

# Cyngor Tref Treffynnon Holywell Town Council

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**NOTE: The following meeting will be a hybrid meeting. Members of the public and press can attend in person. If members of the public or press wish to attend remotely, they should email the Clerk [town.clerk@holywell.wales](mailto:town.clerk@holywell.wales) for further guidance.**

29th September 2022

To: Members of the Town Centre & Events Committee

Mayor (ex-officio) and Councillors L.A. Carter, L. Corbett, P. Corbett, E.B. Palmer, S. Rush, and D. Thomas.

Dear Councillors,

Notice is given that a meeting of the **TOWN CENTRE & EVENTS COMMITTEE** will be held on **WEDNESDAY 5<sup>th</sup> OCTOBER 2022** at **10.00am** to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker  
Town Clerk and Financial Officer

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. SPEAKERS

Nigel Seaburg, Streetscene Area Coordinator, Flintshire County Council will attend with colleague Kevin Edwards, to provide operational updates to members and answer any questions.

#### 4. EVENTS

Members to consider the following event related matters.

##### 4.1. Well Inn Music Festival Debriefing

Members to review the day and consider any opportunities for improvement.

##### 4.2. Christmas Lights Switch On

Members had earmarked Thursday 1<sup>st</sup> December 2022 for the switch on. Clerk to report on feedback from the County Council's Markets Team. Members to also consider initial suggestions for the entertainment programme; Clerk to also report on suggestions received for consideration via external correspondence.

##### 4.3. Events Working Group Meeting

Members to agree a date and confirm attendance for the next meeting of the working group. External members will also be invited. The purpose of the working group meeting will be to consider the entertainment programme for the Christmas Lights Switch On, and wider Christmas period, and any items from group members.

##### 4.4. Christmas Market

Flintshire County Council have confirmed a Christmas Market will be held on Sunday 11<sup>th</sup> December. Members to consider any ideas to support the event. Clerk to report.

##### 4.5. Santa Dash

Item deferred from the Full Council. Cllr S. Rush to report.

#### 5. FLINTSHIRE COUNTY COUNCIL - TRANSFORMING TOWNS INITIATIVE INVESTMENT & FUNDING

Members to consider the following initiative received from the County Council. See also Appendix 1 for further detail. Clerk to report.

Flintshire County Council is proud to be part of the Welsh Governments' Transforming Towns initiative which is designed to support the regeneration of towns across Wales. The Transforming Towns initiative provides capital investment opportunities for schemes which support the programme's aims and objectives.

In Flintshire, Transforming Towns 'Place Making Grant' funding and interest free loan investment opportunities are currently available, to support the delivery of a wide range of projects in our town centres. Projects can range from green infrastructure developments to improve biodiversity and enhance public spaces, to internal and external commercial and residential improvements for business owners.

The funding aims to support the creation of vibrant town centres, which offer flexible workspaces and increased access to services for local residents and visitors to our primary town centres. The project aims to make our towns greener and more attractive and vibrant places to visit – showing off their best features and making everyone who lives, visits or works in the town centre feel welcome.

The scheme is open to private businesses, including developers, third sector businesses and the public sector. It is not available to private individuals.

Potential applicants should review the attached Frequently Asked Questions (FAQ's) and contact Flintshire Council's Regeneration Officers in the first instance to discuss any proposals and whether they are eligible for the grant funding. This service is free of charge. For further information and application details please contact [regeneration@flintshire.gov.uk](mailto:regeneration@flintshire.gov.uk).

#### 6. TOWER GARDENS SCRUB AREA DEVELOPMENT

Members to consider development of this area, potentially engaging with the County Council, commercial partners and local community groups. Clerk to report.

#### 7. COVID MEMORIAL PROJECT

Item deferred from the Full Council. Cllr J. Jones had explained the concept, which was to install a memorial to those lost to Covid. This could be a standalone memorial situated in the memorial gardens. Members to appoint a working group to develop and take the project forward.

