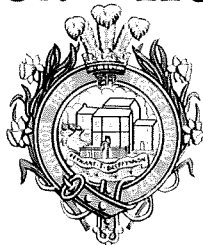


Cyngor Tref Treffynnon Holywell Town Council

Swyddfeydd Bank Place,
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Flintshire, CH8 7TJ

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e-bost/e-mail: town.clerk@holywell.wales
Gwefan/Website: www.holywell.wales

NOTE: The following meeting will be held remotely. If members of the public wish to observe they should email the Clerk town.clerk@holywell.wales for further guidance.

14th October 2021

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors K. Davies, R. Dolphin, J.M. Johnson, S. Delaney, S. Johnson, and A. Trumper.

Dear Councillors,

Notice is given that a meeting of the **TOWN CENTRE & EVENTS COMMITTEE** will be held **REMOTELY** on **WEDNESDAY 20TH OCTOBER 2021** at **11.30am** to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. CHRISTMAS LIGHTS SWITCH ON EVENT - 2021

Members to receive an update from the Clerk/Deputy Clerk on progress, and consider the following matters:

- 1) Members to consider and approve the draft programme for the day.
- 2) Members to consider the budget and approve the costs for the event.

- 3) Members to consider any additional health and safety measures in relation to Covid, i.e. Risk Assessment, Stewards, Sanitiser Stations, Police presence, crowd control, etc. Clerk will confirm the latest guidance from the Welsh Government, for running outdoor events.

4. MEMORIAL PLAQUES

4.1. PANTON PLACE MEMORIAL GARDEN

Members to consider a proposal to allow the placement of memorial plaques in the garden on the wall. If approved some policy guidance in terms of uniformity, size, material, and installation would be advisable.

4.2. CONNECTS BUILDING FRONTAGE

Members to consider an appropriate event to mark the 100 years of the war memorial scrolls being installed onto the Flintshire Connects Building on the High Street. Clerk to report.