

Cyngor Tref Treffynnon Holywell Town Council

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NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Clerk town.clerk@holywell.wales for further guidance.

27th September 2023

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors L. Corbett, P. Corbett, I. Hodge, E.B. Palmer, S. Rush, D. Thomas.

Dear Councillors,

Notice is given that a meeting of the **Town Centre & Events Committee** will be held on **Wednesday 4th October 2023 at 2.30pm** in the **Council Chamber, Bank Place Offices, Holywell** and you are summoned to transact the business specified in the agenda set out below.

Yours faithfully

J. Baker
Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. JOINT EVENT – MIDDLEWICH TOWN COUNCIL

A representative(s) from Middlewich Town Council will join the meeting to discuss joint event proposals.

4. HIGH STREET REGENERATION EVENT, MANCHESTER

The Council have approved the Chair to attend this event on Thursday 5th October. Members to consider the Vice Chair's attendance. The cost of the event is £80.00. Chair to report.

5. CHRISTMAS EVENTS

Members to receive reports from the staff and make a final determination on the following Christmas event matters:

- Christmas Lights Switch On – Entertainment programme, switch on device. Friday 24th November.
- Christmas Market – Budget for activities. Sunday 26th November.
- Movie Night – Costs and licence implications, film choice required. Sunday 26th November.
- Carol Service – Facilities and staff involvement. Thursday 21st December.

6. WELL INN MUSIC FESTIVAL REVIEW

Members to hold a debrief of this year's event and undertake a review as preparation for the 2024 event.

7. TOWN CENTRE MATTERS

Members to consider the following matters:

- Town Centre Planter Adoption Scheme – Reallocation, relocation, plaques and painting scheme.
- Tower Gardens Cycle Path – Visual floor markings.
- CCTV camera provision at Tesco steps - Potential redeployment of existing camera. Cllr D. Thomas to report.
- Item from Cllr D. Thomas – Diversity Day Flag Displays.

8. TREE OF LIFE PROJECT

Item delegated from the Full Council. Members to receive an update from staff on the costs and budget implications.

9. TREFFYNNON SCOUT GROUP

Item delegated from the Full Council. Members to consider any suggestions to help the scouts support the local community. Members to consider nominations to visit the Troop on Friday 17th November.

10. DATE OF NEXT MEETING

Members to consider the next meeting date, or a schedule of meetings, if appropriate.