

Cyngor Tref Treffynnon Holywell Town Council

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Bank Place Offices,
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NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

30th April 2026

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors P. Cooper, L. Corbett, P. Corbett, P. Curtis,
I. Hodge, L. Hodge, and E.B Palmer.

Dear Councillors,

Notice is given that a meeting of the **Town Centre & Events Committee** will be held on **Wednesday 6th May 2026 at 6.00pm** in the **Council Chamber, Bank Place Offices, Holywell** and you are summoned to transact the business specified in the agenda set out below.

Yours faithfully

J. Baker

Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. 2026 EVENTS PROGRAMME

Members to receive an update from the Deputy Clerk related to the following events:

- Spring Market Launch Event - Thursday 28th May – confirmation of bookings and itinerary, member stall requirements i.e. eco uniform stall, road closure enforcement notices, stall/activity location plan.

- Party in the Park - Saturday 25th July – confirm event scoping completed to date.
- Well Inn Music Festival - Saturday 5th September – confirm stage requirements, any urgent bookings, headline act, artisan market.
- Christmas Lights Switch On – Friday 27th November – Confirm any headline act requirements.
- Christmas Market – Sunday 6th December – reaffirm date due to event clash and verify funding contribution.

4. STREET MARKET OPERATIONS

Clerk to provide feedback on the first month of operations and report any issues. Members to determine character costume requirements.

5. CHILDRENS CHARACTER (PENGUIN) BINS

Members had agreed to the movement of the bin previously situated by the schools on Whitford Street, from the pathway by the zebra crossing to Holywell Leisure Centre. Prior to this action members to assess the general condition of the bins. Clerk to report.

6. EVENTS AREA STAGE OPERATIONS

Members to consider a suitable training programme for members and staff for set up and operation of the laptop, sound system, speakers, cabling, etc for the main stage.

7. CCTV UNIT COVERAGE

The County Council's CCTV Unit have confirmed a camera could be fixed to cover the area around the former F. Beech premises. Members to approve the change of position.

8. VIC HOTEL HOLYWELL FOOTBALL CLUB BANNER

Vice Chair to report.

9. FUTURE DISCUSSION ITEMS

Members to determine the Council's position.

- Fron Park Adventure Trail Pathway.
- Community Engagement/Agency Event.
- Neurodiverse Day.
- Fireworks Day.