

HOLYWELL TOWN COUNCIL

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Minutes of the Meeting of the **Resources Committee** held in the Council Chamber, Bank Place Offices, Holywell on Wednesday 12th October 2022 at 5.30pm.

PRESENT: Councillor M. Lewis-Jones (Chair).

Councillors: L.A. Carter, P. Corbett, I. Hodge, J. Jones, E.B. Palmer, and B. Scragg.

APOLOGIES FOR ABSENCE: none were received.

IN ATTENDANCE: J. Baker (Clerk).

R25. **DECLARATIONS OF INTEREST**

None were declared.

R26. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960 – EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

That the public and press be excluded for minute R27 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted regarding employee recruitment.

R27. **APPOINTMENT OF SUPPORT OFFICER – HOLYWELL TOWN COUNCIL**

The Chair reported that five candidates had been shortlisted for interview at the last meeting of the Committee. All candidates had confirmed their attendance.

Members had before them a copy of each application, job description and person specification. The Chair informed all present of the procedure for the interview process.

At the conclusion of the interviews, Members were satisfied that an appointment could be made.

RESOLVED:

- 1) That the position of Support Officer be offered to Caroline Pickstock with effect from Monday 7th November 2022 based on the approved job description and subject to satisfactory references, and including the following core terms:
 - the appointment is based on 25 hours per week.
 - a probation period of not less than 26 weeks.
 - the salary to be Scale LC1/LC2 points 16 to 19 pro rata, commencing on 7th November 2022 with annual increments on 1st April each year thereafter to point 19.
- 2) That the successful candidate be invited to attend the next Council meeting on Tuesday 18th October 2022 for welcome and introduction to Councillors.

R28. CLOSE OF MEETING

The Chair closed the meeting at 9.15pm.

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Chair