HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell on Thursday 16th February 2023 at 10.00am.

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PRESENT: Councillor L.A. Carter (Chair).
Councillors P. Corbett, and I. Hodge.

APOLOGIES FOR ABSENCE were received from Councillor L. Corbett, E.B. Palmer, and D. Thomas. Cllr S. Rush was absent without apology.

IN ATTENDANCE: J. Baker (Clerk), M.G. Fearnley (Deputy Clerk), and C. Pickstock (Support Officer).

TC24. DECLARATIONS OF INTEREST

None received.

TC25. CADI HA, HOLYWELL TOWN CENTRE

Chris Baglin from Menter Iaith attended the meeting and provided members with a brief outline of the proposed event. The Clerk also provided a summary of correspondence received from Dawnswyr Delyn in relation to the event. An events grant was available from the Council to help with costs subject to approval. Menter Iaith and Dawnswyr Delyn were to send on further advice as to the level of support expected from the Town Council for this event and would also contact local schools.

RESOLVED:

1) That the Cadi Ha event be held in the Town Centre on Saturday 29th April 2023.
2) That the Clerk send an application form to Mr Baglin for Dawnswyr Delyn to apply for an events grant.

TC26. FEEDBACK FROM EVENTS WORKING GROUP

The Clerk provided feedback to members on the following topics from the Events Working Group meeting held on Tuesday 31st January 2023.

- Plans for St David's Day.
- Dance World International Festival – Date confirmed as Saturday 3rd June 2023 with organiser.
- 2023 Events Programme Suggestions.
- New Working Group Members. Social media promotion completed.
- Use of Events Grant. Social media promotion completed.

A further £1,000 had been approved by Flintshire County Council to top up the Events Grant Fund.

RESOLVED:

1) St David's Day event was confirmed for Thursday 2nd March 2023.
2) That the Clerk send an application form to Menter Iaith to apply for an events grant.
3) That the Deputy Clerk contact FCC Markets team about keeping a space stall free in front of the sculpture.
4) That the Clerk contact Rob Owen, to request the costs involved and level of support required from the Council, for the Dance Festival event.

TC27. EVENTS PROGRAMME 2023

Members discussed events and ideas for the Council's events programme for 2023. The Clerk informed members of the budget available over and above the Well Inn and Christmas Lights Switch on events which were accounted for separately.

RESOLVED:

1) That a best dressed Easter window competition would be held for local businesses to take part.
2) That a Kings Coronation Event be held on Friday 5th May 2023. An Events Working Group meeting would be arranged to review the detail.
3) That an all-inclusive Diversity Event be held in early July. Support Officer to check for event clashes. An Events Working Group meeting would be arranged to review the detail and set a date.
4) The date for the Well Inn Festival was confirmed as Saturday 2nd September 2023. It was agreed that the festival needed a full review at the next

committee meeting and that the current Facebook and website pages be discontinued. Promotion could be managed through the Council's social media channels.

5) That a best dressed Halloween window competition would be held for local businesses to take part.

6) Deputy Clerk to contact Pete Hayes FCC Markets to confirm a Christmas market on Sunday 10th December 2023.

TC28. EVENTS POLICY MATTERS

Members reviewed some policy related matters that affected the management of events. Members also considered charging and fundraising for events.

RESOLVED:

1) That the Deputy Clerk arranges transport for Council events, subject to budget available. Deputy Clerk to explore the Fflecsi Bus service and any available funding.

2) That the Deputy Clerk obtains quotes to install three floor box power supplies and agree final locations on the High Street.

3) That the Clerk obtains quotes for extra stage components and risers.

4) That the Clerk sources a giant events banner for the bandshell canopy.

TC29. PHONE BOX PROJECT

Members received an update from the Deputy Clerk and reviewed the funding criteria and timescales involved. The funding deadline was March 2023.

RESOLVED:

That the Deputy Clerk proceeds with a display case and map, in the Kings Head Museum with appropriate wording/directional arrow located on the phone box.

TC30. TOWER GARDEN SCRUB AREA DEVELOPMENT

Members received an overview of the suggested project which included a covid memorial, educational steps and development of the waste scrub area at the entrance to Tower gardens. A potential grant source was also identified.

RESOLVED:

That a working group be set up to scope out and agree final details. Deputy Clerk to then submit relevant grant application. Cllr J. Jones to attend working group.

TC31. ELECTRIC CAR CHARGE POINT

The Clerk provided members with the costs for cosmetic improvements on the unit that would be covered by the remaining Town Centre Enhancement Grant monies. An extra promotional banner and painting of floor markings was also suggested to encourage its use.

RESOLVED:

That the Clerk be given approval to commission the works to the car charge unit.

TC32. DATE OF NEXT MEETING

The Chair closed the meeting at 12.00pm. The next meeting would be arranged for mid-April 2023.

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Chair