

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Town Centre and Events Committee** held in the Council Chamber, Bank Place Offices, Holywell, on Wednesday 29th November 2023 at 2.00pm.

PRESENT: Councillor E.B. Palmer (Chair).

Councillors: L.A. Carter, I. Hodge, D. Thomas, L. Corbett, and P. Corbett.

APOLOGIES FOR ABSENCE were received from Councillor S. Rush.

IN ATTENDANCE: J. Baker (Clerk), M.G. Fearnley (Deputy Clerk), and C. Pickstock (Support Officer).

TC30. **DECLARATION OF INTEREST**

None were declared.

TC31. **2024 EVENTS PROGRAMME**

Members received a list of potential event ideas to consider for next year's events programme. Activities and Event Grants were available from the County Council and Town Councils were eligible to apply. Members discussed the following event options, that could also include shuttle bus transport where required.

- Easter Food and Drink Market/Festival
- Party in the Park
- 80th Anniversary of the D Day landings
- Holywell Town Council at 50
- Joint event/s with Middlewich Town Council
- Enhanced Well Inn event, possibly to include a precursor event at another location
- Pet show
- Greenfield, Holway, Pen y Maes community events
- Inclusive event

RESOLVED:

- 1) Chair to raise the Food and Drink Market/Festival at the next meeting of the business group meeting to discuss and provide feedback.

- 2) That the Well Inn Music Festival takes place on Saturday 14th September 2024, and include fair rides and an artisan market.
- 3) That new promotional banners be ordered for the Well Inn Music Festival.
- 4) That the Deputy Clerk submit a grant application to support an enhanced Well Inn event for 2024.
- 5) Christmas Lights Switch On 2024 to be in the same format as the 2023 event.
- 6) Party in the Park – Deputy Clerk to meet and discuss ideas with Holywell Leisure Centre.
- 7) 80th Anniversary of D Day Landings. Clerk to check on the lighting of the Beacon.
- 8) Joint Event Middlewich – Initial meeting to be held with representatives from Middlewich Town Council and staff from Holywell Town Council to discuss potential ideas.
- 9) That a meeting of the Events Working Group be called early 2024 to review the draft programme.

TC32. EVENT PARASOL CAGES

The Deputy Clerk provided members with an estimate received from Flintshire Fabrications to replace the ground paving with concrete and secure the cage bolts.

RESOLVED:

That the Deputy Clerk seeks quotes for rubber feet and a clasp/padlock solution to secure the cages.

TC33. BLUE PLAQUE GRANT

The Deputy Clerk provided members with the background to the original project and advised members that the grant monies received from Flintshire County Council for the original project could be transferred to another town centre project.

RESOLVED:

That the blue plaque grant monies be reallocated and used for the Tower Gardens educational steps project. Deputy Clerk to be sent the original quotes and then progress the project.

TC34. HOLYWELL MARKET PROMOTION

The Clerk informed members that Flintshire County Council had appointed a Markets Promotion and Engagement Officer, Jonathan Thomas. Mr Thomas' role involved the promotion and growth of both Holywell and Mold markets. Members considered any suggestions to support this work.

RESOLVED:

That the Markets Promotion and Engagement Officer and Belinda Bradley, Holywell Market Group be invited to attend the next Town Centre and Events Committee meeting.

TC35. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded from the following minute TC36, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the contractual considerations.

TC36. CHRISTMAS LIGHTS CONTRACT

The Clerk provided members with an update on energy costs and the budget implications, and other related contractual information. The Council were advised by the County Council that their energy usage on the High Street for festive lighting and events should be chargeable. The contractor engaged for festive lighting work should hold the relevant accreditations.

RESOLVED:

- 1) That a letter be sent to the current contractor advising them of the accreditation requirement to continue with the Christmas Lights Contract. An appropriate notice period for compliance to be set by the Clerk.
- 2) That the Clerk research energy suppliers to secure an arrangement for the Council to be recharged for its energy usage, for festive lighting and other events on the High Street.

TC37. EVENT GRANT APPLICATION

Members considered an application from Greenfield Youth Under 10's for their Christmas Party.

RESOLVED:

Members decided against support of this application as it did not meet the event grant criteria. Clerk to inform the applicant and signpost the club to the financial assistance application process.

TC38. CLOSE OF MEETING

The Chair closed the meeting at 3.30pm.

.....

Chair