

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Meeting Notes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday, 18th March 2026 at 6.00pm.

PRESENT: Councillor M. Sprake (Mayor).

Councillors: P. Cooper, L. Corbett, P. Corbett, P. Curtis, I. Hodge, L. Hodge, P.A. Johnson, M. Lewis-Jones, E.B. Palmer, D. Smith, and D. Thomas.

APOLOGIES FOR ABSENCE were received from Councillor S. Rush. Councillors C. Blackwell and C. Argent were absent without apology.

IN ATTENDANCE: J. Baker (Deputy Clerk).

DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
135	D. Thomas		✓	Owens business in town.

RECORD OF DECISIONS TAKEN

- 1) The Mayor provided this month’s remarks.
- 2) Minutes of the Council Meeting and Committee Meetings held during the previous month were approved.
- 3) Several policies were approved for publishing.
- 4) Revised core office hours were agreed and an assessment of job roles in lieu of new assets and services.
- 5) Members agreed to form a working group and enter the UK town of culture competition.
- 6) Members approved market regulations and pitch fee rates.
- 7) Members agreed the date and scope for a Spring Market Launch event.
- 8) Members approved a new working group to cover recycling in the town centre.
- 9) This month’s planning applications were considered.
- 10) This month’s accounts for payment were approved.
- 11) Members reaffirmed the procedure for this year’s community endeavour awards.
- 12) Members noted as received membership correspondence from One Voice Wales.
- 13) Members approved any discretionary allowances and reviewed the annual remuneration report.

- 14) Members noted the code of conduct training arranged for Thursday 16th April and the request to attend from the County Monitoring Officer.
- 15) Members approved some remedial tree works up at Llesty Woodland.
- 16) Members noted a safety audit position statement reported by Cllr I. Hodge in relation to the direction of traffic on Holywell High Street.
- 17) Members agreed to review lone working at the next Resources Committee meeting.
- 18) Members agreed to defer the public toilets maintenance tender for three months, and not to issue a public statement.
- 19) Members agreed to a further 12 months of the general maintenance and caretaker SLA with the service provider.
- 20) Members delivered any representative reports.
- 21) County Councillors delivered their reports.

End.