodge reported that he would be attending a workshop on the new National Parks through the North Wales Association of Councils. Cllr Hodge would also be meeting with Lee Waters MS to discuss safety on the North Wales and Cambrian rail lines. Cllr Hodge had travelled with Cllr Norma Davies from Flint Town Council from Flint to Birmingham to assess rail travel for passengers.

130. COUNTY COUNCILLOR REPORTS

Cllr E.B. Palmer reported that the County Council Tax would be set at 9% for the coming financial year. Welsh Government had agreed to review the funding formula and a cross party working group had been set up to consider the options available.

Cllr I. Hodge reported that every County school had been sent a survey to complete and respond back to the School Parking Committee.

131. CLOSE OF MEETING

The Mayor closed the meeting at 7.45pm.

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Mayor