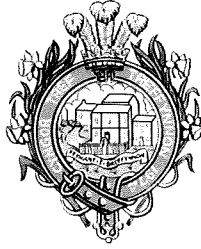


Cyngor Tref Treffynnon Holywell Town Council

Swyddfeydd Bank Place,
Treffynnon,
Sir y Fflint, CH8 7TJ

Tel: (01352) 711757



Bank Place Offices,
Holywell,
Flintshire, CH8 7TJ

Tel: (01352) 711757

e-bost/e-mail: town.clerk@holywell.wales

Gwefan/Website: holywell.wales

NOTE: The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

To: All Members of the Council

14th April 2022

Dear Councillors,

Notice is given that a meeting of **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **Tuesday 19th April 2022** at **6.00pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. LONG SERVICE AWARD PRESENTATIONS

The Mayor will present awards to those Councillors due a long service award.

4. MAYOR'S REMARKS

5. PUBLIC SPEAKING

6. MINUTES & MEETINGS

6.1. To receive and confirm as a correct record the attached minutes of the following meetings:

- Holywell Town Council held on Tuesday 15th March 2022.

6.2. Meetings of Working Groups

- To consider any recommendations for approval from the Events Working Group held on Wednesday 6th April 2022. Clerk to report.
- To consider the draft response completed by the appointed Working Group on the Play Sufficiency Assessment, from the meeting held on Wednesday 6th April (see attached). Working Group to report.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell on Tuesday, 15th March 2022 at 6.00pm.

PRESENT: Councillor E.B. Palmer (Mayor).

Councillors: K. Davies, S. Delaney, R. Dolphin, P.A. Johnson, M. Lewis-Jones, J. Pattison, B. Scragg, and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillor S.E. Wallbanks.

IN ATTENDANCE: J. Baker (Clerk), and C.S. Lowry (Support Officer).

140. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

141. SPEAKER

Niall Waller, Flintshire County Council attended the meeting and briefed members on developments within the Flintshire Regeneration Team. A new Regeneration Manager had now been appointed Karen Whitney-Lang. Niall confirmed support for both the Easter and Christmas Markets and would promote the Jubilee event. Town Councils could bid for the Placemaking Grant from May 2022. The UK Government would be making funding available in Wales through the Levelling Up Fund. Flintshire had targeted the County coastline and had bid for investment in Greenfield Business Park. A Shared Property Fund revenue funding pot would also be available shortly.

Members queried how towns could access the Shared Property Fund which was in its early stages and further information would be available shortly. Members did express concern that all new development was in East Flintshire. Niall confirmed the strategy in West Flintshire was to safeguard and improve infrastructure already in place.

RESOLVED:

That Niall Waller be thanked for his attendance and presentation.

142. MAYOR'S REMARKS

The Mayor had been requested by Cllr P.A. York to speak with the Council about members donating to the Ukrainian appeal. One Voice Wales had subsequently confirmed that Councils do not have the powers to do so, members were of course free to make their own personal donations to the appeal. Cllr P.A. Johnson had also thanked the Support Officer for raising initial awareness of the campaign launched by the Kings Head Museum.

The Mayor was privileged to present the Community Endeavour Awards to all the recipients on Wednesday 16th February 2022 in the Tower Gardens Events Area and held his Civic Service on Sunday 20th February 2022.

The Mayor attended the following Civic Events during February and March 2022:

- Flint Town Council Film Screening – Pride, Friday 25th February 2022.
- Mold Town Council Charity Ball – Saturday 26th February 2022.
- Flintshire Chairman's Charity Ball – Friday 11th March 2022.

The Mayor attended the Wales in Bloom launch event on Thursday 3rd March 2022 at Bodnant Gardens. A greater emphasis would be placed on the environment and community involvement by the Judges this year.

The Mayor was pleased to attend at Holywell Community Hospital on Tuesday 8th March 2022 and present a gift to Val Vickers and Megan Taylor to mark their retirement and many years of service at the Minor Injuries Unit.

