

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 4th October 2023 at 2.30pm.

PRESENT: Councillor E.B. Palmer (Chair).

Councillors: L.A. Carter, I. Hodge, D. Thomas, L. Corbett, and S. Rush.

APOLOGIES FOR ABSENCE were received from Councillor P. Corbett.

IN ATTENDANCE: J. Baker (Clerk), M.G. Fearnley (Deputy Clerk), and C. Pickstock (Support Officer).

TC21. DECLARATION OF INTEREST

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
TC27.	I. Hodge	✓		Member of Rotary Club.

TC22. JOINT EVENT – MIDDLEWICH TOWN COUNCIL

Members received the Deputy Mayor and Town Clerk of Middlewich Town Council, who were twinned with Holywell. The Chair explained the history and there was a willingness on both sides to re-establish the links between the two towns and hold a join event sometime in 2024. Some ideas were discussed by members and further discussions were required to agree the detail. The Chair thanked the guests from Middlewich TC for their visit to Holywell and for their attendance at the meeting.

RESOLVED:

That a working group be formed between the two councils to explore a joint event further. Clerk to make arrangements.

TC23. HIGH STREET REGENERATION EVENT, MANCHESTER

The Chair requested that the Vice Chair Cllr D. Thomas accompany him to the above event, due to take place on Thursday 5th October 2023. The cost of the course was £80.00.

RESOLVED:

That the Vice Chair attend the course. Members requested feedback at the next Council meeting.

Cllr I. Hodge voted against this motion.

Cllr L. Corbett abstained from voting on this motion.

TC24. CHRISTMAS EVENTS

Members discussed the Christmas events programme and related activities and considered the budget provision available. Events discussed as follows:

- Christmas Lights Switch On – Friday 24th November.
- Christmas Market – Sunday 26th November.
- Christmas Movie Night – Sunday 26th November.
- Christmas Carol Service – Thursday 21st December.

RESOLVED:

- 1) Approved Activities Christmas Lights Switch On – Funfair, Artisan Market, Childrens Characters/Entertainment, Schools Performances, Live Music, Soup Station, Badge Making. Mayor, School Representatives, Mayor/Deputy Mayor Cadets to switch on lights, staff to research replacement switch on device. Stage, sound and lighting to be managed by the Town Council from its own resources. Switch on to follow entertainment programme.
- 2) That the Christmas Movie Night be approved to support the Christmas Market. Staff to secure licence for selected film and manage the equipment requirements.
- 3) That the stage and parasols (if required) be approved for use with the Carol Service. Printed carol sheets would also be prepared.

TC25. WELL INN MUSIC FESTIVAL REVIEW

Members reviewed this year's event and discussed early plans for the 2024 event. The three stages worked well but the children's entertainment required a reassessment. The Chair congratulated all who assisted with the event which was arranged at short notice. A funfair/stalls could be included

next year, and support events at the football clubs could be considered. The event date could also be reviewed.

RESOLVED

That the Deputy Clerk arranges a working group meeting to confirm the outline for the 2024 event. Any recommendations would be considered at the next committee meeting.

Cllr S. Rush left the meeting at this point.

TC26. TOWN CENTRE MATTERS

Members discussed the adoption of further planters by selected businesses, and also the painting of the planters in the town's branding colours or other imagery. A community painting day could be arranged subject to conservation permissions. The Deputy Clerk was waiting on a reply from the Conservation Team to confirm approval.

The Council had received a suggestion from a local business that visible markers be added to the Tower Gardens cycle path, to delineate the cycle path, and mitigate any issues arising on event days.

Cllr D. Thomas reported his safety concerns for residents using the Tesco Steps route to and from the town centre. Cllr D. Thomas also proposed that flag displays could be erected on the shop fronts along the High Street to enhance the town's appearance.

RESOLVED:

- 1) That the planter adoptions be approved. Clerk to arrange for the purchase of plaques. The Chair would contact FCC Streetscene on the relocation of planters and contact FCC Conservation concerning the painting schemes.
- 2) That the Chair contact FCC Streetscene to request visible markers for the cycle path.
- 3) That the Chair contact North Wales Police to request a CCTV camera be installed in the area of Tesco Steps.
- 4) That the Chair contact FCC Conservation to check on permissions for the flag displays and raise the matter at the next meeting of the Business Group. Chair to also invite Chris Rees-Jones to the next committee meeting.

Cllr L. Corbett left the meeting at this point.

TC27. TREE OF LIFE PROJECT

Members received updates from the staff on the different cost components for this scheme, which would enhance the Tower Gardens lighting scheme and support the Rotary Club with their endeavours. Any agreed scheme would need to be funded from the Council's reserves and require the approval of the Full Council to proceed.

RESOLVED:

That the following scheme costs be recommended to the next full council meeting for approval:

Lights Purchase £576.50

Street Light Power Connection £285.00

Installation (Permanent) £1,300.00

Total Project Cost = £2,161.50

TC28. TREFFYNNON SCOUT GROUP

Members considered a request from the Scout Group concerning their involvement in the local community and have asked for Council representatives to visit the Troop on Friday 17th November. Members suggested the Scouts could assist with the Christmas Lights Switch On event activities on Friday 24th November, if available to attend.

RESOLVED:

That Councillors E.B. Palmer and D. Thomas attend the Troop. Deputy Clerk to make the arrangements.

TC29. CLOSE OF MEETING

The Chair closed the meeting at 4.45pm.

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Chair