

Cyngor Tref Treffynnon Holywell Town Council

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NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

29th June 2023

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors L. Corbett, P. Corbett, I. Hodge, E.B. Palmer, S. Rush, D. Thomas.

Dear Councillors,

Notice is given that a meeting of the **Town Centre & Events Committee** will be held on **Wednesday 5th July 2023 at 10.00am** in the **Council Chamber, Bank Place Offices, Holywell** and you are summoned to transact the business specified in the agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. ELECTION OF CHAIR – MUNICIPAL YEAR 2023/24
2. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2023/24
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

5. UPDATE FROM HOLYWELL STREETSCENE COORDINATOR

An Officer will attend the meeting and provide an update on Streetscene matters and answer any questions from members.

6. SUMMER OF DIVERSITY EVENT

This event will be held on Thursday 27th July 2023. Deputy Clerk to provide an update on the event planning and preparation.

7. WELL INN FESTIVAL EVENT

This event will be held on Saturday 2nd September 2023. Deputy Clerk to provide an update on the event planning and preparation.

8. NEW EQUIPMENT REQUIREMENTS

Members to consider the purchase of a laptop and mixer deck to support the music operations at the Tower Gardens Events Area. Cllrs I. Hodge and E.B. Palmer to report.

9. CHRISTMAS LIGHTS EQUIPMENT REVIEW

Members to receive a report from the Clerk and consider any further lighting requirements, and cost implications.

10. TOWN CENTRE PLANTER ADOPTION SCHEME

New plaques have been fixed to planters adopted under the current scheme. Members to consider the adoption policy and potential reposition for any spare planters. Clerk to report.

11. NEW EVENT PROPOSALS

- Outdoor Carol Service at the Tower Gardens Events Area. Cllr I. Hodge to report.
- Arts Council For Wales Pantomime. Deputy Clerk to report.

12. DATE OF NEXT MEETING

Members to consider the next meeting date, or a schedule of meetings, if appropriate.