The Mayor attended the official opening of William Gleave Estate Agents on the High Street on Monday 14th March 2022.

Finally, the Mayor passed congratulations onto the Support Officer for passing the Financial Introduction to Local Council Administration qualification, which was an accredited course run by the SLCC. The Clerk had also informed the Mayor of a change of working pattern request from the Support Officer. The Support Officer had asked to adjust their hours and return to working over a five day work pattern again. The Support Officer had informed the Council they will be taking up the position of Clerk for Mostyn Community Council on Monday 21st March, alongside their existing duties for Holywell. The Mayor wished the Support Officer all the best with this new role.

RESOLVED:

That the Council approve the request made by the Support Officer to modify their working hours. Clerk to provide written confirmation.

143. PUBLIC SPEAKING

There were no such requests.

144. MINUTES & MEETINGS

144.1. Minutes of Meetings

RESOLVED:

That the minutes of the following meetings be approved as a correct record. Minutes were signed at the meeting by the respective Chairs.

- Holywell Town Council held on Tuesday 15th February 2022.
- Resources Committee held on Wednesday 2nd March 2022.
- Development Committee held on Thursday 3rd March 2022.

144.2. Meetings of Working Groups

The Events Working Group held its first meeting on Wednesday 9th March 2022. The main business involved discussions around the two Spring events, the Easter Market on Thursday 14th April 2022, and the Jubilee event on Thursday 2nd June 2022. The Clerk ran through the programmes which would both be linked to markets, have entertainment, activities, and fair rides. A commemoration for 100 years since the War Memorial scrolls were installed on the Connects building was also planned as part of the Easter event. Budget figures had been allocated at £1.5k for the Easter event from the base budget, and £5k was proposed from the Council's balances to fund the one-off Jubilee event.

RESOLVED:

That members approve the events and budget as stated. Clerk and staff to liaise with Mayor and Committee Chair as required in the lead up to both events.

The Chair reported that the Energy Task and Finish Group had met and reviewed the information and analysis provided by Cllr J. Pattison. It was proposed to post information on the website and contact both Rob Roberts MP and Hannah Blythyn MS, to express the Council's concerns. Members had real concerns about the impact of rising

energy costs on local household budgets and from the analysis there appeared to be no justification for the recent price increases.

RESOLVED:

That the Support Officer posts the energy report information to the Council's website. Cllr J. Pattison would write to the MP/MS for Delyn to request their support and contact the press.

145. PLANNING

145.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
064102	Erection of a Single storey front extension & Porch - Amendment to previous approved application 059884. Location: 9 Coed Y Fron, Holywell, Flintshire, CH8 7UJ. The Council had no objection to this application.
064143	Proposed tarmacadam driveway leading from Cairnton Crescent to create the necessary infrastructure for possible electric charging of a vehicle from the property. Location: 1 Cairnton Crescent, Greenfield, Holywell, Flintshire, CH8 7EX. The Council had no objection to this application, provided the work did not have a detrimental impact on any of the neighbouring properties.

146. ACCOUNTS

146.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved.