#### 8. BIKE REPAIR STATION INSTALLATION

The Council have acquired the bike repair station but placed its installation on hold earlier this year. Members to consider an install date and location for the bike repair station.

#### 9. PARKING IN HOLYWELL HIGH STREET

Clerk to report on correspondence received from local businesses, and their concerns.

10. £10K TOWN CENTRE ENHANCEMENT GRANT – PROGRESS REVIEW/UPDATE

Clerk to report on the latest costs and balance remaining. Members to consider any additional requests.

11. ITEMS FROM COUNCILLOR D. THOMAS

- Tower Gardens Steps Quotations.
- 1950's Themed Activity/Event.
- Christmas Movie Night.
- Holywell Half Marathon.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for Agenda items 13, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the reporting of the financial and contractual information provided.

13. CHRISTMAS LIGHTS CONTRACT TENDER REVIEW

Following a Council resolution earlier this year, the Christmas Lights contract was recently tendered using the Welsh Government procurement system Sell2Wales, offered on a 3 year, plus 1 optional year, and a further 1 optional year basis (3+1+1=5). Two quotations for the work have been received. Members to review the quotations and consider awarding the contract. Clerk to report.

**What is the Transforming Towns place-making funding?**

The Transforming Towns programme is a Welsh Government initiative that Flintshire County Council is part of, which comprises 2 ways to facilitate investment:

- 1) A capital grant funding scheme that covers a number of capital investment regeneration activities in town centres across towns in Flintshire.
- 2) A loan investment scheme that enables applicants to secure interest free funds which are repayable (usually over a period of up to 5 years).

Projects seeking investment can be funded through either 1) a grant only, 2) a loan only or 3) a mixture of both grant funding and loans.

**What investment can take place?**

Examples of projects you might get support for include:

- developing underused, empty or run down properties into businesses, housing, leisure facilities, commercial premises or community facilities
- improving the appearance of properties and/or reshaping them to make them more viable
- improving existing premises by introducing innovative services and connectivity, such as high speed broadband, which will attract businesses

**When is the scheme open?**

The scheme is open now. For more details or to discuss any ideas please contact [regeneration@flintshire.gov.uk](mailto:regeneration@flintshire.gov.uk)

**How much Transforming Towns funding is available?**

A maximum of £250,000 grant funding is available for each project.

A maximum of £210,000 repayable loan investment is available for each project.

Officers in Flintshire County Council's Regeneration Team will work with applicants to scope out their project, look at financial viability, affordability, funding mix (including contributions applicants are able to make themselves) and also support prospective projects to establish outputs aligned to the Transforming Towns programme.

**Who can apply?**

The scheme is open to private businesses, including developers, third sector businesses, and the public sector. It is not available to private individuals.

To check your eligibility for the scheme please make contact with Flintshire County Council Regeneration Officers.

**How is the scheme to be administered?**

The scheme is being managed by Flintshire County Council in collaboration with partners from across North Wales. There are contact officers available to advise applicants on how to make a strong application. Successful applicants will receive a funding contract from Flintshire County Council.

**How are the applications assessed?**

Applications are assessed by a panel comprising regeneration professionals from across the North Wales who assess each application for funding against set criteria, as contained in the Transforming Towns guidance. Prior to panel, one of Flintshire County Council's

Regeneration Officer will support applicants to ensure projects under development are aligned to aims, objectives and funding criteria and support is secured from the council to progress the application to the cross-authority panel for consideration. Once a decision has been made by the panel, Flintshire County Council will confirm in writing the amount of funds approved for the scheme and outline the terms and conditions associated to the funding in a contract and how this will be monitored.

**How do I make an application?**

Contact your local regeneration officer to discuss your scheme at [regeneration@flintshire.gov.uk](mailto:regeneration@flintshire.gov.uk). The support offered to applicants of the Transforming Towns programme is free. Applicants are advised received what they need to do to develop successful projects and how to complete the project paperwork (2-stage application) and what evidence to provide.