

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 6th May 2026 at 6.00pm.

PRESENT: Councillor I. Hodge (Vice Chair).

Councillors: P. Cooper, L. Corbett, P. Corbett, L. Hodge, and E.B. Palmer.

APOLOGIES FOR ABSENCE none were received. Cllr P. Curtis was absent without apology.

IN ATTENDANCE: Jason Baker (Town Clerk), and M.G. Fearnley (Deputy Clerk).

TC31. **DECLARATIONS OF INTEREST**

None were received.

Cllr E.B. Palmer joined the meeting at this point.

TC32. **2026 EVENTS PROGRAMME**

Members received an update from the Deputy Clerk on the forthcoming events for this year.

Spring Market Launch Event Thursday 28th May 2026. The activity programme was confirmed that included singers, face painting, music, fun fair, free cakes for children, the town crier, punch & judy, and a sports cage. A bus would provide transport to and from the local housing estates. 17 community stalls had confirmed which would be located in the upper High Street area. The fun fair would be located in the lower High Street with Tower Gardens reserved for market traders and stage performers. Concerns were raised about the potential for vehicles parked early morning on the High Street. It was confirmed that the Eco Uniform stall would operate at the event. Members would set up the event laptop and sound system.

RESOLVED:

That members endorse the event plan. Support Officer to produce no parking flyers to be used prior to the event day.
Cllr E.B. Palmer to contact Flintshire County Council regarding enforcement.

Party in the Park Saturday 25th July 2026. Early planning had started with the climbing wall, bikes, obstacle course, face painter, DJ, club skills, and falconry all confirmed.

Well Inn Music Festival Saturday 5th September. Members confirmed the triangular stage configuration with the stage management options still to be determined. The artisan market was confirmed for this event. A Status Quo tribute act was suggested as a headline act. A silent disco would be considered.

RESOLVED:

That the Deputy Clerk call a Well Inn Steering Group meeting to confirm stage management requirements, and associated management and performer remuneration.

Christmas Lights Switch On Friday 27th November. Members confirmed that a headline act would not be required this year.

Christmas Market Sunday 6th December. The event date clashed with other local markets. Members considered funding and the scope for this event.

RESOLVED:

That the Christmas Market be rescheduled to take place on Sunday 13th December. Cllr E.B. Palmer to follow up on a funding contribution from Flintshire County Council. That the event utilise the Artisan Market; Deputy Clerk to make arrangements.

TC33. STREET MARKET OPERATIONS

The Clerk provided an update on trader activity and attendance for the first month of trading. The number of stalls attending had increased as a result of the Council's marketing and promotion both online and by visiting other local markets.

The Clerk reported some operational issues around stall position, vehicle presence and trader type that would continue to be monitored.

RESOLVED:

That the staffing team continue with the market promotion as required, with no trader type restrictions.

TC34. CHILDRENS CHARACTER (PENGUIN) BINS

The Clerk reported on the condition of the bins that were several years old and beyond their useful lifespan. Members considered other options to support this year's Wales in Bloom competition.

RESOLVED:

That the Deputy Clerk arranges removal of the bins and offers them to local schools/Greenfield Valley Trust. Clerk to research planter options for the town centre.

TC35. EVENTS AREA STAGE OPERATIONS

Members considered a suitable training programme for members and staff for setup and operation of the laptop, sound system, speakers, cabling, for the stage/bandshell area.

RESOLVED:

That the Clerk liaise with Cllr E.B. Palmer to arrange a training session.

TC36. CCTV UNIT COVERAGE

The County Council had confirmed a camera could be fixed to cover the area around the former F. Beech premises, to monitor for any recycling issues.

RESOLVED:

That the Deputy Clerk advise the CCTV Monitoring Unit to adjust the camera at permissible days and times.

TC37. VIC HOTEL HOLYWELL FOOTBALL CLUB BANNER

Cllr I. Hodge reported on the request for a banner, which would be provided by Age and Dementia Holywell.

RESOLVED:

That the Council endorse the placement of the banner, subject to compliance with any safety regulations. Cllr I. Hodge would progress with A&D Holywell.

TC38. FURTHER DISCUSSION ITEMS

Members considered future event options.

RESOLVED:

- Fron Park Adventure Trail Pathway – this item was deferred until the 2027/28 year.

- Community Engagement/Agency Event – this item was deferred for further discussion at the next committee meeting.
- Neurodiverse Day – this item was deferred until the 2027/28 year.
- Fireworks Day – this item was not in the immediate event plan and would not be considered any further.

TC39. CLOSE OF MEETING

The Chair closed the meeting at 7.10pm.

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Chair