SCHEDULE OF ACCOUNTS – FEBRUARY 2022

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
8709	BP	Mold Town Council	Charity Ball Tickets	70.00	///
8710-8712	BP	Council Staff	Staff Salaries - February 2022	5,138.61	***
8713	BP	HMRC	PAYE/NI - February 2022	1,694.34	***
8714	BP	Clwyd Pension Fund	Staff Pension - February 2022	1,681.70	***
8715	BP	X2 Connect	Phone box glass	60.24	****
8716	BP	St. John Ambulance	Donation for Christmas lights attendance	120.00	^^
8717	BP	Stamford Gate Hotel Ltd	Deposit for Mayor's Charity Dinner	100.00	///
8718	BP	UK Vending Ltd	Drink Machine Lease 10/02-09/05	132.60	****
8719	BP	Kings Head CIC	Room Rent Feb/Mar 2022	105.00	****
8720	BP	Viking	Office Stationery/Equipment/Cons.	118.18	****
8721	BP	TSO Host	Well Inn Festival Website Hosting	86.26	^^
8722	BP	TSO Host	Well Inn Domain Renewal	7.19	^^
8723	BP	Daydream Designs	Website Tech Support Feb 22	94.80	****
8724	BP	Milwr Tree Services	Lluesty Woodland Tree Works	150.00	***
8725	BP	Holywell Parish Church	Civic Sunday Donation	200.00	^^
8726	DD	Plusnet	Phone & Broadband Feb 22	34.90	****
8727	DD	British Gas	14 BP Electricity Jan 22	16.77	****
8728	DD	British Gas	13 BP Electricity Jan 22	24.73	****
8729	DD	British Gas	Gas Bank Place Jan 22	49.80	****
8730	DC	Tesco	Refreshments/Consumables	24.99	****
8731	DC	Amazon	Swing tickets for uniforms	14.95	****
8732	DC	Amazon	Hangers for uniform scheme	16.95	****
8733	DC	Amazon	Labels, mini label printer, tagging gun for uniforms	59.95	****
8734	DC	1&1 Internet Ltd	Domain Charges	36.24	****
8735	DC	1&1 Internet Ltd	Office Premium/Mail Pro	100.59	****
8736	DC	Amazon	Crates for uniform scheme	90.00	****
8737	DC	SLCC	Support Officer FILCA Fee	144.00	***
8738	DC	Tesco	Refreshments	0.89	****
8739	DC	Tesco	Refreshments	0.89	****
8740	DC	Royal Mail	Postages	3.85	***
8741	DC	Zoom Video	Monthly Pro Subscription	14.39	****
8742	DC	W Bevans	Padlock & Batteries	17.85	****
8743	DC	1&1 Internet Ltd	Mail Pro	12.00	****
TOTAL				10,422.66	

INCOME/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – FEBRUARY 2022

Date	Category	Name	Payment Details	Amount £
8/2/22	Transfer	Mayors Allowance A/C	Account Closure	1,473.04
8/2/22	Transfer	Mayors Charity A/C	Account Closure	25.33
			TOTAL	1,498.37

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^^ Local Government Act 1972 S.34
- **^^^ Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31

147. COMMUNITY ENGAGEMENT

147.1. Monthly Report

Members had before them for consideration the latest report from the Deputy/Assistant Town Clerk.

Members considered the placement of the Woodcutters Holywell Heritage Illustration in the museum, could volunteer for the Woodland Project, and reviewed the sample gift items for local schoolchildren for the Jubilee.

RESOLVED:

- 1) That the Holywell Heritage Illustration be placed in the Kings Head Museum. Clerk and Deputy Clerk to make the arrangements.
- 2) That the Council purchase commemorative Jubilee Mugs for local High School children, and commemorative drinks bottles for local Primary School children. Clerk to make the arrangements.

148. CORRESPONDENCE RECEIVED

148.1. Dwr Cymru Welsh Water Consultation

Members considered the draft consultation, on the Water Resources Management Plan 2024. The consultation closing date was on Monday 21st March 2022.

RESOLVED:

That the consultation correspondence be noted as received.

148.2. Welsh Government Consultation – Measuring the Inclusion of Migrants in Wales

Members considered taking part in this consultation. The consultation closing date was on Friday 25th March 2022.

RESOLVED:

That the consultation correspondence be noted as received.

148.3. Awel y Môr Offshore Wind Farm – Community Benefits Consultation

Members considered taking part in this consultation, which involved the completion of an online questionnaire.

RESOLVED:

That the consultation correspondence be noted as received.

