

Cyngor Tref Treffynnon Holywell Town Council

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NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

7th March 2024

To: Members of the Resources Committee

Mayor (ex-officio) and Councillors P. Cooper, P. Corbett, J. Jones, M. Lewis-Jones, E.B. Palmer, B. Scragg, and M. Sprake.

Dear Councillors,

Notice is given that a hybrid meeting of the **RESOURCES COMMITTEE** will be held in the **Council Chamber, Bank Place Offices, Holywell** on **TUESDAY 12th MARCH 2024** at **5.30pm** to transact the business specified in the agenda set out below.

Yours faithfully

J. Baker

Town Clerk & Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. BANK RECONCILIATION QUARTER 3 – 31st DECEMBER 2023

To receive and note the bank reconciliation statements for the period to 31st December 2023. Clerk to report.

4. MANAGEMENT ACCOUNTS QUARTER 3 – 31st DECEMBER 2023

To receive and note the accounting statements for the period to 31st December 2023. Clerk to report.

5. FINANCIAL REVIEW

Members to consider the council's financial position and balances, taking account of existing and new short and longer term commitments.

6. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for Agenda item 7, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the reporting of the financial and contractual information provided.

7. HOLYWELL GARDEN CENTRE

7.1. Service Level Agreement

The contractor has provided a revised schedule of rates for the 2024/25 year. Members to review the agreement and the two cost options submitted. Clerk to report.

7.2. Supplementary Maintenance Proposal

The contractor has submitted a proposal for the Council to consider a supplementary maintenance service. Clerk to report.

8. HOLYWELL LEISURE CENTRE

Members to receive an update from the Clerk on potential partnership working, from both Holywell Leisure Centre and the PACT group members.

9. ASBESTOS MANAGEMENT

Item deferred from the Full Council. Members to determine any action required. See attached letter.

10. STAFFING MATTERS

Members to consider the rescheduling of the Community Endeavour Awards. Clerk to report.

11. DATE OF NEXT MEETING

Members to consider the next meeting date, or a schedule of meetings, if appropriate.

Rebecca Evans AS/MS
Y Gweinidog Cyllid a Llywodraeth Leol
Minister for Finance and Local Government



Llywodraeth Cymru
Welsh Government

14 November 2023

Dear Town or Community Council,

Re: Asbestos Management on the Public Estate

Following a request from the Workforce Partnership Council (WPC) Joint Executive Committee that "asbestos management in all public buildings be considered as part of the work of Ystadau Cymru," my officials have been working with colleagues in the Welsh Government Ystadau Cymru team.

I have asked Ystadau Cymru to establish an Asbestos Sub-Group to provide strategic direction and leadership for ensuring the improvement of asbestos management in Wales. Their work has identified that some Town and Community Councils need assistance in understanding their role and responsibilities in respect of asbestos in the buildings they own or manage.

Ystadau Cymru and I would therefore like to bring to your attention the attached Health and Safety Executive (HSE) *Guide to Managing Asbestos in Buildings*. We encourage you to read this information and to ensure you are taking the correct steps regarding asbestos management.

Improving the health and safety of our public estate, both for our workforce and for the public, remains a priority and requires active participation. If after reading this guidance you feel additional information and/or training is required, please email ystadaucymru@gov.wales.

We greatly appreciate your support and co-operation in this matter.

Yours sincerely,

Rebecca Evans AS/MS
Y Gweinidog Cyllid a Llywodraeth Leol
Minister for Finance and Local Government

Canolfan Cyswllt Cyntaf / First Point of Contact Centre:
0300 0604400

Correspondence.Rebecca.Evans@gov.wales
Gohebiaeth.Rebecca.Evans@llyw.cymru

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Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.