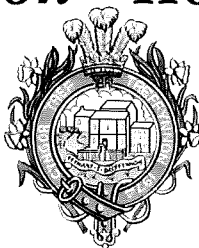


Cyngor Tref Treffynnon Holywell Town Council

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Gwefan/Website: holywell.wales

NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Deputy Clerk martin.fearnley@holywell.wales for further guidance.

9th February 2023

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors L.A. Carter, L. Corbett, P. Corbett, E.B. Palmer, S. Rush, D. Thomas.

Dear Councillors,

Notice is given that a meeting of the **Town Centre & Events Committee** will be held on **Thursday 16th February 2023 at 10.00 am** in the **Council Chamber, Bank Place Offices, Holywell** and you are summoned to transact the business specified in the agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. CADI HA, HOLYWELL TOWN CENTRE

A representative from Dawnsyr Delyn will attend to brief members on the return of the Cadi Ha Dance Festival to Holywell Town Centre. Members to approve the event date and consider any support the Town Council can provide for the event.

4. FEEDBACK FROM WORKING GROUP

Clerk to provide feedback from the Events Working Group meeting held on Tuesday 31st January 2023, that will cover the following topics:

- Plans For St David's Day.
- Dance World International Festival.
- 2023 Events Programme Suggestions.
- New Working Group Members.
- Use of Events Grant.

Members to consider any actions required.

5. EVENTS PROGRAMME 2023

Members to determine and approve the Council's Events Programme for 2023. Members to consider the available resources (staff, councillors and volunteers) and budget. Discussion points as follows:

- Easter Event.
- Kings Coronation Event.
- LGBT Pride Event.
- Well Inn Event. (Website and Facebook).
- Halloween Event.
- Christmas Lights Switch on Event.
- Christmas Market.

6. EVENTS POLICY MATTERS

Members to consider the following policy related matters. Clerk to report.

- Transport for events.
- Additional floor box power supply.
- Extra temporary stage components.
- Giant events banner for bandshell.
- Charging / fundraising for events to increase budget and enhance future events.

7. PHONE BOX PROJECT

Item delegated from the Full Council. Members to receive an update on this project from the Deputy Clerk and determine a preferred course of action for location and security.

8. TOWER GARDENS SCRUB AREA DEVELOPMENT

Deputy Clerk to provide an overview of the suggested project, that will incorporate the steps, waste/scrub area and a covid memorial. Members to

determine their preferred option and authorise the Deputy Clerk to source appropriate grant funding for the project.

9. ELECTRIC CAR CHARGE POINT

The Council has signed off on a software upgrade and maintenance contract to ensure the unit remains fit for purpose and fully operational. The unit is in need of some cosmetic improvements. Clerk will provide further detail. Members to consider approval of the remedial works, that could be allocated to the remaining Town Centre Enhancement Grant funding.

10. DATE OF NEXT MEETING

Members to agree the date of the next meeting, if required.