148.4. Independent Remuneration Panel for Wales Annual Report – February 2022

The Council had received the final report from the IRPW. It would be a matter for the new Council at its Annual Meeting in May to consider which discretionary determinations were adopted. The Clerk summarised the main points that included the introduction this year of a new discretionary attendance allowance.

RESOLVED:

That the report be noted as received.

148.5. Greenfield Valley Trust – Support for a Changing Places Toilet

Members considered the grant application being worked on by GVT, who had requested the Council's support. The application was at the expression of interest stage currently.

RESOLVED:

That the Council confirm its support for this project. Clerk to inform GVT.

148.6. Flintshire Play Sufficiency Assessment 2022

Members considered the Council's participation in the above assessment, and the establishment of a working group to draft the response. Deadline for responses was 22nd April 2022.

RESOLVED:

That a Working Group consisting of Councillors J. Pattison, E.B. Palmer and B. Scragg be delegated to draft an initial response for review at the next Council meeting.

148.7. Benthyg Cymru, Wales' Library of Things

Members considered the correspondence received from Benthyg Cymru. The organisation had requested information on available premises in the town centre to support circular economy initiatives such as community fridges, school uniform exchanges and zero waste shops.

RESOLVED:

That the Clerk signposts Benthyg Cymru to Frank Molloy, Flintshire County Council, to advise on any available premises.

148.8. Staff Pay Award Update 2021/22

Members endorsed the new rates of pay for Council staff as advised by the National Joint Council (NJC) to take effect from 1 April 2021. The Clerk advised that the new rates would be applied from March 2022 and any backpay due to staff paid on the same pay run.

RESOLVED:

That members note and endorse the action taken.

148.9. Reports/Correspondence Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Daily Updates	**	Various Dates
B	FLVC Daily Digest Updates	**	Various Dates
C	Welsh Government Updates	**	Various Dates
D	Visit Wales Updates	**	Various Dates
E	North Wales Police Alerts	**	Various Dates
F	One Voice Wales – Welsh Government Apprenticeships 2022	**	15 Feb 2022
G	Ysgol Treffynnon – Press Release Valentine’s Day	**	16 Feb 2022
H	Letter from Lee Waters MS – Greenfield Station	**	17 Feb 2022
I	Hannah Blythyn MS – February Update	**	18 Feb 2022
J	FLVC Grant Funding for Storm Damage	**	18 Feb 2022
K	One Voice Wales Training Courses Feb/Mar 2022	**	23 Feb 2022
L	Thomas Pennant Society Update	**	4 Mar 2022
M	Bruno Peek - The Queen’s Platinum Jubilee Beacons Update	**	7 Mar 2022

149. ITEMS FROM MEMBERS

- Cllr J. Pattison – Rising Energy Costs. This item and its associated action points were dealt under minute 144.2. Meetings of Working Groups.

150. POLICY UPDATES

Members considered the revisions as reported by the Clerk to the following policies. All policies had been circulated to members with the agenda.

- Social Media – legal and police action now added.
- Events Grants – scope of grant expanded, Council to view insurance and risk assessment documentation.
- Financial Regulations – minor revisions and change to budget monitoring trigger point.
- Standing Orders – minor revisions.

RESOLVED:

That the revised policies be approved and implemented with immediate effect. Clerk to make arrangements.

151. NEW COUNCILLOR INDUCTION

Members considered the documentation required for new and returning Councillors following the May 2022 elections. The clerk reported that the standard policies, guidance on use of social media and the good councillors guide were to be handed out with the welcome letters and suggested a PowerPoint presentation is prepared to hold induction sessions in small groups.

RESOLVED:

That the Clerk prepare an appropriate induction presentation based on SLCC guidance and best practice.

152. TOWN CENTRE EQUIPMENT

Members considered the timeframe for installation of the bicycle repair station, and reinstallation of the two parasols for the events area. The events area was planned to be in use for several Council and third party events during the year.

RESOLVED:

That the bicycle repair station installation is held over for the time being pending a further review. That the parasols be reinstalled week beginning 4th April 2022 in readiness for the forthcoming Easter event.

