

Cyngor Tref Treffynnon Holywell Town Council

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NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

13th June 2025

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors C. Blackwell, P. Cooper, L. Corbett, P. Corbett, P. Curtis, I. Hodge, E.B Palmer, and D. Thomas.

Dear Councillors,

Notice is given that a meeting of the **Town Centre & Events Committee** will be held on **Thursday 19th June 2025 at 9.30am** in the **Council Chamber, Bank Place Offices, Holywell** and you are summoned to transact the business specified in the agenda set out below.

Yours faithfully

J. Baker

Town Clerk and Financial Officer

AGENDA

1. ELECTION OF CHAIR - MUNICIPAL YEAR 2025/26
2. ELECTION OF VICE CHAIR - MUNICIPAL YEAR 2025/26
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

5. SPEAKER - RECYCLING OFFICER, FLINTSHIRE COUNTY COUNCIL

An officer to attend and address concerns from members in relation to fly tipping and recycling issues in the town centre.

6. SPEAKER - PLAY DESIGN OFFICER, GWELLA LEISURE

The Play Design Officer to attend and address concerns from members in relation to Fron Park Play Area.

7. 2025 EVENTS PROGRAMME

Members to consider the scope for the upcoming events listed below to enable the event planning and preparation to be completed.

- Party in the Park – Saturday 26th July
- Pirate Themed Event – Saturday 16th August
- Well Inn Music Festival – Saturday 6th September
- Christmas Market – Sunday 30th November

8. RISK ASSESSMENT TRAINING FEEDBACK

Attendees will provide feedback to the Committee.

9. LEGENDS ON THE BENCH PROJECT

Deputy Clerk will provide an update on this project.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for agenda item 11 and 12, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the sensitivity of the contractual information presented.

11. CCTV SERVICE LEVEL AGREEMENT

Members to review the existing Service Level Agreement (SLA) provided by Flintshire County Council. Clerk to report. A copy of the current SLA was included with the agenda email.

12. CHRISTMAS LIGHTS INSTALLATION CONTRACT

Members to review and consider potential contract variation works, as recommended by the appointed contractor. Clerk to report.

13. MEMBERS AGENDA ITEMS

- Cllr L. Corbett – Future promotion of events.
- Cllr D. Thomas – Tesco Underpass Wall Art, Chess Board/Table Feature, Tower Gardens Mini Events/Activities