

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 26th June 2024 at 2pm.

PRESENT: Councillor E.B. Palmer (Chair – see minute TC1).

Councillors: L.A. Carter, P. Corbett, L. Corbett, I. Hodge, S. Rush, and D. Thomas.

APOLOGIES FOR ABSENCE: none were received.

IN ATTENDANCE: J. Baker, (Clerk), and M.G. Fearnley (Deputy Clerk).

TC1. **ELECTION OF CHAIR – MUNICIPAL YEAR 2024/25**

RESOLVED:

That Cllr E.B Palmer be appointed as Chair for the municipal year 2024/25.

TC2. **ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2024/25**

RESOLVED:

That Cllr I. Hodge be appointed Vice Chair for the municipal year 2024/25.

TC3. **DECLARATION OF INTEREST**

None were received.

TC4. **2024 EVENTS PROGRAMME**

Party in the Park Saturday 27th July.

Staff provided an update on proposed activities to date, a copy of a draft poster was circulated along with details regarding location of activities. The Clerk also confirmed the event costs were within the agreed budget. Various discussions took place including food and refreshment provision, the promotion of the event and volunteer support on the day.

RESOLVED:

- 1) Discuss with Rosie's Café what refreshments they will be providing.
- 2) Proceed with Ice Cream Van/Slushes.
- 3) Signage required to direct people to Town Centre for additional food and drink provision.
- 4) Members to distribute posters in their wards and to local businesses.
- 5) Article to be sent to local press.
- 6) The Mayor to send an email to all members requesting their help and attendance on the day.
- 7) Face painter to be sourced.

Well Inn Music Festival Saturday 14th September.

The Chair provided an update on the acts that were booked to date. Further discussion took place regarding potential headline acts, target audience, children and young people's activities, fairground stalls, charging structures, stage management, and grant provision.

RESOLVED:

- 1) Deputy Clerk to identify potential headline acts across various target audiences including costs and report back.
- 2) Deputy Clerk to book Charlie Event Sound to provide stage, sound and lighting. Music to be played in between acts.
- 3) Deputy Clerk to contact and book stage with Andy White for Music for Youth performers.
- 4) Event Bus to pick up from local holiday parks asking them to promote the event. Also, promotion required in other outside towns i.e. Chester, etc.
- 5) Children's and young people's activities to be sourced including silent disco, quiet fairground stalls/rides, Holywell's got talent and karaoke competition.
- 6) All activity providers, including performers to provide copies of all relevant event paperwork i.e. Public Liability, PAT Testing where applicable.
- 7) Early headline act confirmed as Old Time Sailors. Four main stage acts confirmed as Jack Flash, Free Falling, Pepe Le Moko, and Salty Hog.
- 8) The timing of the main stage confirmed as 11am to 5pm. The four bands playing on the main stage in between the headline acts to each receive £200 appearance fee. Music for Youth and Media Man to receive £250 stage management fee with artists on those stages each receiving £50 appearance fee.
- 9) The Chair to arrange drum kit hire and backline.

TC5. MOVIE NIGHT

Members discussed an indoor and outdoor movie night.

RESOLVED:

- 1) Research a regular indoor movie night at St Peter's Church with a nominal entry charge and invite Father Dominic to join Events Working Group.
- 2) Arrange an outdoor movie night with a proposed date given of the 21st September (subject to successful funding application to be submitted by the Deputy Clerk).

Cllr L.A. Carter left the meeting at this point.

TC6. CCTV RELOCATION REQUEST

Members considered a request from KIM Inspire to relocate an existing mobile CCTV unit to cover their premises.

RESOLVED:

Deputy Clerk to approach North Wales Police to provide an assessment of the current locations, any further potential locations, and report on any incidents. Members to review at a future meeting and determine any camera movement.

Cllr S. Rush left the meeting at this point.

TC7. TOWER GARDEN ENVIRONMENTAL PROJECT

Deputy Clerk provided members with an update on the project. The Clerk confirmed the financial implications on the project which included a 20% contribution to the grant of circa £1.6k from the Council's reserves, and ongoing maintenance costs for the area once developed. Quotations were still being finalised from several suppliers.

RESOLVED:

- 1) Deputy Clerk to contact Groundwork to submit a quotation for the work.
- 2) Mayor, Chair and Deputy Clerk to determine and approve a preferred supplier once all quotations have been received, subject to Full Council approval on the 20% contribution required from the Council's reserves.

TC8. FRON PARK OUTDOOR GYM, TRIM TRAIL, AND SKATEPARK PROJECT

Deputy Clerk provided members with an update on quotations received on preferred equipment agreed by members. There would be an ongoing annual servicing/maintenance liability for the Council manage as part of its budget setting process. This project is 100% funded from a grant.

RESOLVED:

- 1) Deputy Clerk to contact Ian Bushell, Flintshire County Council for a site visit on the proposed location of the equipment.
- 2) Once the site visit has taken place the Mayor, Chair and Deputy Clerk to determine the exact positioning, and preferred supplier.

TC9. CLOSE OF MEETING

The Chair closed the meeting at 3.30pm.

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Chair