153. COUNCIL STATEMENT ON SOCIAL MEDIA

Members considered the recirculation and content of the Council's statement, that was previously published on social media in November 2021.

RESOLVED:

That the Support Officer arranges the recirculation of the statement with no amendments.

154. REPRESENTATIVES REPORTS

Cllr S. Delaney provided an update on operations at Holywell Air Cadets. There had been a recent passing out parade held for cadets that was also attended by parents.

RESOLVED:

That the Clerk writes to CO Barry Seal to pass on the Council's congratulations.

155. COUNTY COUNCILLOR REPORTS

Councillor P.A. Johnson referred to the recent S4C television programme that reported on Holywell's history and heritage and included the surrounding towns and villages. It was an excellent programme and advertisement to promote the Holywell and wider West Delyn area. Several residents had contributed to the programme.

RESOLVED:

That the Clerk writes to both Roberta Owen and Chris Baglin to thank them for taking part and congratulate them on the programme's success.

156. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute, 157, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the supporting financial and other information provided with the applications.

157. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members considered a request received for financial assistance from Holywell Market Group. The Clerk read out the details and confirmed receipt of the relevant documentation. Members requested some further information on specific events planned and asked the Clerk to remind the Group about its insurance and risk assessment responsibilities. Permission would also need to be obtained from the County Council's Markets Team prior to holding any event.

RESOLVED:

That, having considered the application on its merits and in accordance with the council's grant awarding policy, the following donation from the budget be made:

Organisation	£
Holywell Market Group	200
Total	200

158. CLOSE OF MEETING

The Mayor closed the meeting at 8.40pm.

.....
Mayor

Flintshire Play Sufficiency Assessment 2022

Summary for Town and Community Council Consideration – February 2022

Matter B: Providing for Diverse Needs

The Play Sufficiency Assessment should present data about how the Local Authority and partners aim to offer play opportunities that are inclusive and encourage all children to play and meet together.

- The play requirements of children living in isolated rural areas are understood and provided for
- The play requirements of Welsh language speaking children are understood and provided for
- The play requirements of children from different cultural background are understood and provided for
- The play requirements and support needs of disabled children are understood and provided for.
- Play projects and providers have access to a range of resources which support inclusion
- There is a well-known and agreed mechanism which is used to identify the need for separate provision for disabled children
- Access audits for all play provision as described in the guidance are undertaken
- Designated play space is provided and well maintained on gypsy traveller sites
- The requirements of young carers are understood and provided for
- The requirements of lesbian, gay or bisexual (LGB) children are understood and provided for

Matter B – Please Enter Your Council's Comments

All play equipment, play areas and schemes should be gender neutral and sexual orientation neutral. The establishment of a policy to ensure all play areas when upgraded allow for installation of play equipment that caters for disabled children is recommended.

Matter C: Space available for children to play: Open Spaces and Outdoor unstaffed designated play spaces

The Local Authority should recognise that all open spaces within their area are potentially important areas where children can play or pass through to reach other play areas or places where they go.

The Local Authority keeps an up to date record of all designated play space as described in the Statutory Guidance

The Local Authority assesses play spaces for play value and potential to increase in play use as set out in the Statutory Guidance

The Local Authority undertakes access audits at all designated play spaces and implements proposals to improve access and safety

The Local Authority has developed and agreed a new fixed play provision standard

The Local Authority undertakes and actions play space assessments in designated play spaces

The Local Authority has introduced smoke-free playgrounds

The local authority complies with The Smoke-free Premises and Vehicles (Wales) Regulations 2020 that requires playgrounds in Wales to be smoke-free.

The Local Authority has removed 'no ball games' signs to encourage more children playing in the community

The Local Authority has erected signs, such as Play Priority Signs to encourage more children playing in the community

The Local Authority includes a recognition of the importance of playing fields to children's play when any disposal decisions are made

The Local Authority includes children and their families in any consultations regarding decisions to dispose of playing fields

The Local Authority refers to guidance around creating accessible play space when refurbishing or developing new playgrounds

MATTER C - Please Enter Your Council's Comments

An audit and condition survey of all play areas should be completed to inform the future replacement strategy. Any regulations applicable to dog fouling and handling should be enforced.

Matter D: Supervised provision

The Local Authority should aim to offer a range of supervised play provision.

Local authority sport, physical activity, and active recreation plans are contributing to increasing free play and recreational activities

The sports agenda contributes to the provision of sufficient recreational activities for children

The cultural and arts agenda, is contributing to the provision of sufficient recreational activities for children

The Local Authority Youth Service provides for children's opportunities for leisure and association

MATTER D – Please enter Your Council's Comments

The existing Youth Club and Centre facilities should be maintained and developed to support these objectives.

Matter F: Access to space/provision

The Local Authority should consider all the factors that contribute to children's access to play or moving around

MATTER F - Please Enter Your Council's Comments

Measures should be taken to protect all existing open spaces and where possible the creation of further open spaces should be considered.

Matter H: Community engagement and participation.

The Local Authority should consult widely with children, their families, and other stakeholders on their views on play provision. It should also promote wide community engagement in providing play friendly communities.

The Local Authority promotes initiatives to engage relevant groups in enhancing play opportunities for children in its area.

The Local Authority promotes community engagement in:

Making space available and suitable for play

Organising play events

MATTER H - Please Enter Your Council's Comments

Proper consultation with all stakeholders is required that informs the project outcomes. This would be welcomed by all stakeholders.

7. PLANNING

7.1. New Applications

To consider the applications received.

Application Number	Proposal Details
064214	Demolition of existing buildings, erection of a building to comprise production facility, office, machinery housing and internal storage area and recycling facility, erection of 3 silos, creation of new vehicular and pedestrian accesses, creation of forklift truck accesses, construction of internal roadway and car parking. Location: Kingspan, Greenfield Business Park 2, Bagillt Road, Greenfield, Holywell, Flintshire, CH8 7GJ.
064211	Construction of a single storey steel frame building to match the existing. Location: Unit 35 Greenfield Business Park, Bagillt Road, Greenfield, Holywell, Flintshire, CH8 7HJ.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

8. ACCOUNTS

8.1. Accounts for Payment

To approve the schedules of accounts for payment of expenditure (see attached).

SCHEDULE OF ACCOUNTS – MARCH 2022

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
8744	BP	Palm Signs	Refurbish Swing Signs for Council Offices	523.20	****
8745	BP	Copyrite Systems	Copier Charges 16/11-22/02	57.11	****
8746	BP	Councillor Ted Palmer	Financial Loss/Drawdown of Mayoral Allow/Travelling Costs	196.55	^^**
8747	BP	Kings Head CIC	Financial Assistance	500.00	**
8748	BP	Daydream Designs	Website Tech Support March 22	94.80	****
8749	BP	Veolia	Supply of bags/collection	106.08	****
8750	BP	Stamford Gate Hotel Ltd	Deposit for AGM meeting	100.00	^^
8751	BP	Morton Parasols	Replacement Protection Cover & Pole	616.80	^^
8752	BP	Newydd Catering & Cleaning	Cleaning Contract October 21-March 22	500.86	****
8753	BP	JDH Business Services Ltd	Interim Internal Audit and report 2021/22	351.00	***
8754	BP	Rosiez Café	Civic Sunday Buffet	350.00	^^
8755	BP	Delyn Press	Civic Service programmes	55.00	^^
8756	BP	SLCC	Community Engagement training	108.00	***
8757	BP	Clwyd Pension Fund	Staff Pension - March 2022	2,034.61	***
8758	BP	HMRC	PAYE/NI - March 2022	2,302.68	***
8759-8761	BP	Council Staff	Staff Salaries - March 2022	5,923.97	***
8762	BP	Bodfari Environmental	Tree planting & wildflower meadow creation	8,880.00	***
8763	BP	Councillor Ted Palmer	Subsistence cost (Wales in Bloom event)	9.25	^^**
8764	BP	Mrs C.S. Lowry	Travelling costs for parasol cover repair	19.80	***
8765	BP	Chubb Fire & Security Ltd	Service to equipment (fire prevention contract)	270.72	****
8766	BP	Running Imp	Jubilee water bottles	1,664.69	**
8767	BP	Communicorp	Platinum Jubilee mugs	3,783.36	**
8768	BP	Holywell Market Group	Financial Assistance	200.00	^^
8769	BP	Wales in Bloom	Entry fee 2022 competition	160.00	****
8770	BP	Philip Jones Computers	ICT Support Costs - Q4 2021/22	189.67	****
8771	BP	Audit Wales	External Audit Fee 2020/21	250.00	***

8772	BP	Bodfari Environmental	Final payment of wild meadow creation	2,880.00	***
8773	DD	Plusnet	Alarm Line Feb 22	21.60	****
8774	DD	Plusnet	Phone & Broadband March 22	34.90	****
8775	DD	British Gas	14 BP Electricity Feb 22	13.32	****
8776	DD	British Gas	13 BP Electricity Feb 22	35.09	****
8777	DD	British Gas	Gas Bank Place Feb 22	236.49	****
8778	DD	Plusnet	Alarm Line March 22	21.60	****
8779	DC	Tesco	Refreshments	0.95	****
8780	DC	Birdfood - CJ Wildlife	Nest Boxes & Bat boxes	297.00	***
8781	DC	Royal Collection	Jubilee Gift Samples	10.84	^^
8782	DC	Tesco	Refreshments	1.95	****
8783	DC	1&1 Internet Ltd	Office Premium/Mail Pro	100.59	****
8784	DC	Scott's Jewellers	Plates & Engraving (Mayoral Donation)	84.43	**
8785	DC	David J Jones	Canopy Cover repair	75.00	^^
8786	DC	Running Imp	Jubilee Event items	765.35	^^
8787	DC	Amazon	Ukraine flag	17.99	****
8788	DC	Tesco	Refreshments	3.25	****
8789	DC	Tower Crafts	Prizes for St. David's Day competition	29.97	^^
8790	DC	Zoom Video	Monthly Pro Subscription	14.39	****
8791	DC	Tesco	Refreshments	0.95	****
8792	DC	1&1 Internet Ltd	Mail Pro	12.00	****
			TOTAL	33,905.81	

INCOME/VAT/REFUNDS/BANK TRANSFERS SCHEDULE – MARCH 2022

Date	Category	Name	Payment Details	Amount £
March 22	Income	Multiple Debtors	Mayors Charity Ball Tickets	350.00
			TOTAL	350.00

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ***** Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142

Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
War Memorials (Local Authorities' Powers) Act 1923
Litter Act 1983 S.5-6
***** Local Government & Rating Act 1997 S.31

9. COMMUNITY ENGAGEMENT

Members to note received the Deputy Clerk's report and consider any action points.

1) 10k High Street Businesses Enhancement Grant

Proposal approved by FCC with sourcing and enquiries ongoing for the following - 2 Mobile CCTV Units, 1 Mobile Solar Panel Installation, Pidgeon Deterrent, Dog Poo Bag Dispensers.

2) Family Information Service

Discussions held with follow up meeting to be held with Pete Wynne Information Manager end of April to look at ways we can work closer together to provide and inform families and children what services and information are available for them to access.

3) Business Group Meeting

Positive meeting held with local businesses to re-establish the business working group which had previously been established. There was a willingness to work together and hopefully they will look to establish themselves as a constituted group with our support.

4) Holywell Leaflet

Leaflet has been completed and is being sent for Welsh translation. It is hoped to have leaflet ready end of April.

5) ASB Behaviour

Police have been approached as to where they would like the mobile CCTV placing and am awaiting feedback. A meeting is also planned with the school youth worker and the Deputy Head to look at ways of working with others to develop an approach to tackling ASB in the town via information provision to families about what is available to purposefully occupy children and young people.

6) Woodland Project

Progress report and request for payment forms have been submitted along with a request for an extension to the project completion date to include some additional planting etc in the Autumn due to the vandalism experienced on site. Volunteers have been involved last week in putting up bird and bat boxes with other tasks for volunteers highlighted.

7) Well Inn Working Group

First meeting held of the group who are looking to run event in line with previous one held in 2019. Items discussed and actions agreed to be fed back at next meeting of the events working group post-election.

10. CORRESPONDENCE

10.1. Email from Roberta Owen, Transition Holywell & District Group

Members to consider the attached email and determine any action.

Dear Mayor and Councillors

I am writing on behalf of the members of Transition Holywell and District to raise an issue relating to the state of the derelict area connecting St Winefride's Well with the nearest access point (for walkers) into the Greenfield Valley.

As most of you will be aware, a Feasibility Study setting out the potential for transforming and greatly enhancing this area was produced a few years ago – but bids for grants to make these plans a reality were not successful. This is a problematic area, but hopefully such a transformation will take place at some future stage.

In the meantime, we would urge you to use whatever powers you possess to please make sure that this important linkage route is kept as tidy as possible. I walked there today (March 25th) and was dismayed at the amount of litter and rubbish blighting the area. (This applies also to the car-park opposite St Winefride's Well).

Hard times mean that more and more people are likely to be "staying home" and exploring their own country and local areas rather than going abroad - and the recent "Cynefin" programme did well in highlighting many – though not all - of the attractions of Holywell & area. (The word "Cynefin" is interesting as it means far more than just "local area". It implies a well-known and loved "home patch" with its variety of human, animal and plant life, history, and culture). We look forward to hearing from you – knowing that we all share pride in our own unique "Cynefin".

10.2. Election Update – Holywell Town Council

Clerk to report.

10.3. Annual Meeting of the Council

To note that the Annual Meeting is to take place at the Stamford Gate, Holywell at 6pm on Tuesday 17th May 2022. Hybrid facilities will be available.

10.4. Reports/Correspondence Received

The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Flintshire County Council Daily Updates	**	Various Dates
B	FLVC Daily Digest Updates	**	Various Dates
C	Welsh Government Updates	**	Various Dates

D	Visit Wales Updates	**	Various Dates
E	North Wales Police Alerts	**	Various Dates
F	Rob Roberts MP Press Releases	**	Various Dates
G	Ysgol Treffynnon Press Release	**	Various Dates
H	One Voice Wales Updates	**	Various Dates
I	Ukraine Family Sponsorship Arrangements	**	11 Mar 2022
J	Menter Iaith Thank You Letter – St. David's Day	**	14 Mar 2022
K	Greenfield Valley Clean Up Day	**	25 Mar 2022
L	Together With Refugees Event	**	1 Apr 2022
M	North Wales Trunk Road Agency Maintenance	**	4 Apr 2022
N	Hannah Blythyn MS Update	**	6 Apr 2022
O	Hannah Blythyn MS Bus White Paper Consultation	**	8 Apr 2022

11. WALES IN BLOOM 2022

Clerk to provide an operational update on the arrangements in hand for this season's basket displays. Members to endorse and approve the plans.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for Agenda item 13, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the reporting of staffing financial information.

13. STAFF/OFFICE MATTERS

Clerk to report on the following matters:

- Staff Salaries
- Off Site Equipment – Hybrid Meetings
- RBS Finance System – Cloud Migration

14. REPRESENTATIVES' REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

15. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issues affecting the community of Holywell, not otherwise covered on the Agenda.

NOTE: The official minutes of the meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell.wales. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.